

WEST LAVINGTON PARISH COUNCIL

**MEETING OF THE PARISH COUNCIL**

**01 OCTOBER 2020 7PM**

**HELD VIRTUALLY**

**(**Local Authorities (Coronavirus) Flexibility of Local Authority Meetings (England) Regulation effective 04.04.2020

**MINUTES**

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| **Present**: | Councillors: Mrs J Ford (Chairman), Mr D Muns (from 1946), Mr P Blundell, Mr R Oglesby, Mr R Scott, and Mr S Coxhead |  |
| **Also present** | Mrs K Elston (Clerk), Councillor Richard Gamble (until 2008), two members of the public. |  |
| **20/21/085** | **Apologies for absence**   * Mrs H Freeman and Mr L Gough sent in apologies and these were   accepted. . |  |
| **20/21/086** | **Declaration of interests**   * Mr R Scott and Mr P Blundell declared an interest in planning   application 20/0761/FUL. |  |
| **20/21/087** | **Minutes of the last meeting 03.09.20 and matters arising**   * These were agreed to be a true and accurate record and were   signed off by councillors.   * Matters arising – grass contractor has been contacted to advise he   has been awarded the contract for the next three years at the price  quoted. |  |
| **20/21/088** | **Chairman’s Announcements**   * Councillor Mike May has resigned from the parish council. Mr May   has served on the parish council for at least nine years and  councillors wanted to express their thanks for all his hard work as he  has been very active in his role.   * Temporary Road Closure B3098 – 04 November to 07 November   1900 to 0600. Market Lavington from Fiddington Clay to junction  Stobbarts Road.   * Urgent closure on Pear Tree Lane on B3098 – Cheverell Magna and   Erlestoke from junction on B3098 for a distance of 2.3k meters in a  south westerly direction. From 9 October to 30 November.   * MyWilts app – this has been updated and is now much easier to use. * Defibrillator sign at Rickbarton – it is on the telegraph pole by the   road and will hopefully guide people to the defib in the telephone  kiosk opposite.   * Dauntsey’s School – the Head has advised that all the students have   returned. The preparation for this has been extensive and  expensive. The traffic is not flowing as freely as planned at this  stage but is a work in progress. Comment has been passed to  Mrs Ford that the students are entering the shop in larger group  sizes than permitted. Mrs Ford agreed to speak to the Head.   * West Lavington Youth Club – Mr May has provided an update to   advise that the youth club have no plans to open in the near future.  Staff will come off the furlough scheme soon. Clerk advised that  the cheque sent as a grant in the sum of £350 in June has not yet  been cashed. Clerk to email Treasurer to request an update.   * Vacancies for parish councillors – there are now two vacancies   which are advertised on the website and the noticeboard. Agreed  that a recruitment article should be written for the local newspaper.  Mr Coxhead will draft. | **JF**  **KE**  **SC** |
| **20/21/089** | **Public Participation**   * Members of the public spoke regarding planning application   20/06501/FUL at Home Farm Office –there are concerns for the  foundation of their walls at the back of their properties with the  additional traffic passing on the lane to the farm. Planning  application cites that the applicant does not anticipate the volume of  traffic in the lane changing.   * Chair thanked members of the public for attending and invited them   to join the rest of the meeting. |  |
| **20/21/090** | **Planning**  **Applications to consider**   * **20/07671/FUL 79A High Street, Littleton Panell, Devizes SN10**   **4ES –** Demolish existing building and erect new single storey  Building (as office related to farming business). There have been  two previous failed applications for this property but has now been  reviewed by professionals and an alternative application has been  submitted. Parking was a concern and also the vehicle splay for  traffic exiting Russell Mill Lane. Councillors wanted to note in their  response that they want the premises to be kept as commercial  premises and not residential.   * **20/06501/FUL Home Farm Office, High Street, West Lavington,**   **Devizes SN10 4JB** – Erection of organic farm shop, café and  replacement farm office, associated parking, formation of surface  water drainage pond. **Date has been extended for the submission**  **of comments to 20.10.20**. Councillors were in agreement to submit  further comments in relation to investigating the foundations of the  properties that back onto the lane, the question of ownership to the  lane, reminder that the road is a Bridleway and has a right of way.   * **20/08424/TCA The Dial House, 25 Church Street, West**   **Lavington, Devizes SN10 4LD** – Fell 1 Ash Tree. No objections  but request for replanting in a different spot.   * **20/07734/FUL 15-19 High Street, West Lavington, Devizes SN10**   **4HQ** – Retrospective planning permission for the change of use of  the ground floor of 15-19 High Street, West Lavington from a shop  (Class E) to a Sui Generis use, to allow for hot food takeaway to be  served from inside the premises. No objection but a request for the  provision of additional litter bins.    **Planning Decisions**   * **20/04703/FUL Keeper Cottage, Tilshead Road, West Lavington,**   **Devizes SN10 4AE** – Demolition of existing rear, single storey  Extensions, construction of two dormers in the front roof plane,  erection of single storey rear extension, construction of front porch.  Further changes to fenestration. **Approved with Conditions.**  **NHP Document**   * The additional hard copies are still at the printers as COVID-19 has   caused some delays.  **Planning Monitoring**   * Lavington Lane Development - Gaigers Outline Planning Permission   was due to be submitted at the end of September/beginning of  October but there is no update currently.   * Repainting of house on High Street in Littleton Panell – the painting   of the house a terracotta colour has been notified to Wiltshire  Council as the house is in the conservation area. Awaiting a  response. |  |
| **20/21/091** | **Wiltshire Councillor’s Report – Councillor Richard Gamble**   * **20/06501/FUL Home Farm Office, High Street, West Lavington,**   **Devizes SN10 4JB** – further to comments made at the last meeting  Mr Gamble advised that there will not be a need to call this  application in to the Area Planning Board as it will get called in  under the Core Strategy and this is because it is on the outside edge  of development and has a previous granting of permission.   * CATG Meetings – these will be reconvening on 14 October. * The proposals to extend the CCTV camera at the Village Hall and   installing a system at the primary school are eligible to approach the  Area Board for a capital grant. Application process details can be  obtained from Jack Andrews.   * Closure of A352 – there are diversionary signs in the village and   there is another closure due that will divert traffic into the village.   * Area Board – the next one on 16 November will cover environmental   aspects, trying to improve conditions for cyclists   * Leaflet drop in the village from an organisation calling itself High   Street Neighbours – this is a national publication that names a local  person to give it credibility. This has been reported to the public  protection team. Advice to community is to check the companies  they are dealing with. |  |
| **20/21/092** | **Corona Virus update**   * The calls and requests to the support phone has slowed down but   councillors agreed to keep it in operation as potentially there could be  another wave and it would be best to be prepared to support if  required. Mrs Ford has held the phone but will now pass back to  Mr Coxhead. |  |
| **20/21/093** | **Finance**   * Finance Report – bank reconciliation sent to finance councillors * Precept – the second instalment has been sent to the parish council   Bank account in the sum of £15 944.50.   * Clerk salary – information received from NALC has advised that   Agreement has been reached to increase the hourly rate. The clerk  is currently on the salary at LC1 SCP 22. Councillors in agreement  to accept the national pay award that will be backdated to 01.04.20.  Clerk to advise payroll administrator.   * CCTV Camera – quote has been received to install an additional   camera that will focus on the entrance of the carpark entrance. The  cost is £1078.80. Councillors agreed to explore an Area Board grant.  Mr Muns agreed to look at the application process.  Mr Muns will also advise the school to apply for an Area  Board grant to be able to purchase cameras for the school.    Disbursements:  **Cheque Number Payee £**  SO Chris Hardwick (website) 28.00  SO Charlton Baker 12.50  SO Clerk Office payment 25.90  DD Hills Waste Solution (August) 75.22  1768 Smart Integrated Solutions 114.00  1769 Conservation Contractors Ltd 3840.00  1770 HMRC 583.60  1771 Kaye Elston (clerk salary) 291.80  1772 Wicksteed 192.00  1773 Lovell Stone Group Ltd 420.00 | **KE**  **DM** |
