

WEST LAVINGTON PARISH COUNCIL

**MEETING OF THE PARISH COUNCIL**

**04 FEBRUARY 2021 7PM**

**HELD VIRTUALLY**

**(**Local Authorities (Coronavirus) Flexibility of Local Authority Meetings (England) Regulation effective 04.04.2020

**MINUTES**

|  |  |  |
| --- | --- | --- |
| **Present**: | Councillors: Mrs J Ford (Chairman), Mr D Muns, Mr P Blundell, Mr R Oglesby, Mr R Scott and Mr S Coxhead |  |
| **Also present** | Mrs K Elston (Clerk), Paul Bryant, Peter West (from 2030 to the end of the meeting) and Councillor Richard Gamble (from 1940 until 2005 ). |  |
| **20/21/139** | **Apologies for absence**   * Mrs L Gough and Mr A Morton |  |
| **20/21/140** | **Declaration of interests**   * There were none. |  |
| **20/21/141** | **Minutes of the last meeting 07.01.21 and matters arising**   * These were agreed to be a true and accurate record and were   signed off by councillors.   * . Matters arising:   Minute 20/21/139 Nominations for Alms Houses – Mr M May and  Mrs L Gough have been submitted and accepted. |  |
| **20/21/142** | **Chairman’s Announcements**   * Temporary Road Closure on Eastfield, West Lavington from   from 08.03.2021 until 19.03.2021.   * Urgent closure C20 (part) Cheverell Road, Worton on 11 February. * Temporary closure B3098 (part) Market Lavington from Grove Farm   to Fiddington from 04.03.2021  until 09.03.2021.   * Temporary closure Russell Mill Lane (part) on 08.03.2021 * Wiltshire Council traffic surveys on hold currently and once they   come back online there will be a backlog.   * Bus passes – the time they can be used has been extended and   services can now be accessed before 0930. Clerk to put details on  website.   * Fly tipping of garden waste – email received by the parish council   of tipping on paths 5, 12 and 3A. Reminder in News and Views of  how to dispose of rubbish and also that MyWilts app has a reporting  mechanism for fly tipping. | **KE** |
| **20/21/143** | **Public Participation**   * Gayle Bryant has set up a village Facebook page and already has   a number of followers. Another good way to get information out. |  |
| **20/21/144** | **Wiltshire Councillor Report**   * Local Plan consultations – Councillor Gamble advised that it would   be wise to review the West Lavington Neighbourhood Plan. As time  passes NHPs weaken and therefore need regular revision. The  current review of Wiltshire Council Local Plan for potential  developments could request that more houses to be built in West  Lavington. The Wiltshire Council consultation is open until  09.03.2021.   * Census March 2021 – residents will be asked to complete online as   the preferred option but some will find this challenging. Asking that  parish council begin to work out who will need extra help and then  how they can be helped i.e.paper copies or other languages.   * Area Board – the next one will take place on 15 March 2021. * CATG Environmental Group – meets next on 16.02.2021 – they will   be discussing cycle routes.   * Blackdog Crossroads – the surveys and investigations have been   completed and the final report is due within a few weeks.   * Hedges House – Councillor Gamble confirmed he is in contact with   Aster regarding the potential redevelop of the accommodation,  which will involve residents being relocated. |  |
| **20/21/145** | **Planning**  **Applications to consider**   * **20/11465/FUL Dauntsey’s School, High Street, West Lavington,**   **Devizes SN10 4HE** – Demolition of existing conservatory,  proposed new stair, additional bedrooms and a more spacious  Common room with a kitchenette. **Councillors agreed to**  **Support this application**.   * **21/00541/TCA West Lavington Manor, Church Street, Devizes**   **SN10 4LA** – Contorted Ash tree – fell. **No objections and**  **recommendation to replant.**   * **21/00215/FUL 76 High Street, Littleton Panell, Devizes SN10**   **4EU** – Removal of the conservatory and existing roof.  Replacement with a full width shallow pitch roof (across the  Existing bungalow and flat roofed extensions). Addition of open  porch. – **in view of the short notice for the February**  **meeting, the extent of the proposed roof works in a**  **prominent position and in the conservation area the parish**  **council will seek an extention of time to examine the proposal**  **drawings and detailed Design Statement.** Clerk to request  extension.   * **21/01108/TCA 40 High Street, Littleton Panell, Devizes SN10**   **4ES** – 1 Silver Birch and 2 x Cherry trees – reduce 30%, hedge –  Reduce height and Eucalyptus tree – shape. **No objections**    **Planning Decisions**   * **25/10443/TPO Littleton House, Farm High Street, Littleton**   **Panell, Devizes** – T1 – Oak – prune back limbs overhanding the  Footpath and neighbouring garden, T2 – Oak – deadwood,  T3 – Oak – prune back limbs overhanging the footpath, T4 –  Beech – prune back overhanging branches, T5 – Holly – prune  Back overhanging branches, T6 – Oak – prune back limbs  overhanding footpath and neighbouring property. **No objection**    **Planning Monitoring**   * **20/09350/OUT Land off Lavington Lane, Devizes, West**   **Lavington** - the enquiry from the parish council in relation to the  ownership of the Ransom Strip is being progressed by Gaigers.  Gaigers and Wiltshire Highways have been meeting in relation to  further discussions on access to the site and the best type of  crossing. Wiltshire Council believe there needs to be a controlled  crossing in the dip on Lavington Lane. Gaigers have offered to  keep the parish council informed of these meetings and invite  them where relevant. Gaigers have been asked to financially  contribute to Lavington School as part of the development and  if this were agreed then it could impact the s106 contribution  that the parish council could be due to spend on the  community. The parish council were advised by Colin Brown from  Wiltshire Council at the last meeting that they would be able to  access s106 funding in the sum of £20 520 to support  improvements at the Recreations Ground in terms of the pitch etc.  Councillor Scott advised that s106 funding is different to CIL  funding as it is offered before a development takes place. Under  Section 106 of the 1990 Town and Country Planning Act  Contributions can be sought from developers towards the costs of  providing community and social infrastructure. Local planning  authorities, working with their partners, identify the impact of  development and the subsequent infrastructure requirements. | **KE** |
