

WEST LAVINGTON PARISH COUNCIL

  **MEETING OF THE PARISH COUNCIL**

 **03 DECEMBER 2020 7PM**

**HELD VIRTUALLY**

**(**Local Authorities (Coronavirus) Flexibility of Local Authority Meetings (England) Regulation effective 04.04.2020

**MINUTES**

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| **Present**: | Councillors: Mrs J Ford (Chairman), Mr D Muns, Mr P Blundell, Mr R Oglesby, Mr A Morton, Mrs H Freeman, Mr R Scott and Mr S Coxhead |  |
| **Also present**  | Mrs K Elston (Clerk), Kirsten Robertson (Gazette and Herald), Louise Thorpe (Aster Housing), Mr R Bishop, Mr J Wiltshire and Ms C Holloway. |  |
| **20/21/111** | **Apologies for absence*** Mrs L Gough and Councillor R Gamble sent in apologies and these

 were accepted. . |  |
| **20/21/112** | **Declaration of interests*** Peter Blundell – expressed a declaration in respect of planning

 application 20/10183/TCA at Wisteria Cottage as the tree is on the boundary of his property. |  |
| **20/21/113** | **Hedges House development – information*** Louise Thorpe advised that she is attending the meeting to keep the

 parish council informed, alongside Wiltshire Council of the planned  developments at Hedges House. The current accommodation is  mixed and includes bedsits which are no longer required. Bedsits are very challenging to rent and therefore Aster have looked at the long term solution and what type of accommodation is required in the future. Due to the difficulties, there are now a number of units empty and Aster want to keep the scheme full. Louise advised that the age of the building is also a concern. Aster has  commissioned an independent building report and councillors asked if it was possible to have sight of it. Louise confirmed she would  ask the question but that it was not normal practice to release. Louise advised that the current residents have been advised and  initial discussions commenced with them on 09.11.20. Louise confirmed that the information was shared with the residents  over the telephone. Normally this would be through a Resident’s  Meeting but this could not happen with COVID-19 restrictions  Councillor asked if residents are receiving independent advice? Louise confirmed that she was unaware if they had sought  Independent advice. Councillors feel it would be advisable for the the residents to seek external advice and consider forming a  Consultation Group. Mr Blundell agreed to speak to a previous Citizens Advice contact in the community to potentially support the Residents. The plan is for the new building to be taken down and a two  storey building put in its place. There is no Section 106 funding  from this development as they are going to provide something similar and is landlord led. Councillors have requested that if Aster attend any future parish  Council meetings that a range of representatives are present so  that all the questions can be answered.  |  |
| **20/21/114** | **Public Participation*** Question from the public regarding Hedges House and if the welfare

 of the residents has been taken into consideration and what has been their reactions? Louise Thorpe responded by advising that there has been a mixed  response from residents. Also advised that where there are  concerns for residents then referrals are made to Wiltshire Council.* Question from the public raised about how far the planning process

 has progressed as they felt the conversation indicates that viability studies have already taken place.  Louise advised she could not provide any further information as this is not her part of her role in the project. |  |
| **20/21/115** | **Minutes of the last meeting 05.11.20 and matters arising*** These were agreed to be a true and accurate record and were

 signed off by councillors.* Matters arising:

 Minute 20/21/101 – clerk has written to the Clerk for the Alms Houses and submitted nominations Triangle of land on White Street – initial investigations have not  identified ownership. Clerk to write to two further landowners. Letter has been sent to owner of Dauntsey’s House owner in relation to parking issues in Duck Street. No response has been received, Blackdog Crossroads – letter has been sent to Councillor Gamble to  support the proposed work to reduce accidents at that point. Minute 20/21/103 Cycling routes in Wiltshire – Mrs Ford has put forward a potential route to Mr Gamble for forwarding to the Devizes Sustainability Group. | KE |
| **20/21/116** | **Chairman’s Announcements*** **Road Closure A345 (Part) Enford and Netheravon** – on 2nd

December work will commence. One of the diversion routes will be on A360. |  |
| **20/21/117** | **Wiltshire Councillor Report*** Councillor Richard Gamble sent his apologies so there was no

 update. |  |
| **20/21/118** | **Planning****Applications to consider*** **20/08456/FUL 78 High Street, Littleton Panell, Devizes SN10**

