

WEST LAVINGTON PARISH COUNCIL

**MEETING OF THE PARISH COUNCIL**

**03 SEPTEMBER 2020 7PM**

**HELD VIRTUALLY**

**(**Local Authorities (Coronavirus) Flexibility of Local Authority Meetings (England) Regulation effective 04.04.2020

**MINUTES**

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| **Present**: | Councillors: Mrs J Ford (Chairman), Mr D Muns, Mr P Blundell, Mr R Oglesby, Mr A Morton, Mr R Scott, Mrs L Gough and Mr S Coxhead. |  |
| **Also present** | Mrs K Elston (Clerk), Councillor Richard Gamble, Emily Muns, Pat Holloway and Andrew Doman. |  |
| **20/21/073** | **Apologies for absence**   * Mrs H Freeman and Mr A Morton sent in apologies and these were   accepted. Mr May did not send apologies for this meeting. |  |
| **20/21/074** | **Declaration of interests**   * There were none. |  |
| **20/21/075** | **Minutes of the last meeting 06.08.20 and matters arising**   * Minute 20/21/063 need to add that the talking tubes were also   taped off.   * Minutes were agreed to be a true and accurate record with the above   amendment.   * Matters arising:   Minute 20/21/063 The salt bins have been checked  and replenished where required.  Minute 20/21/067 Financial Regulations have been amended and put  on the website.  Minute 20/21/068 Lavington Lane development – questions raised  were passed back to Gaigers and the responses were circulated to  councillors.  Minute 20/21/068 Planning Decision for Withy House – following on  from comment received by Chair in relation to the cutting down  of trees and hedges. Although it was the nesting season assurance  has been given by the householder that this was checked prior to any  cutting taking place.  Minute 20/21/070 Bridleway 34 – Mrs Ford has asked for the PCSOs  to patrol in that area on a Sunday. |  |
| **20/21/076** | **Public Participation**   * Andrew Doman spoke regarding planning application   20/06501/FUL at Home Farm Office – sympathetic to the application.  But Mr Doman feels it will change the character of the village and is  concerned about the additional traffic that will be generated. Mr  Doman would like this application to go through the Area Planning  Board.   * Emily Muns spoke regarding the same application for Home Farm –   she feels it will be good for the community. It will be somewhere  people in the community will be able to meet. A coffee shop will be  a bonus and a boost to the community.   * Pat Holloway spoke about these revised plans following planning   Permission already granted for a farm shop. The Farm Shop will  focus on organic native breeds, support local organic producers, which will not be in competition with the local convenience store. It will also bring some local employment opportunities. |  |
| **20/21/077** | **Planning**  **Applications to consider**   * **20/06501/FUL Home Farm Office, High Street, West Lavington,**   **Devizes SN10 4JB**  - Erection of organic farm shop, café and  replacement farm office, associated parking, formation of surface  water drainage pool. Councillors discussed the application and were  supportive of the application with the following comments to be sent to  Wiltshire Council:  Planners to give full consideration to the narrow road which will be an  entrance and exit out to the A360 for cars, deliveries and pedestrians.  Traffic Team and Highways to consider the impact of this.  Size of the café – states 60 covers – is this one day or one sitting.   * **20/07074/ADV Home Farm Office, High Street, West Lavington,**   **Devizes SN10 4JB** – Advertisement gallows sign. Councillors had  no objections.   * **20/07046/TCA 14 High Street, West Lavington, Devizes SN10 4HQ**   T1 Lawson Cyprss – Fell. Councillors had no objections but would  make a recommendation that there is replanting elsewhere.   * **20/06852/TCA Woodend, 51 High Street, West Lavington, Devizes**   **SN10 4JB** – T1 – Holly Tree – Fell. Councillors had no objections but  would recommend replanting elsewhere.  **Planning Decisions**   * **20/01598/TCA 65 High Street, West Lavington, Devizes SN10**   **4JB** – Cherry tree – 2m – 2.5 crown reduction and crown raising from  adjacent structures.  **No Objections.**   * **20/06164/TCA Parsonage House, 11 All Saints Road, West**   **Lavington, Devizes SN10 4LT** – 1 & 2 Poplar Trees – fell and 3 –  Birch Tree fell. **No objection**.   * **20/03658/TCA 96 High Street, Littleton Panell, Devizes SN10**   **4EU** – Remove a diseased Elm tree in rear hedge to property. **No**  **Objection**.  **Planning Monitoring**   * NHP Document – the additional hard copies are still at the printers as   COVID-19 has caused some delays.   * Malmesbury NHP – the letter from Malmesbury was re-circulated to   councillors after the last meeting. A response was drafted and has  been sent to Malmesbury Town Council, with a copy to Richard  Gamble and the local MP. There have been 36 parish and town  councils to date that have supported Malmesbury Town Council.  **Lavington Lane Development**   * Consultation has taken place. Gaigers have advised that they are   planning to submit outline planning permission by late September/  early October. |  |
