

WEST LAVINGTON PARISH COUNCIL

  **MEETING OF THE PARISH COUNCIL 3 OCTOBER 2019, 7PM**

**IN THE WEST LAVINGTON VILLAGE HALL**

**MINUTES**

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| **Present**: | Councillors: Mrs J Ford (Chair), Mrs H Freeman, Mr P Blundell, Mr R Oglesby, Mr D Muns, Mr S Coxhead, Ms L Gough and Mr A Morton .  |  |
| **Also present**  | Mrs K Elston (Clerk) and Mr R Gamble (until 7.30pm). |  |
| **19/20/105** | **Apologies for absence*** Mr M May and Mr R Scott – these were accepted.
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| **19/20/106** | **Declaration of interests*** There were none.
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| **19/20/107** | **Community Led Housing (Rebecca Lockwood Norris)*** Rebecca had been invited to the meeting to make a short

 presentation on Community Led Housing following on from their contact.* Leaflets and the presentation were handed out to councillors.
* West Lavington could choose to have an affordable housing site and

 Community Led Housing would support this Rural Acceptance site.  The funding comes from Homes England.* Other options that Community Led Housing could support through

 different approaches; Community land Trusts (CLTs), Housing co-operatives, Co-housing, Self-build and custom build and Tenant Management.* If a Community Land Trust is formed it can influence affordable

 housing and allows the community to have more control over the  management of the site. Community Housing would be the landlord.* They can also help a larger development with their requirement for

 affordable housing on the site. This can help a developer get their planning permission to be approved.* The parish council can speak to Community Led Housing in the

 future should they require further information.* Mrs Ford thanked Rebecca for coming to the meeting to explain what

 Community Led Housing is. |  |
| **19/20/108** | **The Minutes of the last meetings of the council 05/09/19*** Minutes 05/09/19 agreed to be a true and accurate. Chair signed

 them.* Matters arising 05/07/19:

 Minute 19/20/092 The vacancy for a councillor remains open.* Minute 19/20/093 Request for an enforceable weight limit on B3098 –

 Councillor Gamble asked councillors if they would support this request and after the last meeting the clerk emailed Councillor  Gamble to confirm commitment from West Lavington. It is hoped that CATG funding will support this.* Minute 19/20/094 Grant request from St John Ambulance – Mrs

 Gough is continuing her research on the financial position of St John Ambulance and this will be placed on the next agenda.* Minute 19/20/098 VE Day celebrations – Mrs Gough advised that she

 has spoken to the church who have not planned anything yet but are likely to organise an event for May 2020.* Minute 19/20/099 Volunteer Policy – this is now on the website.
* Signage for CCTV cameras – clerk advised that these have been

 sourced at a cost of £31.63 each. Councillors agreed to order 4 to advise that CCTV cameras are operating in the area and also one to direct people to the defibrilator from the other side of the Village  Hall.  | **LG/KE** |
| **19/20/109** | **Chairman’s Announcements*** The Local Government Boundary Commission for England have

 announced their final recommendations for unitary division in  Wiltshire. The summary document has already been sent out to  Councillors.* Register of councillor’s pecuniary interests – Chairman reminded

 Councillors that they need to go onto the Wiltshire Council website and check that their details recorded are up to date.* Spatial Planning Rural Workshop – this workshop which is part of the

 Wiltshire Core Strategy consultation process was attended by Mrs Ford and Mr Morton on 1st October in Caine. Some villages do not have a Neighbourhood Plan and are being asked to support  large numbers of new housing. The estimated number of houses to  be built in West Lavington was 50. This is the proposed number  already agreed in our Neighbourhood Plan. * Reported sighting of a mink – Mrs Ford received notification of a

 possible sighting of a mink in the stream at Duck Street. Mrs Ford contacted Wiltshire Wildlife who believe that it was more likely to be  an otter as they have become more aggressive and chased minks  away.* Phone box on Lavington Lane – congratulations to Streetscene who

 have received national publicity regarding the presentation of the box. |   |
| **19/20/110** | **Public Participation*** There was none.
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| **19/20/111** | **Wiltshire Councillor Report*** Muck spreading – there were four days of reported strong smells

 recently which had a greater impact due to the warm weather. When farmers spray their fields and are aware of code of conducts and good farming methods they will moderate their practice with further spraying if smells linger. There is a suggestion that the smell was chicken waste. If adverse effects last more than one week and no  action is taken to moderate the effect then the Environment Agency  will deal with this as an offence.* Wiltshire Council Spatial Planning – the estimated number of houses

 to be built in West Lavington was 50. This is the proposed number agreed in the Neighbourhood Plan.* The Local Government Boundary Commission for England – the

 final recommendation means that the Lavingtons and Erlestoke will cease to exist. Devizes will retain their 7 divisions so there is no change for West Lavington, and Erlestoke will go into another  division.* Road closures – the recent partial closure of Cheverell Road did not

 result in too many heavy vehicles passing through West Lavington.  The proposed closure at Grove Road for three days could potentially create problems. At the same time the B3098 in Edington will be  closed.* Area Board meeting on 18th November – Simon Jacobs remains the