 **4ES** – Loft conversion with dormer to the rear and create home office in existing kitchen area. Councillors expressed their concerns regarding the dormer in terms of design and they feel it will present construction problems. Also concerned as there is little detail of the construction materials. Councillors agreed to request more  details so that they are able to make a decision.* **20/10264/LBC 78 High Street, Littleton Panell, Devizes SN10**

 **4ES** – Loft conversion with dormer to the rear and create home office to the rear and create home office in existing kitchen area. –  see comments above.* **20/09350/OUT Land off Lavington Lane, Devizes, West**

 **Lavington** – Outline application for residential development (50dwellings**)** including Access for consideration. - councillors pleased  to see the change from 1 five storey to bungalows at the top of the site but noted the size of the houses have been reduced slightly.  The bank by the access needs to be further considered as  potentially this could become a shortcut and needs to be managed to ensure this does not happen. Councillors considered potential  road safety issues on Lavington Lane. Councillors agreed that  Mr Coxhead will talk to Councillor Richard Gamble to explore what  can be put in place to ensure that there are not safety compromises  as the development enters onto Lavington Lane. Councillors in  agreement that Lavington Lane is still the preferred entrance. Mr Coxhead to return comments to clerk by 14.12.2020.* **20/10443/TPO Littleton House Farm, High Street, Littleton**

 **Panell, Devizes** – T2 – Oak – prune back limbs overhanding thefootpath and neighbouring garden, Oak – deadwood, T3 – Oak – prune back limbs overhanging the footpath, T – Beech – prune back overhanging branches, T5 – Holly – prune back overhanding branches and T6 – Oak – prune back limbs overhanging footpath and neighbouring property. **No Objection*** **20/10301/TCA 15 Church Street, West Lavington, Devizes**

 **SN10 4LD** – Fell 1 Ash Tree. **No objections**.* **20/10183/TCA Wisteria Cottage, 77 High Street, Littleton Panell**

 **SN10 4ES** – Beech tree – prune back some root to facilitateReconstruction of garden wall; crown raise low secondary  branches and crown reduce outer canopy by 2m. **No objections*** **20/10335/TCA Brookside Cottage, 17 Church Street, West**

 **Lavington SN10 4LD** – Alder (T1) – reduce crown laterally on western aspect by maximum 2 metres to restore balance and  reduce potential overhang; crown-clean, Alder (T2) – fell; tree is suppressed by T1 and future growth will impede adjacent access  road and bridge. Goat Willow (T3) – fell tree displays acute lean across main garden through historical partial uprooting, further root heave is evident,  Holly (T4) – reduce height by maximum 3.5 metres and reduce remaining crown by 20%. **No objections but councillors wish to**  **note that the map was inaccurate and misleading**. **Planning Decisions*** **20/09289/TCA High Street, Littleton Panell SN10 4EU** – Conifer

 Fell – No objection. **20/08422/TCA & 20/08424/TCA Dial House, Church Street,** **West Lavington SN10 4LD** – fell trees. No objection.* **20/08683/TCA Holly Cottage, 1 Sunnyside, West Lavington,**

 **Devizes SN10 4HU** – Holy Tree – remove. No objection**NHP Document*** The hard copies are now available and have been distributed to

 councillors upon their request.**Planning Monitoring** * Withy House – a letter has been received from a resident regarding

 the work being carried out there and they have also written to Councillor Richard Gamble. A Planning Officer from Wiltshire Council has made a visit and determined that although the trees removed are not in the conservation area the work does constitute considerable engineering work. Wiltshire Council has requested the owners submit planning information. Further  research has also confirmed that the pond on the property is in the conservation area. This was cleared in the summer and should have been raised through the planning process and this has also  been raised with planning control. | **SC** |
| **20/21/119** | **Corona Virus update*** Mr Coxhead advised that there has not been a real increase in

 Requests as yet during the second lockdown. Wiltshire Council Hub is still in place. |  |
| **20/21/120** | **Finance*** Finance Monitoring – monitoring sheet sent around to councillors

 and the operating budget and bank reconciliation sent to finance  councillors. * Precept Planning – clerk produced projections with options of

requesting the same amount as current year in the sum of  £31 889. Options range from increasing the precept amount  Between 1.35% and 3%. It needs to be remembered that even if The parish council does not request an increase in the precept Amount the cost to council tax payers may increase due to it being Based on the number of Band D tax payers in the parish.  Councillors discussed and will make decision at the meeting in  January so that the request can be submitted to Wiltshire Council by the deadline. Councillors do not want to increase costs to  rate payers but equally need to ensure they have enough budget to  cover their fixed costs and project work.* Remembrance Avenue bench – invoice received for the labour of

