

WEST LAVINGTON PARISH COUNCIL

**MEETING OF THE PARISH COUNCIL 4 FEBRUARY 2020 7PM**

**IN THE GILES ROOM AT THE WEST LAVINGTON VILLAGE HALL**

**MINUTES**

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| **Present**: | Councillors: Mrs J Ford (Chairman), Mr D Muns, Mr P Blundell, Mr R Oglesby, Ms L Gough, Mrs H Freeman and Mr M May. |  |
| **Also present** | Mrs K Elston (Clerk) and a member of the public. |  |
| **19/20/168** | **Apologies for absence**   * Mr A Morton, Mr S Coxhead and Mr R Scott – these were accepted. |  |
| **19/20/169** | **Declaration of interests**   * There were none. |  |
| **19/20/170** | **The Minutes of the last meetings of the council 09/01/20 and Matters Arising**   * Minutes were signed as a true record. * Minute 19/20/167 – Mr May has confirmed that the meeting on 7   May in the Giles Room can go ahead.   * ICO Certificate has now been received following payment of   subscription at the last meeting. |  |
| **19/20/171** | **Chair’s announcements to include**   * Cars parked at Sandfield – the local PCSO has responded to the   Information given in relation to the parking. Cars need to be parked  less than 10 meters from the junction and it has to be deemed to be  an obstruction for any action to be taken. The parish council  could request to have double yellow lines at the junction but the cost  would be at least £5000, which Wiltshire Council would look to the  parish council to pay. The parish council could request to put in  white H lines.   * Wiltshire Council Housing Plan – there is an amendment to the   Plan which has resulted in the 80 houses in the Market Lavington  being removed as part of the Wiltshire Council 5 year plan.  Therefore, they will need to go through their Neighbourhood Plan.   * Upcoming Open Space and Green Infrastructure Survey   Collaboration Work – this will be a survey that needs to be completed  and much of the work has already been completed as part of the  Neighbourhood Plan. The community can take part and need to be  advised of the Survey and the link, once received from Wiltshire  Council , will be posted on the parish council website.   * Imber Perimeter Path Launch – the launch is on 26 March and the   Clerk has submitted Mr Scott’s name to attend.   * CATG survey – completed with councillors and clerk will return   online. | **KE**  **KE** |
| **10/20/172** | **Public Participation**   * Member of the public advised that they were disappointed that the   parish council did not use their allocated time at the recent Eastern  Area Planning meeting in relation the planning application for the  Athletics track at Dauntsey’s School. Request for the parish council  to answer why they did not speak. |  |
| **19/20/173** | **Wiltshire Councillor’s Report**   * Area Board – there was information on the environment and   confirmation from Friends of the Earth showing that  Wiltshire came top for environmental issues in their assessments.   * Wiltshire Council – cabinet meeting has agreed to raise council tax   by 1.9% and a 2% social care levy. This still leaves a shortfall.  Wiltshire Council are confident that they will deliver a balanced  Budget in March 2020. |  |
| **19/20/174** | **Finance**   * Budget monitoring – budget monitoring sheets given to councillors.   The monitoring sheet identifies that the parish council has remained  within its budget allocation during this financial year.   * Precept – clerk confirmed that the request has been submitted to   Wiltshire Council within the timeframe required.   * Village Hall – Mr May advised that the Business Plan and budget   has been prepared but cannot be presented to this meeting as it  needs to be presented to the Village Hall Committee first. Mr May  advised it will be circulated as soon as the meeting has taken place.   * External audit return – nothing new to report. * Capital Project proposals – Mr May, Mr Blundell and Mrs Ford have   put forward. The ideas are planting of more trees, car charging  point at the Village Hall, tarmac the carpark, more effective lighting  in the Village Hall carpark from the kitchen end of the building,  repairs to the playground which will be approximately £5000 –  £6000, Speed Indicator Devices (approximately £5000).  Councillors agreed to go ahead and get some quotes for the  carpark and then consider the costs in terms of other projects  that could be considered.   * Disbursements   **Cheque Number Payee £**  SO Chris Hardwick (website) 28.00  SO Charlton Baker 12.50  SO Clerk Office payment 25.90  1723 Kaye Elston (clerk salary) 291.80 |  |
| **19/20/175** | **Planning**  **Applications to consider**   * **19/10245/VAR Dauntsey’s School, High Street, West**   **Lavington, Devizes SN10 4HE** – variation of condition 2 of  planning permission **K/42974** (change of use from agricultural land  to use of playing fields and outdoor sports facilities) to allow for  different surface material for outdoor sports track, with proposed  landscaping to reduce visual impact (resubmission of refused  application **18/11759/VAR) – update: this has been called in**  **and considered at the Wiltshire Council Eastern Area**  **Planning Committee on 30.01.20**. The response and decision  letter was read out to the meeting. There are a number of  conditions attached to the decision and the parish council will be  consulted in relation to planting and will ensure that the conditions  are monitored.  