| **20/21/078** | **Chairman’s Announcements**   * Great British Spring Clean – this was due to take place in the spring   and was cancelled due to COVID-19. The community event will  not happen in West Lavington during the revised national dates of  11-27 September. But there will be an article in News and Views  which will encourage all household owners to spring-clean their own  area.   * Area Board – this will take place on 14.09.20 virtually. |  |
| **20/21/079** | **Corona Virus update**   * The calls and requests to the support phone has slowed down but   councillors agreed to keep it in operation as potentially there could be  another wave and it would be best to be prepared to support if  required. The phone will be passed onto Mrs Ford for a few weeks. |  |
| **20/21/080** | **Wiltshire Councillor’s Report – Councillor Richard Gamble**   * Blackdog Crossroads – this has now become higher up the priority   list.. There are proposals currently being reviewed and if there are  any comments please can they be passed to Richard Gamble.   * Railway Station near Lydeway – the project to reopen is still ongoing. * Footpaths and motorbikes – there are many incidents across the   county are motorbikes being used on footpaths but it is difficult for the  police to catch people. If anyone has any evidence please pass  onto the police.   * Area Board 14.09.20 – the guests will include the new Headteacher   at Lavington School, Headteacher at Dauntsey’s School, Danny  Kruger, the local MP to talk about engaging communities in decision  Making and Chris Welham, CEO of Wadsworth Brewery.   * Area Board grants – there have been less requests than in previous   years and therefore funds available for applications. |  |
| **20/21/081** | **Finance**   * CCTV Camera – awaiting quotes from SMART. Clerk to chase again. * Grass cutting tender – a quote has been supplied by the current   contractor for 12 cuts per annum at a cost of £1620 (gross) and  £1944 (net). This price will be held for three years. The cost for the  last three years (2018 – 2020) for 12 cuts per annum was £1728  gross and £1440 net. Councillors were in agreement to accept the  quote. Clerk to advise contractor.    Disbursements:  **Cheque Number Payee £**  SO Chris Hardwick (website) 28.00  SO Charlton Baker 12.50  SO Clerk Office payment 25.90  DD Hills Waste Solution (June) 59.33  1763 Auditing Solutions 192.00  1764 H Sainsbury 60.00  1765 Peter Blundell 41.36  1766 JKH Masonary Clearning Ltd 810.00  1767 Kaye Elston (clerk salary) 291.40 | **KE**  **KE** |
| **20/21/082** | **Receipt of Working Groups and project reports**   * Footpaths Report – report circulated prior to the meeting. * Remembrance Avenue – vegetation has been cut back. The   Fencing, posts and gates are currently being put in place and should  be completed by the beginning of next week.  Mr Blundell presented comparison quotes for the plaque and  engraving. Councillors were in agreement to commission Daniel  Bodman, whose quote was in the sum of £900.  ***Proposed: Mrs J Ford***  ***Seconded: Mr S Coxhead***  ***All councillors present in agreement***  Agreed to write to Young Johnson and thank him for his input.  Boulder will be transported and moved into position by members of  the community.  Need to decide on the position of the seat.  Mr Blundell will speak to Lyn Dyson about the signage and  Information for the site.  Photos to be circulated by Mr Blundell.   * Playgrounds Group – the recent Wicksteed Inspection Report has   just been released. Mr Blundell advised that the pieces of  equipment has been graded at low or very low risk. It has  recommended a survey of the trees in the area, which has recently  been completed. There is a recommendation that the concrete  edging on the BMX track is looked at. Clerk to contact the  contractor to ascertain if they have a responsibility to fix this. Report  to be sent onto Mr Coxhead as Chair of Risk Committee. The  report will be reviewed by the Playground Working Group when  they meet in November   * Website – this is now up and running. Some councillors had some   issues with their emails in the changeover, but these have now  been resolved. The email service is remaining with the previous  contract.   * Carpark – currently awaiting three quotes so that they can be   reviewed by the parish council. Caroline Holloway who owns the  land has given permission for the work to the explored and advised  that it will be beneficial. There is not a quick solution to the carpark  and councillors are concerned about the potholes. Councillors  will explore the potential to just fill in the potholes as a holding  position to reduce risk. Clerk to contact Gaigers. | **KE**  **KE**  **PB**  **PB**  **KE**  **KE** |
| **20/21/083** | **Risk Committee Feedback**   * Risk Register revision has almost been completed by Mr Coxhead   and Mr Morton.   * Risk Committee to be held prior to the next parish council meeting. |  |
| **20/21/084** | **Date of next parish council meeting (to be held virtually)**   * **01 October 2020 at 1900** * **Risk Committee meeting 01 October 2020 at 1830** |  |

*Meeting closed at 2045*

Signed…………………………………………………………………………01.October 2020