

WEST LAVINGTON PARISH COUNCIL

**MEETING OF THE PARISH COUNCIL**

**05 NOVEMBER 2020 7PM**

**HELD VIRTUALLY**

**(**Local Authorities (Coronavirus) Flexibility of Local Authority Meetings (England) Regulation effective 04.04.2020

**MINUTES**

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| **Present**: | Councillors: Mrs J Ford (Chairman), Mr D Muns, Mr P Blundell, Mr R Oglesby, Mr A Morton, Mrs L Gough, Mrs H Freeman and Mr S Coxhead |  |
| **Also present** | Mrs K Elston (Clerk), Councillor Richard Gamble (until 1930). |  |
| **20/21/098** | **Apologies for absence**   * Mr R Scott sent in apologies and these were accepted. . |  |
| **20/21/099** | **Declaration of interests**   * There were none**.** |  |
| **20/21/100** | **Minutes of the last meeting 01.10.20 and matters arising**   * These were agreed to be a true and accurate record and were   signed off by councillors.   * Matters arising   Minute 20/21/088 Students in the shop – Mrs Ford advised that she  has spoken to the Head at Dauntseys and a reminder has been sent  to students to ensure they do not enter the shop in larger than  permitted numbers.  The cheque for the Youth Club has now been presented. Mrs Ford  advised that Mr Mike May has reported that the West Lavington  Youth Club has been unable to open which has led to all the staff  apart from the Youth Leader being made redundant. The Leader is  on a retainer.  Councillor vacancy – Mr Coxhead advised that he has put on hold  the advertisement as it is not a good time for people to consider.  Minute 20/21/090 Planning application 20/07671/FUL – 79A High  Street has been passed by Wiltshire Council with conditions.  Minute 20/21/094 Corporate Planning – meeting date on 17.11.20  and the previous Corporate Plan has been circulated to councillors.  Minute 20/21/096 Alms Houses – clerk to write to the Alms Houses  Clerk to confirm the representatives put forward by the parish  Council. | **KE** |
| **20/21/101** | **Chairman’s Announcements**   * Card received from the Lord Lieutenant – Mrs Ford advised that a   card has arrived to thank the parish council for their hard work and  commitment during the pandemic. Councillors agreed this should go  on the website.   * Streetscene – Mrs Gamble has advised the parish council that they   are looking for volunteers for some heavy work at the Chocolate  Poodle. Nigel Grist is going to support the tidying up. Councillors  wanted to thank Streetscene for the work they have completed.   * Kelston Farms – the land agent has advised that driving through   Duck Street and White Street there are overhanging trees from  Gardens and hedges which then get knocked by large agricultural  Vehicles. Councillors agreed to speak to landowners. On White  Street this is also a triangle of land that has Yew Trees in the middle  and need to find out who is responsible for the maintenance. Clerk  to ask Richard Scott if he knows who owns the land. The other  issue is parking on Duck Street as the agricultural vehicles cannot  get through. Clerk to write to the owner of Dauntsey House to ask  for support with the parking concerns.   * Grass in the Closed Burial Ground – this has been cut this week. * Wiltshire Council are running webinars to disseminate information   about the pandemic, which anyone can join. | **DM**  **KE**  **KE** |
| **20/21/102** | **Public Participation**   * There was none. |  |
| **20/21/103** | **Wiltshire Councillor Report**   * Chocolate Poodle clean up – thank you to Jill Thorne and family for   working with Nigel Grist to tidy up this area of the village.   * Halloween – congratulations to the community for making the village   look so good.   * West Lavington Youth Club – Andrew Jack has been in touch with   Youth organisations to support them during this time to aim for  sustainability. Concerns as there are limited resources available for  young people due to the pandemic across Wiltshire.   * Pavement between Devizes and Potterne – this pavement is   Overgrown and Wiltshire Council have planned to have it cleared. It  will take four days and will require traffic control to be in place.   * Blackdog Crossroads – parish councils will need to respond to   Councillor Gamble direct with their proposal. A draft letter has been  circulated to councillors from the Clerk that they are in agreement to  forward onto Councillor Gamble.   * Area Board on 16.11.2020 – presentation for the plans to improve   the cycling routes in Wiltshire.   * Devizes Gateway Station – planning for this is still ongoing. | **KE** |