 Chair and Councillor Richard Gamble will be the Vice-chair.* Blackdog junction – this was previously on the CATG agenda and

 West Lavington Parish Council agreed to support Market Lavington with their recommendations to make the junction safer. This then  dropped from the agenda but now there is a new drive to resolve the safety issues and a vision needs to be put together as a proposal.  Consideration can be given to use Section 106 funding to finance  any work that is agreed to be undertaken. Ideally a number of local parish councils can put together a bid to use Section 106 funding and this can be discussed at the planning stage. Clerk to make contact with Market Lavington and Worton. | **KE** |
| **19/20/112** | **Finance*** Budget monitoring – sent to councillors prior to the meeting but there

 has been very little change in expenditure as only a few invoices paid at the last meeting.  Clerk noted the following to councillors: Website budget is overspent which shows at the Admin Budget  overspent by £15.52 and this is because we have asked the website owner completing a couple of additional projects for history and the Neighbourhood Plan.  Other budget lines of overspend have been noted at previous meeting.* Second half of the precept has been paid into the bank account in the

 sum of £15 640.50.* Website – the current contract with Ringstones will run until August

 2020. Councillors agreed for a small working party to review the  current arrangements prior to that date. Clerk to set up the meeting.* Precept setting for 2020/21 – the first draft of the precept will be

 presented at the next meeting in November and the final agreement to be submitted to Wiltshire Council will be in January 2020.* Grant applications –

 Village Hall Coffee Morning – this application will be placed on the  next agenda as Mr M May is away. St John Ambulance request – Ms Gough is still currently investigating and will report back at the next meeting in November. West Lavington Youth Club – the second half of the precept has been received and therefore the second instalment of the grant can now be paid in the sum of £1500. West Lavington Village Hall – the second half of the precept has been received and therefore the second instalment of the grant can be paid in the sum of £2350. Streetscene – would like to request £250 for winter bulbs. To be  placed on the next agenda. West Lavington Friendship Group – the invoice has been received in the sum of £425 for the cost of the coach on the visit to Basingstoke on 11.09.19. The grant was previously agreed by councillors. The group wanted to thank the parish council for their generous grant.  Payment to be made direct to Calne Travel.* Internal Audit Report update – an action in relation to training for

 playground inspectors is covered later in the agenda.* Disbursements

**Cheque Number Payee £**SO Chris Hardwick (website) 28.00SO Charlton Baker 12.50SO Clerk Office payment 25.901691 Calne Travel (grant) 425.00 1692 Kaye Elston (clerk salary) 291.80 1693 HMRC (PAYE) 583.60 1694 H.Sainsbury (bins) 75.001695 West Lavington YC 1500.001696 West Lavington VH 2350.00  | **KE****KE****LG****KE** |
| **19/20/113** | **Planning****Applications*** **19/08779/TCA Fleece Cottage, 31 Church Street, West**

 **Lavington, Devizes SN10 4LF** – Fell 1 Spruce. No objections.* **19/09116/TCA Springside Cottage, 4 Rickbarton, West**

 **Lavington, Devizes SN10 4LU**. This was not on the agenda asit was published by Wiltshire Council after the agenda was  published. Councillors were unable to comment as the details that have come through do not state the work to be carried out. Clerk to  enquire what work will be carried out and then email councillors for their views.* **18/11759/REM Dauntsey’s School, High Street, Devizes SN10**

 **4HE** – the Chair reported that the school have advised they willnot be appealing against the recent decision not to grant planning permission due to the visual impact of the track from the surrounding countryside. Before new proposals are submitted,  the school are undertaking a full Landscape and Visual Impact Survey and are keen to reach a compromise with the Community. Councillors discussed and agreed that the white fence  around the track appears to be the greatest issue and a  recommendation could be to remove the fence.  Councillors agreed to ask the Head from Dauntseys to the next meeting so that the proposed plans could be discussed together. | **KE****KE** |
| **19/20/114** | **Safety on A360 for pedestrians between railway bridge and footpath at top of hill*** Mr Oglesby advised that he had made contact with Worton to

 enquire further about their speed restrictions in their village. They have explained that their case was strengthened following an  accident as it added further weight to their proposal. Councillors feel this is not something they can progress at this time but  recognised that the lack of a path and speed restriction on the road does isolate one end of the village. |  |
| **19/20/115** | **Committees and Working Groups** * Training – playground inspections. The clerk reported last month

 on the training available from ROSPA for the volunteers who  complete the weekly inspections. Councillors wanted the clerk to  seek alternative training which has been sourced at a company in Poole. They will come to site for half a day and train on the Equipment there. The cost will be £295 plus VAT for outside Training and £495 plus VAT for some additional classroom training.  Councillors agreed to commission this training and for the clerk to  check that it will meet the council’s insurance company  requirements.* Councillor training – booked for 13th November at 1900 – 2100. Mr