| **20/21/146** | **Corona Virus update**   * The parish council phone is still on and receiving calls. Important   to remember the Wiltshire Council Hub is still offering support to  people including transport to vaccination venues.   * Councillors have received further information in relation to open   spaces and particularly skateparks and BMX tracks. Risk  assessment reviewed and agreed the signs in place are sufficient. |  |
| **20/21/147** | **Finance**   * Finance monitoring – Financial Statement sent out alongside the   Monitoring and Bank reconciliation documents.   * Disbursements:   **Cheque Number Payee £**  SO Chris Hardwick (website) 28.00  SO Charlton Baker (payroll fees) 12.50  SO Clerk Office payment 25.90  SO H Sainsbury (refuse collection) 60.00  1795 Alpha Print.Me 157.50  1797 Landford Trees 54.88  1798 Kaye Elston (clerk) 50.60  1799 Kaye Elston (clerk salary) 291.40   * Defib documents – councillors agreed to the SWAST scheme last   meeting and have now been forwarded the Memorandum of  Understanding. The council will need to find volunteers who can  check the defibs daily to ensure that there are no faults, which  Involves checking if the green light is on. Mrs Ford will seek out  this support. Councillors need confirmation of who is responsible  for the maintenance of the cabinets as this is unclear in the  document. Clerk to check with SWAST.   * Proposal for matting – quote has come back in the sum of £606.77.   Councillors in agreement to accept this quote and the clerk will  commission Playforce.  ***Proposed: Mr P Blundell***  ***Second: Mr S Coxhead***  ***All councillors present in agreement***   * Drainage/fencing at West Lavington Recreation Ground – quotes   are being sought by Mr Blundell. Once the fencing has been  completed then the drainage can be considered under s106.   * Proposed recharging of 4-year cycle elections to town and parish   councils – previously the costs of these 4-year cycle elections were  met by Wiltshire Council, but they are recommending that a  proportion of these costs are met by parish councils. Wiltshire  Council will discuss on 05.02.2021 and if agreed will be deferred  until 2022-23. If agreed this will need to be considered when  budget forecasting as it will have an impact on the precept request.   * Audit updates – awaiting final external audit report. Clerk to chase. | **JF**  **KE**  **KE**  **PB**  **KE** |
| **20/21/148** | **Receipt of Working Groups and project reports**   * Footpaths Report – report sent to councillors prior to the meeting. * Remembrance Avenue – the trees have now been delivered and put   in place. Invoice from Landford Trees has been received in the sum  of £54.88, which is less than original quote which councillors agree.   * Playgrounds Working Group – met on 19.01.2021 and the draft   minutes have been distributed to councillors. This group needs  more members since Mr May and Mrs Freeman have resigned.   * Communications Policies - these were circulated prior to the   meeting. Mr Coxhead reminded councillors that they need to be  conscious when they are making public comments that it can be  linked to their parish councillor role.  Question raised in terms of whether we can make it mandatory for  new councillors to have a council email. Clerk to re-check this.  Councillors accepted the updated policies and they can be  published on the website.  ***Proposed: Mr S Coxhead***  ***Seconded: Mr R Oglesby*** | **KE** |
| **20/21/149** | **Hedges House update**   * The residents are being contacted by Kerry Barratt, who has   previously worked with the CAB, once the necessary permissions  are in place. |  |
| **20/21/150** | **Census 2021**   * See Minute 20/21/144 above. |  |
| **20/21/151** | **Parking in Duck Street**   * Damage to bridge on Duck Street – this has been reported on   MyWilts App.   * Parked cars in Duck Street – a letter from sent to the owner of   Dauntsey Home last October. Councillors agreed for this to be  resent. Cars were previously permitted to park in The Churchill  carpark but it is understand that this permission has been removed.  Mrs Ford will ask the new tenants the current situation. The current  parking in Duck Street is inconvenient to residents but would also  create challenges for emergency vehicles to get through. The  verges down the Street have been eroded by the additional  parking. To enable change to take place then the authorities will  need evidence of how challenging the situation has become, which  would include photographic evidence.   * Duck Street yellow bin for clinical waste – recently this bin has   been observed parked on the highway and overflowing. The clerk  wrote to the owner and this has improved recently but will continue  to be monitored. | **KE**  **JF** |
| **20/21/152** | **Neighbourhood Plan**   * Councillors agreed that the current plan needs to be reviewed and   the Steering Group will be reinstated. Mrs Ford will contact the  previous chair of this group, Mrs Sandra Gamble and the  consultant who provided professional support. West Lavington  need to be prepared for proposals for further development. | **JF** |
| **20/21/153** | **Date of next parish council meeting (to be held virtually)**   * **04 March 2021 at 1900** |  |

*Meeting closed at 2115*

Signed…………………………………………………………………………04 March4 2021