| **20/21/104** | **Planning**  **Applications to consider**   * **20/08728/TCA Down View, 27 High Street, West Lavington,**   **Devizes SN10 4HQ** – T1 and T2 – Silver Birch Crown lift, remove  minor branches from within 10 feet from the ground. Lower height  by 25%. T3 Scots Pine – same works as Silver Birch. **No objection**  **but request to replant or make donation to Woodland Trust**.   * **20/08683/TCA Holly Cottage, 1 Sunnyside, West Lavington,**   **Devizes SN10 4HU** – Holly Tree – Remove. **No objection**  **but request to replant or make donation to Woodland Trust**   * **20/08794/TCA Dauntseys School, High Street, West Lavington,**   **Devizes, SN10 4HE** – Fell 1 Horse Chestnut and 1 Ash Tree. **No**  **Objection but request to replant or make donation to Woodland**  **Trust.**   * **20/09295/TCA 74 High Street, Littleton Panell, Devizes SN10**   **4EU** – T1 Cherry Tree – remove. . **No objection but request to**  **replant or make donation to Woodland Trust**.   * **20/09289/TCA 125 High Street, Littleton Panell, Devizes SN10**   **4EU** – Conifer – Fell. . **No objection but request to replant or**  **make donation to Woodland Trust**   * **20/09559/TCA Woodend, 51 High Street, West Lavington,**   **Devizes SN10 4JB** – T1 Conifer – Remove, cutting the stump close  to ground level. **No objection but request to replant or make**  **donation to Woodland Trust**    **Planning Decisions**   * **20/06852/TCA Woodend, 51 High Street, West Lavington,**   **Devizes SN10 4JB** – T1 Holly Tree fell. **Approved with no**  **conditions**.   * **20/07526/TPO St Joseph Church, Littleton Panell, Devizes**   **SN10 4JH** – T3 Oak removed deadwood; T5 Ash removed  deadwood, T5 Ash removed deadwood, T11 Oak fell, T15 Oak  deadwood, T16 Beech Fell, T17 Elm fell and T19/T20 Oak  deadwood. **Approved with conditions**.  **20/07671/FUL 79 High Street, Littleton Panell, Devizes SN10**  **4ES** – Demolish existing building and erect new single storey  building (as office related to farming business). **Approved with**  **conditions.**   * **20/08422/TCA The Dial House, 25 Church Street, West**   **Lavington, Devizes SN10 4LD** – Fell 3 Conifer Trees. **Approved**   * **20/08424/TCA The Dial House, 25 Church Street, West**   **Lavington, Devizes SN10 4LD** – Fell 1 Ash Tree. **Approved.**  **NHP Document**   * The additional hard copies are still at the printers as COVID-19 has   caused some delays.  **Planning Monitoring**   * Lavington Lane Development – Clerk has corresponded with Gaigers   who advised that they have put in for outline planning permission in  Lavington Lane and that is it progressing slowly. Mrs Ford advised  that if the application comes in prior to the next meeting then an  additional meeting may need to be called.   * Repainting of house on High Street in Littleton Panell – the painting   of the house a terracotta colour has been notified to Wiltshire  Council as the house is in the conservation area. This has  been chased and still awaiting a response.  **Planning applications for trees**   * Councillors are concerned that they have requested replanting in   response comments but this is not appearing in the conditions of  approval. Clerk will contact Wiltshire Council to ask if this can be  added but it is thought this may not be possible. Councillors also  agreed to contact the local arboreal contractors preparing the  application documents asking for their support. |  |
| **20/21/105** | **Corona Virus update**   * Mr Coxhead advised that the mobile has been contacted more today   and also, a call from the surgery. This was anticipated due to the  announcement of the second lockdown. Wiltshire Council have also  reactivated their Hub.   * Playground safety – information has just been published from NALC   In respect of the lockdown and playgrounds. Mr Coxhead will read  through the information and advise of any steps that need to be  taken. | **SC** |