The parish council did not speak at the most recent Eastern Area  Planning Committee as they had already met with Dauntsey’s to  hear their revised proposals. Therefore, the conditions that the  parish council wanted to see in place had been submitted to be  considered by the Committee.were in the revised  application.    **20/00676/TPO Conygre Lodge, 9 High Street, Littleton Panell,**  **Devizes SN10 4EL –** Fell 1 Tree of Heaven, 1 Rowan, 1  Lawson Cypress, 2 Norway Maples, 1 Field Maple and 1  Sycamore. Councillors had no objections.  **20/00678/TCA 12 High Street, West Lavington, Devizes**  **SN10 4HQ** – T1 Lawson Cypress Fell, T2 Norway Spruce Fell.  Councillors did not have any objections but would like to see  replanting.  **20/0027/FUL 94 High Street, Littleton Panell, Devizes SN10**  **4EU** – Demolition of attached garage and sun room. Erect new  extensions to the front (South Facing) and rear (North Facing)  elevations and a new detached garage/garden store (revised  proposal following 19/06724/FUL). Councillors do not have any  comments.  **Decisions made at Wiltshire Council**   * **19/1129/FUL 5 Orchard Place, West Lavington, Devizes SN10**   **4JD** – Single storey side and rear extension with pitched roofs.  Pitched roofs to existing garages to no 4 and 5. Approved with  conditions.   * **19/11587/ FUL 5 Orchard Place, West Lavington, Devizes**   **SN10 4JD –** Front extension to from porch, larger bathroom  and bedroom. Approved with conditions**.**   * **19/11374/TPO Strawberry Lee, 27 White Street, West**   **Lavington, Devizes SN10 4LW** – remove secondary limb  Overhanging Cherry Tree from Ash Tree (T1), Fell 1 Cherry  Tree. **Approved with conditions.**     * Neighbourhood Plan – Mrs Ford has spoken to James Gaiger   who has confirmed that consultants are continuing to work on the  project and they are hoping to be in a position to submit a  pre-app in the near future. |  |
| **19/20/176** | **Committees and Working Groups**   * MOD Meeting at Tidworth re Ash Die Back – Mrs Ford attended   along with a local contractor. Mrs Ford reported that it painted a  bleak picture of the issues. The MOD are undertaking a three  year programme of work to remove them and Wiltshire Council  have confirmed they will put the necessary notifications in place  for road closures etc.   * Great British Spring Clean – this will be placed on next agenda   as Mr Coxhead has been working on this. Councillors were in  agreement that the 4th April would be the preferred date. Clerk to  advise Mr Coxhead. | **KE** |
| **19/20/177** | **Website amends – achieving process and review**   * There are proposals to refresh the website and Mr Muns   talked councillors through the additional aspects that the new  website could facilitate, including Facebook and Twitter. This  would enable a much quicker method of communicating with the  community. |  |
| **19/20/178** | **Receipt of Working Groups and project reports**   * Footpaths – report sent to councillors prior to the meeting.   Wooden fence that has come down on WLAV10 has been  reported to the landowner and clerk is awaiting a response.   * GDPR Working Group – the group met on 22 January and   reviewed the workplan. The group needs to meet again as there  are a number of outstanding items. Clerk to arrange another date.  Councillors need to sign the GDPR Compliance Agreement  Document which relates to safe keeping of paper and electronic  Data. Councillors agreed to remove the last bullet point in relation  to devices have been protected by antivirus software, as this is  not possible for mobile phones.   * Playgrounds Group   Repairs to steps at Recreation Ground – Mark Goddard is still  intending to commence the work at the beginning of March.  Paving slabs around village hall – a quote has come back which  estimates the job to cost £150 - £180. Councillors were  agreement to instruct the contractor to commence the work as  soon as possible. Clerk to instruct contractor to commence the  work.   * Remembrance Wood – The MOD have responded to the Clerk   and advised that an annual rent of £10 is too little and therefore  an alternative option will need to be discussed. Mrs Ford has  met with a local landowner who is prepared to rent an area of land  for a peppercorn rent, for the trees to be planted on.  Councillors discussed the two sites, A and B, close to the MOD  site at Gore Cross and a third site being the Recreation Ground  in the centre of the village. Councillors agreed to pursue Site B  in the first instance and Mrs Ford will return to the landowner to  discuss further details.   * Cleaning of war memorial – email quote has been received in the   sum of £675 + VAT, but now awaiting a formal quote so that the  grant can be applied for. Clerk to chase.   * Railings on South entrance to the village – email received on   13.01.20 from Wiltshire Council to advise the specialist contractor  has been identified and that the budget has been allocated. Just  awaiting a start date. | **KE**  **KE**  **JF**  **KE** |
| **19/20/179** | **Confirmation of publicity/press items to include website and News and Views**   * News and Views – Great British Spring-clean and Feedback on   Green Open spaces. |  |
| **19/20/180** | **Area Board**   * Next date is.16 March 2020 and Mr May will attend. | **MM** |
| **19/20/181** | **Date of next parish council meeting**   * **5 March 2020 at 1900** * **Annual Parish Meeting – week commencing 11.05.20 or**   **18.05.20** |  |

*Meeting closed at 2155*

Signed……………………………………………………………………………..05 March 2020