 The crafted bench in the sum of £100. Councillors were in  agreement to pay the invoice. ***Proposed: Mr P Blundell*** ***Seconded: Mr R Scott*** ***All councillors present in agreement*** * CCTV Camera – quote has been received from SMART for an

 additional camera that will cover the village hall carpark at the entrance. There are details in the quote that need to be confirmed  before the order is placed. The cost of the CCTV camera  installation is £1078.80. Councillors were in agreement to  accepting the quote and getting the CCTV camera installed. ***Proposed: Mr D Muns*** ***Seconded: Mr S Coxhead*** ***All councillors present in agreement***Councillors agreed to also get some quotes for erecting signs on  the gateposts for the carpark to advise people that the camera is in operation. Clerk to get some quotes.* Proposal for matting for playpark – clerk has been chasing for

 quotes and still awaiting them. As the work is urgent councillors were in agreement to authorise the work being agreed, if the quote is no more than £1000.* Grant request DAPS – as previously discussed DAPS have a quote

 to install a CCTV camera to protect the school and surrounding  area. The Area Board have made a grant of 50% and now DAPS are requesting a grant asking for the remaining 50% in the sum of  £3578.40. This instalment will be beneficial as well to the parish  council as it will provide better all-round visibility in the BMX track  area to deter anti-social behaviour and vandalism. Councillors in agreement to grant £3578.40 to DAPS. ***Proposed: Mr T Morton*** ***Seconded: Mrs H Freeman*** ***All councillors present in agreement***Disbursements: **Cheque Number Payee £**SO Chris Hardwick (website) 28.00SO Charlton Baker (payroll fees) 12.50 SO Clerk Office payment 25.90DD Hills Waste Solution (waste) 59.33 1783 DAPS (grant) 3578.40 1784 Market Town Memorials Ltd (Rem Av) 900.00 1785 SMART Integrated Solutions (CCTV) 201.60 1786 Caroline E Holloway (Rem Av) 100.00 1787 Peter Blundell (Rem Av) 102.50 1788 Kaye Elston (clerk salary) 291.801789 Mark Goddard & Sons (grass cutting) 864.00  | **KE** |
| **20/21/121** | **Risk Committee*** Risk Register – the revised Risk Register was circulated prior to the

 meeting. Councillors were in agreement to accept the updated  version. |  |
| **20/21/122** | **Village Hall Request*** The plans to increase the footprint size of the Village Hall have

 have been circulated to councillors prior to the meeting. The  request on this occasion is for a small part of the overall proposed work. The area is closest to the play area and involves a small build which will join the hall to the store area next to the Giles Room and.  making the space more usable and accessible. Councillors were in agreement for this increase to the footprint and Permission also granted from Caroline Holloway who was still on  the call. Clerk to advise Mike May of the decision. | **KE** |
| **20/21/123** | **Receipt of Working Groups and project reports*** Footpaths Report – report circulated prior to the meeting. There are

 trees that need cutting back in White Street and councillors agreed as an initial response to write to the house residents in 1A and 1 White Street.* Corporate Planning – revised plan following the meeting on

 17.11.2020. The revised document was accepted by councillors.* Emergency Planning training – nothing to report as Mr Coxhead or

 Mr Muns were unable to attend.* Remembrance Avenue – the event on 11 November attended by a

 restricted number of people was successful. There are still some tasks to complete at the site and councillors would also like to see a reference to the Avenue at the War Memorial.  There is one name still to be engraved on the War Memorial and the clerk will approach a previous contractor to assess the task and  provide a quote.* Playgrounds Group – meeting date in January will be 19 January at

 1900 | **KE****KE** |
| **20/21/124** | **Date of next parish council meeting (to be held virtually)*** **07 January 2021 at 1900**
* **Playgrounds Working Group – 19 January at 1900**
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*Meeting closed at 2145*

Signed…………………………………………………………………………07 .January 2021