

WEST LAVINGTON PARISH COUNCIL

**MEETING OF THE PARISH COUNCIL**

**06 AUGUST 2020 7PM**

**HELD VIRTUALLY**

**(**Local Authorities (Coronavirus) Flexibility of Local Authority Meetings (England) Regulation effective 04.04.2020

**MINUTES**

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| **Present**: | Councillors: Mrs J Ford (Chairman), Mr D Muns, Mr P Blundell, Mr R Oglesby, Mr A Morton, Mr R Scott, Mrs L Gough and Mr S Coxhead. |  |
| **Also present** | Mrs K Elston (Clerk) |  |
| **20/21/060** | **Apologies for absence**   * Mrs H Freeman sent in apologies and these were accepted. Mr May   did not send apologies for this meeting. |  |
| **20/21/061** | **Declaration of interests**   * There were none. |  |
| **20/21/062** | **Minutes of the last meeting 02.07.20 and EOM on 30.07.20 and matters arising**   * Minutes 02.07.20 – these were agreed to be a true and accurate   record. Minutes to be signed outside the virtual meeting.   * Minutes EOM 30.07.30 – these were agreed to be a true and   accurate record.   * Matters Arising – war memorial has now been cleaned. |  |
| **20/21/063** | **Chairman’s Announcements**   * Playground has re-opened and the Risk Assessment identified that   there were some pieces of equipment that were riskier than  others to have operational. Therefore, these items were taped off  but this has not proved effective due to the tape being removed  consistently. Following agreement at the last meeting on  30.08.20 the Wendy House, and the tunnel have been boarded up,  The speaker tubes have been taped off and new notices have been  put in place.  The clerk has also received an email from a resident that has  thanked the parish council for re-opening the playground as it has  provided pleasure to children again.   * Government Business Grants – the application for these are still   open with a closing date of 24.08.20.   * Friendly Salisbury consultation – this is currently open. * Salt bins – request from Wiltshire Council for a survey to be   completed on all the bins in the village to ascertain which ones need  refilling. Mr Muns agreed to carry out the survey. | **DM** |
| **20/21/064** | **Corona Virus update**   * There are still some requests from the community and the doctors   surgery is grateful to the parish council for the service they have  been providing. |  |
| **20/21/065** | **Public Participation**   * There was none. |  |
| **20/21/066** | **Wiltshire Councillor’s Report – Councillor Richard Gamble**   * Nothing to report. |  |
| **20/21/067** | **Finance**   * CCTV Camera – Mrs Ford, Mr Muns and the clerk met SMART on   Monday 3 August at the Village Hall and the primary school to scope  out the requirements and obtain quotes for the work. The request for  the village hall to put up a camera so that number plates can be seen  as they enter the carpark. There is also a request for a light to go  onto the apex of the building facing the carpark. Also, a quote for a  camera situated in DAPs playground that would enable visibility to the  back of the BMX track behind the shelter. Currently awaiting quotes.  There are some lights that are permanently on at the Village Hall  which the clerk has reported to Mr May as this will be causing  additional costs for the Village Hall.   * Financial Regulations – following the recommendation of the internal   audit stating the amount that tenders will be requested has been  amended back down to £10 000 from £25000. Councillors agreed  the amendments and the clerk will post onto the website.  ***P*roposed: Mr S Coxhead**  ***Seconded*: Mr D Muns**  ***All in agreement***   * Grass cutting tender – it was agreed that this does not need to go out   to tender as councillors are pleased with the current contract.  Councillors asked the clerk to request a quote for the next three year  from the current contract holder before finalising the contract.    Disbursements:  **Cheque Number Payee £**  SO Chris Hardwick (website) 28.00  SO Charlton Baker 12.50  SO Clerk Office payment 25.90  DD Hills Waste Solution (June) 48.05  1761 S.R Macleod 295.00  1762 Mark Goddard 864.00 | **KE**  **KE** |
