

WEST LAVINGTON PARISH COUNCIL

**MEETING OF THE PARISH COUNCIL**

**03 DECEMBER 2020 7PM**

**HELD VIRTUALLY**

**(**Local Authorities (Coronavirus) Flexibility of Local Authority Meetings (England) Regulation effective 04.04.2020

**MINUTES**

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| **Present**: | Councillors: Mrs J Ford (Chairman), Mr D Muns, Mr P Blundell, Mr R Oglesby, Mr A Morton, Mrs H Freeman, Mr R Scott and Mr S Coxhead |  |
| **Also present** | Mrs K Elston (Clerk), Kirsten Robertson (Gazette and Herald), Louise Thorpe (Aster Housing), Mr R Bishop, Mr J Wiltshire and Ms C Holloway. |  |
| **20/21/111** | **Apologies for absence**   * Mrs L Gough and Councillor R Gamble sent in apologies and these   were accepted. . |  |
| **20/21/112** | **Declaration of interests**   * Peter Blundell – expressed a declaration in respect of planning   application 20/10183/TCA at Wisteria Cottage as the tree is on the  boundary of his property. |  |
| **20/21/113** | **Hedges House development – information**   * Louise Thorpe advised that she is attending the meeting to keep the   parish council informed, alongside Wiltshire Council of the planned  developments at Hedges House. The current accommodation is  mixed and includes bedsits which are no longer required. Bedsits  are very challenging to rent and therefore Aster have looked at the  long term solution and what type of accommodation is required  in the future. Due to the difficulties, there are now a number of units  empty and Aster want to keep the scheme full. Louise advised  that the age of the building is also a concern. Aster has  commissioned an independent building report and councillors asked  if it was possible to have sight of it. Louise confirmed she would  ask the question but that it was not normal practice to release.  Louise advised that the current residents have been advised and  initial discussions commenced with them on 09.11.20. Louise  confirmed that the information was shared with the residents  over the telephone. Normally this would be through a Resident’s  Meeting but this could not happen with COVID-19 restrictions  Councillor asked if residents are receiving independent advice?  Louise confirmed that she was unaware if they had sought  Independent advice. Councillors feel it would be advisable for the  the residents to seek external advice and consider forming a  Consultation Group. Mr Blundell agreed to speak to a previous  Citizens Advice contact in the community to potentially support the  Residents.  The plan is for the new building to be taken down and a two  storey building put in its place. There is no Section 106 funding  from this development as they are going to provide something  similar and is landlord led.  Councillors have requested that if Aster attend any future parish  Council meetings that a range of representatives are present so  that all the questions can be answered. |  |
| **20/21/114** | **Public Participation**   * Question from the public regarding Hedges House and if the welfare   of the residents has been taken into consideration and what has  been their reactions?  Louise Thorpe responded by advising that there has been a mixed  response from residents. Also advised that where there are  concerns for residents then referrals are made to Wiltshire Council.   * Question from the public raised about how far the planning process   has progressed as they felt the conversation indicates that viability  studies have already taken place.  Louise advised she could not provide any further information as this  is not her part of her role in the project. |  |
| **20/21/115** | **Minutes of the last meeting 05.11.20 and matters arising**   * These were agreed to be a true and accurate record and were   signed off by councillors.   * Matters arising:   Minute 20/21/101 – clerk has written to the Clerk for the Alms  Houses and submitted nominations  Triangle of land on White Street – initial investigations have not  identified ownership. Clerk to write to two further landowners.  Letter has been sent to owner of Dauntsey’s House owner in relation  to parking issues in Duck Street. No response has been received,  Blackdog Crossroads – letter has been sent to Councillor Gamble to  support the proposed work to reduce accidents at that point.  Minute 20/21/103 Cycling routes in Wiltshire – Mrs Ford has put  forward a potential route to Mr Gamble for forwarding to the Devizes  Sustainability Group. | KE |
| **20/21/116** | **Chairman’s Announcements**   * **Road Closure A345 (Part) Enford and Netheravon** – on 2nd   December work will commence. One of the diversion routes will be  on A360. |  |
| **20/21/117** | **Wiltshire Councillor Report**   * Councillor Richard Gamble sent his apologies so there was no   update. |  |