 Oglesby advised he will not be able to attend.* West Lavington Village Hall committee membership – at the last

 parish council meeting councillors agreed that they would be unable  to volunteer four councillors for the Village Hall Committee. This  has been discussed at a recent Village Hall Committee meeting  who have requested that councillors reconsider. Councillors discussed and agreed that two was the maximum it could agree to as they need to ensure they are open and transparent when making decisions. ***Proposed: Mr R Oglesby*** ***Seconded: Mr S Coxhead*** ***All in agreement***Clerk to advise Mr May who is Chair of the Village Hall committee* Corporate Planning – councillors agreed to meet on 17 October at

 1900. Clerk to send out current Corporate Plan.* Emergency Planning Group – they will meet at 1800 prior to the

 Corporate Planning meeting on 17.10.19. Mr Coxhead will send out documents prior to the meeting.* Playgrounds Working Group – next meeting on 24.10.19 at 1900.

 Clerk to send out agenda. | **KE****KE****KE****SC****KE** |
| **19/20/116** | **Website amends – achieving process and review*** Policies – clerk to check if Volunteer Policy is on website. Also, to

 produce a list of policies.* Folder to be set up to provide access to Footpaths Reports. Clerk to

 speak with website administrator. | **KE****KE** |
| **19/20/117** | **Receipt of Working Groups and project reports*** Footpaths – report sent out with the agenda and is available

 from the clerk upon request. * Playgrounds –

 Mr Blundell advised that the damaged stumps in Roberts  Playground have been removed. Wicksteed have carried out their bi-annual inspection and the report will be discussed further at the Playgrounds Working Group meeting on 24 October. Litter bin – this has arrived and is being stored in Mr Blundell’s garage. Need to source a contractor to cement the bin down.* Repairs to steps at the Recreation Ground – Mr Blundell has visited

 Mr Ansell who has advised that he no longer has capacity to complete the work. A new contractor will need to be found and any  recommendations from councillors would be considered. Clerk to place on next agenda. Steps are still taped and isolated to minimise the risk of people harming themselves.* Memorial Wood – there is no further news currently and the Chair

 and Clerk are dealing with this. All correspondence in relation to this matter are to be through the Chair and Clerk.* Railings on south entrance to the village – no further news currently.

 The tree that has fallen down on the railings is being reduced in size and will need to be removed prior to any work being carried out.* Cleaning of War memorial – Mr Scott has viewed the memorial and

 advised that consideration needs to be given in relation to the  process undertaken to ensure it remains clean for as long a period of time as possible.* Additional name to be put onto the memorial – Lyn Dyson has

 contacted the clerk to advise that there is another name that needs to be added. Councillors in agreement but will need to be completed after cleaning has taken place. Clerk to advise Lyn Dyson.* Closed Burial Ground – there is no further news from Mr Giles in

 relation to costs. The cuts by Wiltshire Council are continuing but the cuttings are not being picked up. Councillors suggested that Mr Giles contacts organisations in the village like Dauntseys School and the youth club to see if they can provide volunteers to pick up the grass.* Robbers Stone – the clerk received a website enquiry to ask who

 owned the stone and has responded asking why this information is required to establish if it maybe possible to do some joint working.* CCTV – the vandalism reported by the Village Hall to the parish

 council in relation to the broken window has been responded to by viewing the parish council CCTV. Unfortunately, there is no footage that provides details of what happened, even though many days footage was viewed. If the damage had been caused from a long  range out side the carpark then a camera would not be able to pick this up. There was a gutter from the village hall that had come loose and was partially covering the view of the camera which the  councillors have adjusted. The CCTV camera is working very well and enabled a viewing of the period of time. Clerk to advise Mr May that the system is working effectively. | **KE****KE** |
| **19/20/118** | **Confirmation of publicity/press items to include website and News and Views*** Advertise the police website for Bonfire and Halloween health and

 safety.* Safety warning regarding the steps at the Recreation Ground.
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| **19/20/119** | **Vacancy for Parish Councillor*** Currently advertised.
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| **19/20/020** | **Area Board*** Next date is 18.11.19 – Mr P Blundell to attend.
* 13.01.19 – Mr Coxhead and Ms L Gough to attend.
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| **19/20/104** | **Date of next parish council meeting*** **7 November 2019 at 1900**
* **Risk Committee on 7 November at 1800.**
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*Meeting closed at 2200*

Signed……………………………………………………………………………..7 November 2019