

WEST LAVINGTON PARISH COUNCIL

**MEETING OF THE PARISH COUNCIL 23 APRIL 2020 7PM**

**HELD VIRTUALLY**

**(**Local Authorities (Coronavirus) Flexibility of Local Authority Meetings (England) Regulation effective 04.04.2020

**MINUTES**

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| **Present**: | Councillors: Mrs J Ford (Chairman), Mr D Muns, Mr P Blundell, Mr R Oglesby, Mr A Morton and Mr S Coxhead . |  |
| **Also present** | Mrs K Elston (Clerk) and Councillors Richard Gamble (until 1915). |  |
|  | Meeting set up |  |
| **19/20/198** | **Apologies for absence**   * Mr R Scott, Ms L Gough, Mr M May and Mrs H Freeman – these were   accepted. |  |
| **19/20/199** | **Declaration of interests**   * Mr D Muns declared his interest in planning application   20/03023/TCA and will not take part in the discussion or decision. |  |
| **19/20/200** | **The Minutes of the last meetings of the council 05/03/20 and Matters Arising**   * Amendment to be made at Minute 19/20/192 as the track is 115   metres not 11.5 metres. Minutes were signed as a true record.   * Matters Arising:   Minute 19/20/185 Clerk confirmed that she has received a response  from the church to advise that they have not spent the £400 in the  last financial year. This will need to be placed on the next agenda to  be discussed under the Grants Policy.  Minute 19/20/189 Wiltshire Council Household Green Infrastructure  and Open Space Survey – this has been completed and submitted to  Wiltshire Council.  Minute 19/20/190 Great British Spring Clean has now been  cancelled.  Minute 19/20/193 Annual Parish Meeting 18.05.20 has been  cancelled.  Minute 19/20/194 VE Day – any celebrations planned for 08.05.20  have been cancelled. |  |
| **19/20/201** | **Corona Virus update**   * The Emergency Planning workgroup have set up a system to support   those in the community who are unable go out and get shopping,  medication etc and also for those who feel isolated and need  someone to talk to. Mr Coxhead advised it now has 50 volunteers  and 35 tasks have been completed so far which are for shopping and  prescriptions. Mrs Ford thanked Mr Coxhead for taking the lead on  this one and organising the volunteers. |  |
| **10/20/202** | **Public Participation**   * There was none. |  |
| **19/20/203** | **Wiltshire Councillor’s Report**   * Congratulations to the parish council who have set up the   community support group.   * Wiltshire Council Wellbeing Newsletter – this is being circulated to   councillors.   * Wiltshire Council Hub – they have sent out 617 food parcels, made   1800 phone calls and 600 emails to vulnerable members of the  community. 8000 people have contacted Wiltshire Council through  the contact centre.   * COVID-19 – there are activity packs available from Wiltshire Council   for children, business support grants have been made.   * A360 closure – the work has been completed and the road is now   open.   * Planning applications – if there are any challenges around   applications being granted make Councillor Gamble aware. |  |
| **19/20/204** | **Finance**   * Budget monitoring – budget monitoring sheets have been   distributed to councillors. The monitoring sheet identifies that the  parish council has remained within its budget allocation during this  financial year   * End of financial year accounts at next meeting – awaiting final   current account bank statement. Then they will need to be sent to  internal auditor.   * Hills Waste commercial waste collection – this is an annual contract   paid by monthly direct debit and is due for renewal April 2020.  Clerk has received a letter to advise that there will be a 3% increase  in costs for the hooklift container located in the Village Hall carpark.  Agreement to continue with the contract.  The cost of the contract is divided 50/50 between the parish council  and the Village Hall. They have already paid the first 6 months of  this financial year. Councillors agreed not to charge them for the  second half of the year as they were not receiving an income.   * Bin clearance at the Recreation Ground – these have been emptied   less by the person emptying them to reduce unnecessary journeys  and there is less to collect. Councillors agreed to continue to  pay the £60 per month as they wished to retain this service.  ***Proposed: Mr R Oglesby***  ***Seconded: Mr S Coxhead***  ***All councillors present in agreement***   * Precept 2020-21 – Clerk advised that the first half of the precept   has been received in the sum of £15 944.50   * Village Hall Grant request – an update has been sent through from   the Chair, Mr M May. There is a request for a grant to support  them during this period where they have no income. Councillors  require more clarify in relation to the shortfall and what costs need  to be covered. Clerk to request further details from Mike May.   * Steps at Recreation Ground – work has commenced and is almost   complete. Mr Blundell has enquired when the work is to be  completed but not received a response yet. Clerk to chase  contractor.   * Playground COVID-19 restrictions – the equipment has been   taped off and notices put in place so the public are aware that they  should not be using them.  Disbursements  **Cheque Number Payee £**  SO Chris Hardwick (website) 28.00  SO Charlton Baker 12.50  SO Clerk Office payment 25.90  DD Hills Waste Solution 73.62  1731 H. Sainsbury 30.00  1732 Peter Blundell (cones) 29.84  1734 Kaye Elston (Barefoot signs) 37.96  1735 Kaye Elston (Alphaprint) 7.50  1736 HMRC 583.60  1737 Steve Coxhead (COVID Equip) 44.00  1738 Kaye Elston (clerk salary) 291.80  1739 H. Sainsbury 60.00  1740 Julia Ford (padlocks) 41.97 | **KE**  **KE** |
| **19/20/205** | **Planning**  **Applications to consider**   * **20/03023/TCA Bridge Inn, Church Street, West Lavington,**   **Devizes SN10 4LD** – Fell and Replant Magnolia in same position.  **No objections**. Clerk to submit comments.   * **20/01630/LBC Manor House, Wick Lane, Littleton Panell,**   **Devizes SN10 4EP** – Rebuild a section of a garden wall.  The proposed works include reconstructing a new retaining  wall using reinforced masonry or concrete and reclaimed  bricks from the collapsed wall as a facing laid in lime mortar  to tie in with the existing wall. **Comments submitted**  **supporting the application by 16.04.20**   * **20/02076/TCA 4 The Farm, High Street, Littleton Panell,**   **Devizes SN10 4AX** – T1 Beech Tree – Crown clean to  remove deadwood and reduce to 15%. **Comments**  **submitted by 27.03.20 with no objections**    **Decisions made at Wiltshire Council**   * **20/00890/FUL Dauntsey’s School, High Street, West**   **Lavington, Devizes SN10 4HE** – Two storey extension to  the school’s medical centre. **Approved with conditions.**   * **20/01696/TCA 29 High Street, Littleton Panell, Devizes**   **SN10 4EN** – T1 – Horse Chestnut tree – reduce canopy by  3m, T2 – Poplar tree – fell, T3 – Cedar tree – reduce over  extended limbs by 2m. **Approved.**   * **20/00778/TCA Russetings, 7 Duck Street, West**   **Lavington, Devizes SN10 4LG** – T1-Cypress – fell, T2-Alder  – fell, T3-Cypress – fell, G1-Thuja/cypress/laurel – fell, G2-  laurel-fell, G3-Cypress – reduce in height to 2 metres from  ground level. **Approved**   * **20/00854/TCA The Rockery, 25 High Street, West** * **Lavington, Devizes SN10 4HQ** – T1 Birch tree – fell.   **Approved**   * **20/01000/TCA Brookside Cottage, 17 Church Street,**   **West Lavington, Devizes SN10 4LD** – T1/T2 – Birch Prune  by approx. 10-20%, Crown raise to 20 feet from ground,  T3/T4 – Larch - Prune by approx. 10-20%, Crown raise to 20  feet from ground, T5/T6 – Beech Works - Prune by approx.  10-20%, Crown raise to 20 feet from ground, T7 – Ash –  Prune by approx. 10-20%, Crown raise to 20 feet from  ground. **Approved**   * **20/01567/TCA Glebe House, 13 Church Street, West**   **Lavington, Devizes SN10 4LD** – Ash Tree – Fell.  **Approved**   * **20/02041/TCA The Haven, 63-65 High Street, Littleton**   **Panell, Devizes SN10 4ES** – Fell 12 Conifers and 1 Ash  Tree, Pollard 1 Sycamore to 8 Metres and Crown Raise 1  Sycamore to 5 Metres from Ground Level. **Approved**   * **20/00978/FUL 74 High Street, Littleton Panell, Devizes**   **SN10 4EU** – Proposed Driveway, parking area and  associated works. **Refused**  Planning Monitoring  **19/10245/VAR Dauntsey’s School, High Street, West Lavington, Devizes SN10 4HE**  Mrs Ford has sent photographs of the planting. The  Discharge of their Conditions 2 and 4 has been agreed as the fence has been painted and the planting completed. | **KE** |
| **19/20/206** | **Committees and Working Groups**   * Remembrance Avenue – this is progressing and planting will not   be until at least the Autumn.  Two quotes have been received for the fencing work and it was  Agreed to consult with the landowner on how to proceed. |  |
| **19/20/207** | **Date of next parish council meeting (to be held virtually)**   * **7th May 2020 at 1900** |  |

*Meeting closed at 1940*

Signed……………………………………………………………………………..07 May 2020