| **20/21/118** | **Planning**  **Applications to consider**   * **20/08456/FUL 78 High Street, Littleton Panell, Devizes SN10**   **4ES** – Loft conversion with dormer to the rear and create home  office in existing kitchen area. Councillors expressed their concerns  regarding the dormer in terms of design and they feel it will present  construction problems. Also concerned as there is little detail of the  construction materials. Councillors agreed to request more  details so that they are able to make a decision.   * **20/10264/LBC 78 High Street, Littleton Panell, Devizes SN10**   **4ES** – Loft conversion with dormer to the rear and create home  office to the rear and create home office in existing kitchen area. –  see comments above.   * **20/09350/OUT Land off Lavington Lane, Devizes, West**   **Lavington** – Outline application for residential development (50  dwellings**)** including Access for consideration. - councillors pleased  to see the change from 1 five storey to bungalows at the top of the  site but noted the size of the houses have been reduced slightly.  The bank by the access needs to be further considered as  potentially this could become a shortcut and needs to be managed  to ensure this does not happen. Councillors considered potential  road safety issues on Lavington Lane. Councillors agreed that  Mr Coxhead will talk to Councillor Richard Gamble to explore what  can be put in place to ensure that there are not safety compromises  as the development enters onto Lavington Lane. Councillors in  agreement that Lavington Lane is still the preferred entrance. Mr  Coxhead to return comments to clerk by 14.12.2020.   * **20/10443/TPO Littleton House Farm, High Street, Littleton**   **Panell, Devizes** – T2 – Oak – prune back limbs overhanding the  footpath and neighbouring garden, Oak – deadwood, T3 – Oak –  prune back limbs overhanging the footpath, T – Beech – prune  back overhanging branches, T5 – Holly – prune back overhanding  branches and T6 – Oak – prune back limbs overhanging footpath  and neighbouring property. **No Objection**   * **20/10301/TCA 15 Church Street, West Lavington, Devizes**   **SN10 4LD** – Fell 1 Ash Tree. **No objections**.   * **20/10183/TCA Wisteria Cottage, 77 High Street, Littleton Panell**   **SN10 4ES** – Beech tree – prune back some root to facilitate  Reconstruction of garden wall; crown raise low secondary  branches and crown reduce outer canopy by 2m. **No objections**   * **20/10335/TCA Brookside Cottage, 17 Church Street, West**   **Lavington SN10 4LD** – Alder (T1) – reduce crown laterally on  western aspect by maximum 2 metres to restore balance and  reduce potential overhang; crown-clean, Alder (T2) – fell; tree is  suppressed by T1 and future growth will impede adjacent access  road and bridge.  Goat Willow (T3) – fell tree displays acute lean across main garden  through historical partial uprooting, further root heave is evident,  Holly (T4) – reduce height by maximum 3.5 metres and reduce  remaining crown by 20%. **No objections but councillors wish to**  **note that the map was inaccurate and misleading**.    **Planning Decisions**   * **20/09289/TCA High Street, Littleton Panell SN10 4EU** – Conifer   Fell – No objection.  **20/08422/TCA & 20/08424/TCA Dial House, Church Street,**  **West Lavington SN10 4LD** – fell trees. No objection.   * **20/08683/TCA Holly Cottage, 1 Sunnyside, West Lavington,**   **Devizes SN10 4HU** – Holy Tree – remove. No objection    **NHP Document**   * The hard copies are now available and have been distributed to   councillors upon their request.  **Planning Monitoring**   * Withy House – a letter has been received from a resident regarding   the work being carried out there and they have also written to  Councillor Richard Gamble. A Planning Officer from Wiltshire  Council has made a visit and determined that although the trees  removed are not in the conservation area the work does  constitute considerable engineering work. Wiltshire Council has  requested the owners submit planning information. Further  research has also confirmed that the pond on the property is in the  conservation area. This was cleared in the summer and should  have been raised through the planning process and this has also  been raised with planning control. | **SC** |
| **20/21/119** | **Corona Virus update**   * Mr Coxhead advised that there has not been a real increase in   Requests as yet during the second lockdown. Wiltshire Council  Hub is still in place. |  |