| **20/21/106** | **Finance**   * Finance Report – papers have been sent to councillors prior to the   meeting.   * Quote for tree work at the Recreation Ground – Sean Davies has   submitted a quote in the sum of £1440 (net £1200). Councillors in  agreement for the work to be commenced. Clerk to instruct Sean  Davies. There are trees to be felled in the recommended work and  request will be made to replant.   * Grants   Streetscene – request for £500 to be able to purchase plants and  tidy up parts of the community. Councillors agreed the grant.  ***Proposed: Mrs J Ford***  ***Seconded: Mrs L Gough***  ***All councillors in agreement***  West Lavington Village Hall – there are two requests. One is for a  grant to support the revision of the current village hall constitution  legal costs. The cost is £2500 and the parish council agreed to make  a grant of £1200.  ***Proposed: Mr S Coxhead***  ***Seconded: Mr A Morton***  ***All councillors in agreement***  The second request for the replacement of the light on the apex that  lights up the entrance of the carpark. The cost of the light is £265  plus VAT. Councillors agreed to make a grant of £162.60.  ***Proposed: Mr P Blundell***  ***Seconded: Mrs J Ford***  ***All councillors in agreement***.   * CCTV Camera – quote has been received for camera at DAPs   which is being followed up by the school in terms of grants. Quote  still required for CCTV camera to potentially be installed to view  the carpark entrance of the Village Hall. Clerk to chase quote.   * Proposal for matting – it was agreed to approach Playforce for a   quote for the matting as it needs to be completed soon.   * Remembrance Avenue – quotes received from Mark Mason and   Barefoot Signs for work to be completed before 11.11.2020. The  Quotes are as follows:  Mark Mason - £213  To supply and fit sleepers and put frame in place for sign board  Barefoot Signs Ltd - £203.63  Public signage required for the site when open to the public.  Councillors in agreement to pay these invoices when presented.  ***Proposed: Mr P Blundell***  ***Seconded: Mrs J Ford***  ***All councillors in agreement***    Disbursements:  **Cheque Number Payee £**  SO Chris Hardwick (website) 28.00  SO Charlton Baker 12.50  SO Clerk Office payment 25.90  DD Hills Waste Solution (August) 59.33  1774 Kaye Elston (clerk salary) 291.80  1775 Kaye Elston (Poppy Wreath) 21.98  1776 Barrie Coleman 1585.00  1777 Peter Blundell 70.00  1778 WLVH (legal fees) 1200.00  1779 WLVH (light) 162.60  1780 Mark Mason 213.00  1781 Streetscene (grant) 500.00  1782 Kaye Elston (Barefoot Signs) 203.63 | **KE**  **KE**  **KE** |
| **20/21/107** | **Village Hall request – to increase the footprint**   * Mr Mike May (Chair of the WLVH Committee) has requested   permission from the parish council to increase the footprint of the  village hall as the first stage of their development plans. The plan is  to extend to the right of the stage outwards to make a lobby.  Councillors requested to see the plans so that they can be clear what  they are considering. | **KE** |
| **20/21/108** | **Pedestrian pathway from Chocolate Poodle – update**   * The initial enquiries indicate that some of the residents will not agree   to a pedestrian pathway across a part of their property. |  |
| **20/21/109** | **Receipt of Working Groups and project reports**   * Footpaths Report – report circulated prior to the meeting. * Corporate Planning – meeting date set 17.11.20 at 1900. * Remembrance Avenue – Mr Blundell reported on progress to date.   The railway sleepers are now in place.  The ceremony planned for 11 November will need to be agreed by  the Director of Public Health in Wiltshire due to the current  lockdown. Notification should be received on 06.11.2020. Mrs Ford  on behalf of councillors wanted to thank Mr Blundell for all his hard  work on this project as it has now come together after a long period  of work.   * Playgrounds Group – the boarded up and taped off equipment in the   playground due to COVID-19 restrictions has remained in  place.   * Carpark – the work has been completed and has produced the best   results possible without the expense of putting in drainage.   * Speedwatch – this has been suspended during the national   lockdown. |  |
| **20/21/110** | **Date of next parish council meeting (to be held virtually)**   * **03 December 2020 at 1900** * **Corporate Planning meeting 17 November 2020 at 1900** |  |

*Meeting closed at 20:50*

Signed…………………………………………………………………………03.December 2020