| **20/21/094** | **Information – Action Required**   * Area Board Boundary Review – no further comments to make. * Speed restrictions at the Chocolate Poodle – potential CATG funding.   Councillors have previously considered a path being put in place to  ensure a safe route for passengers from that end of the parish to be  able to walk to the centre of the village. This was not possible due to  complicated land owner negotiations that would have needed to take  place with many landowners. It is unlikely that speed restrictions  would be granted. Mr Oglesby will talk to the owner of the Chocolate  Poodle and other landowners to see if there is a way forward and  report back to the next meeting in November. | **RO** |
| **20/21/095** | **Receipt of Working Groups and project reports**   * Footpaths Report – report circulated prior to the meeting. * Corporate Planning – meeting date set 17.11.20 at 1830 to 1930   prior to the Playgrounds meeting to follow at 1930.. Clerk to  send out Corporate Plan.   * Remembrance Avenue – the boulder arrives tomorrow and the   invoice has been submitted in the sum of £420 and agreed.  The cost of signage is just awaiting two quotes to come in. Mr  Blundell has purchased a second hand Flymo to be able to trim the  site when necessary. Councillors in agreement to reimburse Mr  Blundell in the sum of £70. Mr Blundell will store in his garage.  ***Proposed: Mrs J Ford***  ***Seconded: Mr S Coxhead***  ***All councillors in agreement***  Bench – Mrs Ford will contact landowner and ask for an update  on progress.   * Playgrounds Group – Mr Blundell reported that more stumps have   been replaced in at Roberts Playground but there are some more  that also need attention. Mrs Ford thank Mr Blundell for his hard  work in the playground and for his work on the Remembrance  Avenue.  Matting – three quotes have been received but now there just needs  to be a check to ensure the preferred contractor complies with  British Standards. The quote is in the sum of £485.   * Carpark – six companies have been approached and there have   been quotes returned for resurfacing and repairing the potholes.  The two quotes for the resurfacing are £16 659 plus VAT and  £21 086 plus VAT. There are three quotes to fill the potholes which  are £3450 plus VAT, £2300 plus VAT and £1585 plus VAT. The  quotes for the resurfacing have come with the advice that these  would be a temporary solution only lasting a few years without  digging up the ground and putting in drainage. Councillors decided  this was a lot of outlay for a temporary fix and therefore decided to  complete the pothole filling task. Councillors agreed to instruct  Barry Coleman to fill the potholes and are aware that this is a task  that will need to be budgeted for every two years.  ***Proposed: Mrs J Ford***  ***Seconded: Mr S Coxhead***  ***All councillors in agreement***  Clerk to instruct Barry Coleman | **KE**  **JF** |
| **20/21/096** | **Committee membership - review**   * Alms Houses – there needs to be two representatives put forward by   the parish council and it was agreed this would continue to be Mr  Mike May and Mr R Oglesby. Mr Scott will contact Mr Challinor so  that it can be established who is the contact for the committee.   * Village Hall – they are currently reviewing their constitution and have   employed a solicitor to support this. Mr A Morton remain as the  parish council representative and councillors were in agreement to  also put forward Mrs Gough.   * Neighbourhood Watch. - councillors agreed they did not have a   Nomination at this time as they have two vacancies on the council. | **RS** |
| **20/21/097** | **Date of next parish council meeting (to be held virtually)**   * **05 November 2020 at 1900** * **Risk Committee meeting 05 November 2020 at 1800** |  |

*Meeting closed at 21:00*

Signed…………………………………………………………………………05.November 2020