| **20/21/120** | **Finance**   * Finance Monitoring – monitoring sheet sent around to councillors   and the operating budget and bank reconciliation sent to finance  councillors.   * Precept Planning – clerk produced projections with options of   requesting the same amount as current year in the sum of  £31 889. Options range from increasing the precept amount  Between 1.35% and 3%. It needs to be remembered that even if  The parish council does not request an increase in the precept  Amount the cost to council tax payers may increase due to it being  Based on the number of Band D tax payers in the parish.  Councillors discussed and will make decision at the meeting in  January so that the request can be submitted to Wiltshire Council  by the deadline. Councillors do not want to increase costs to  rate payers but equally need to ensure they have enough budget to  cover their fixed costs and project work.   * Remembrance Avenue bench – invoice received for the labour of   The crafted bench in the sum of £100. Councillors were in  agreement to pay the invoice.  ***Proposed: Mr P Blundell***  ***Seconded: Mr R Scott***  ***All councillors present in agreement***   * CCTV Camera – quote has been received from SMART for an   additional camera that will cover the village hall carpark at the  entrance. There are details in the quote that need to be confirmed  before the order is placed. The cost of the CCTV camera  installation is £1078.80. Councillors were in agreement to  accepting the quote and getting the CCTV camera installed.  ***Proposed: Mr D Muns***  ***Seconded: Mr S Coxhead***  ***All councillors present in agreement***  Councillors agreed to also get some quotes for erecting signs on  the gateposts for the carpark to advise people that the camera is in  operation. Clerk to get some quotes.   * Proposal for matting for playpark – clerk has been chasing for   quotes and still awaiting them. As the work is urgent councillors  were in agreement to authorise the work being agreed, if the quote  is no more than £1000.   * Grant request DAPS – as previously discussed DAPS have a quote   to install a CCTV camera to protect the school and surrounding  area. The Area Board have made a grant of 50% and now DAPS  are requesting a grant asking for the remaining 50% in the sum of  £3578.40. This instalment will be beneficial as well to the parish  council as it will provide better all-round visibility in the BMX track  area to deter anti-social behaviour and vandalism. Councillors in  agreement to grant £3578.40 to DAPS.  ***Proposed: Mr T Morton***  ***Seconded: Mrs H Freeman***  ***All councillors present in agreement***  Disbursements:  **Cheque Number Payee £**  SO Chris Hardwick (website) 28.00  SO Charlton Baker (payroll fees) 12.50  SO Clerk Office payment 25.90  DD Hills Waste Solution (waste) 59.33  1783 DAPS (grant) 3578.40  1784 Market Town Memorials Ltd (Rem Av) 900.00  1785 SMART Integrated Solutions (CCTV) 201.60  1786 Caroline E Holloway (Rem Av) 100.00  1787 Peter Blundell (Rem Av) 102.50  1788 Kaye Elston (clerk salary) 291.80  1789 Mark Goddard & Sons (grass cutting) 864.00 | **KE** |
| **20/21/121** | **Risk Committee**   * Risk Register – the revised Risk Register was circulated prior to the   meeting. Councillors were in agreement to accept the updated  version. |  |
| **20/21/122** | **Village Hall Request**   * The plans to increase the footprint size of the Village Hall have   have been circulated to councillors prior to the meeting. The  request on this occasion is for a small part of the overall proposed  work. The area is closest to the play area and involves a small build  which will join the hall to the store area next to the Giles Room and.  making the space more usable and accessible.  Councillors were in agreement for this increase to the footprint and  Permission also granted from Caroline Holloway who was still on  the call. Clerk to advise Mike May of the decision. | **KE** |
| **20/21/123** | **Receipt of Working Groups and project reports**   * Footpaths Report – report circulated prior to the meeting. There are   trees that need cutting back in White Street and councillors agreed  as an initial response to write to the house residents in 1A and 1  White Street.   * Corporate Planning – revised plan following the meeting on   17.11.2020. The revised document was accepted by councillors.   * Emergency Planning training – nothing to report as Mr Coxhead or   Mr Muns were unable to attend.   * Remembrance Avenue – the event on 11 November attended by a   restricted number of people was successful. There are still some  tasks to complete at the site and councillors would also like to see  a reference to the Avenue at the War Memorial.  There is one name still to be engraved on the War Memorial and the  clerk will approach a previous contractor to assess the task and  provide a quote.   * Playgrounds Group – meeting date in January will be 19 January at   1900 | **KE**  **KE** |
| **20/21/124** | **Date of next parish council meeting (to be held virtually)**   * **07 January 2021 at 1900** * **Playgrounds Working Group – 19 January at 1900** |  |

*Meeting closed at 2145*

Signed…………………………………………………………………………07 .January 2021