| **20/21/068** | **Planning**  **Applications to consider**   * **20/05525/FUL 74 High Street, Littleton Panell, Devizes**   **SN10 4EU** – proposed driveway/parking area. Previous application  20/00978/FUL was Refused. Initially supported as it would provide  parking but would have conflict with the public footpath. The new  application has dealt with the original problems and also provides  effective vision for the sight line. The conservation officer and  Planning Department will need to agree the new application.  The proximity of the exit onto the road will always be an issue.  Councillors were in agreement to support   * **20/06164/TCA Parsonage House, 11 All Saints Road, West**   **Lavington, Devizes SN10 4LT** – 1 & 2 Poplar Trees – fell and 3  Birch tree – fell. Councillors did not have any objections to this  application.   * **20/05845/TCA 1 Russell Mill Lane, Littleton Panell, Devizes**   **SN10 4ET** – T1 – Crown reduce Silver Birch tree by approximately  2.5m (25%) to leave a natural shape. Councillors had no  objections.  .  **Planning Decisions**   * **20/04541/TCA East View, 5 Cheverell Road, Littleton Panell,**   **Devizes SN10 4JH** – Conifer (T1) – reduce to ridge height of shed  Due to excessive size and proximity to shed. **Decision: No**  **Objections**.  **Planning Monitoring**   * **Withy House** – clearance work of bushes and Conifer trees.   Complaint from a resident that these bushes were cleared  during nesting season. This area is outside of the conservation  area and therefore an application did not come through the parish  council. This clearance could have taken place if a survey had  been carried out and confirmed it was safe to do so. Councillors  agreed that information needed to be passed back to the member  of the community that raised this of the channels that they need to  contact. Mrs Ford will advise resident.   * Malmesbury Town Council correspondence – clerk received a letter   to advise parish councils that a planning application in  Malmesbury had been granted by Wiltshire Council which  Malmesbury Town Council reported seriously undermines their  Neighbourhood Plan. Clerk to circulate the letter again to  Councillors. | **JF**  **KE** |
| **20/21/069** | **Lavington Lane Development Update**   * Gaigers have published the revised proposed plans for the   development. There have been some changes in the layout, one of  which is the houses have been changed to face the green.  Councillors had a set of questions that the clerk will submit back to  Gaigers for responses.  Landscaping on site (planting) – who will be responsible for the  Maintenance of this, including the costs?  Emergency vehicles – can you give details of arrangements for  them to able to get onto/off the site from Sandfield?  The road that circulates the site – will it always be owned and  maintained by the developer or will it be adopted by the local  authority?  Has consideration for traffic calming of the road that circulates the  site, especially from the entrance on Lavington Lane to the parking  area for DAPS been discussed?  Attenuator to control water (pond) – what is the maintenance in  place for this? Also, what safety measures will be taken as this  would potentially be very dangerous for children. | **KE** |
| **20/21/070** | **Receipt of Working Groups and project reports**   * Footpaths Report – a resident has contacted Mrs Ford to request   more visible signs on Bridleway 34, from White Street, to deter  motorbikes accessing. Mrs Ford will also ask the PSCO to patrol the  area on Sunday lunchtimes.   * Remembrance Avenue – Mr Blundell reported that he has located a   Boulder from Purbeck Quarry at a cost of £350. There is a further  cost of £900 for the engraving. Councillors were in agreement to  spend up to £350 for the boulder and up to £900 for the engraving.  Mr Blundell to forward the quotes to the clerk to enable the order for  the boulder to be placed and the engraving work to be  commissioned. Other costs for the Avenue are the fencing for  £3500 and onsite work of £700.  Fencing work – the landowner has requested that we pay for some  fencing on a Bridle Way not connected to the Avenue but the  recommendation is that the parish council pays for all the fencing  related to the Avenue but not elsewhere.   * Playgrounds Group – Mr Blundell has obtained a quote from   Playforce for safety matting which is in the sum of £450 which  includes installation. Mr Blundell has contacted another contractor  but the council need to be assured that he is a qualified installer. Mr  Blundell will report back to the next meeting in September.   * Website –councillors have been sent the link to the new website. It   was agreed to reduce the payment to the current website host in  September as this will provide a transition period.   * Carpark – further quotes currently being sought. . | **PB/KE**  **PB** |
| **20/21/071** | **Risk Committee Feedback**   * To be placed on September agenda. | **KE** |
| **20/21/072** | **Date of next parish council meeting (to be held virtually)**   * **03 September 2020 at 1900** |  |

*Meeting closed at 2030*

Signed…………………………………………………………………………03.September 2020