

WEST LAVINGTON PARISH COUNCIL

**MEETING OF THE PARISH COUNCIL**

**07 JANUARY 2021 7PM**

**HELD VIRTUALLY**

**(**Local Authorities (Coronavirus) Flexibility of Local Authority Meetings (England) Regulation effective 04.04.2020

**MINUTES**

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| **Present**: | Councillors: Mrs J Ford (Chairman), Mr D Muns, Mr P Blundell, Mr R Oglesby, Mrs L Gough, Mr A Morton, Mr R Scott and Mr S Coxhead |  |
| **Also present** | Mrs K Elston (Clerk), Tony Hamilton (until 1930), Colin Brown (Wiltshire Council) until 1910 and Councillor Richard Gamble (until 2000). |  |
| **20/21/125** | **Apologies for absence**   * There were none as all councillors were present. . |  |
| **20/21/126** | **Declaration of interests**   * There were none. |  |
| **20/21/127** | **Section 106 funding – information**   * Section 106 funding from Lavington Lane development – Colin   Brown from Wiltshire Council came to the meeting to explain that  there is additional funding available from the potential development  for the upgrading of existing formal sports pitches, including  drainage and associated changing rooms and toilets.  Examples of Projects using s106 Playing Pitch Contributions are as  follows:  Third Generation Artificial Turf Pitches, Floodlights, new Drainage  systems, Artificial Cricket Strip, Changing Room Enlargements and  redesigns, Toilet redesigns, provision of new changing rooms,  badger proof fencing, new formal grass pitches, new tennis courts  and associated fencing, replacement / upgrading of existing tennis  court fencing, relaying of tennis courts, levelling of formal grass  pitches, artificial turf pitches for hockey, new basketball court.  Councillors will consider if they want to put in any requests and will  consult with the Village Hall. Councillors to consider and Clerk to  submit. | **ALL/KE** |
| **20/21/128** | **Minutes of the last meeting 03.12.20 and matters arising**   * These were agreed to be a true and accurate record and were   signed off by councillors. Agreement to add in more detail on  disbursements section.   * Minute 20/21/118 Withy House Pond clearance – question raised at   the last meeting if planning should have been sought for this as it  sits within the conservation area. Confirmation that this was normal  procedure under agenda item planning monitoring and after  clarification from Planning Enforcement, procedures for pond work  by householder were correctly followed and this was notified back to  the householder.  Minute 20/21/123 War Memorial additional name – the stone  Mason has been commissioned and the next step is to establish  where to put the additional name. Mr Blundell will communicate  with Lyn Dyson to confirm. The church has been advised of the  work to be undertaken. Churchwarden has written to thank the  parish council for both cleaning the memorial and adding the name. | **PB/JF** |
| **20/21/129** | **Chairman’s Announcements**   * Area Board – on 11 January. * Resignation of Hazel Freeman – Chair has already advised   councillors of the resignation. Councillors expressed their thanks  for all her work and commitment whilst serving on the parish council.   * Census 2021 – information has been sent from Wiltshire Council   and asks councillors to support the census and encourage residents  to complete. Chair will put the details in News and Views and the  clerk will request a contact detail so that materials can be  requested in Polish language as well.   * Anti-social behaviour at the Village Hall – a reporting was made for   19 December. There was smashed glass on the path towards the  Giles Room. The CCTV footage has been reviewed and there are  images of the number plate and the individuals who did the  damage. All of this has been downloaded and passed to the police  who have issued a crime number. No further updates at this stage.. | **JF**  **KE** |
| **20/21/130** | **Public Participation**   * Member of public raises the question if there is any update from   Aster Housing following the last meeting in relation to Hedges  House. Mrs Ford advised that there has a response but it has not  provided any updates. Councillor Richard Gamble has also written  direct to Aster Housing and Wiltshire Council. There has also been  support offered to the residents from Age UK and member of the  community who would be well placed and willing to support. |  |
| **20/21/131** | **Wiltshire Councillor Report**   * A360 Road Closure on 02.01.2021 – the notification from   Wiltshire Council came to clerks very close to the work commencing.  Councillor Gamble explained that the delay was due to diversion  notification coming from Highways England. There was good  signage on the road, although many choose to ignore them.  Councillor Oglesby reported two hits on the railway bridge.   * Planning 20/08456/FUL at 78 High Street – this has been refused   and Councillor Gamble wanted to commend the parish council on  their comments they submitted as they were well presented.   * 20/09350/OUT Land off Lavington Lane – there needs to be an   input from Highways for this development. Planning and Highways  are fully aware of the school children passing through the area due  to the concentration of schools in the area..   * Review of the Wiltshire Council Local Plan – the consultation on the   Plan will commence on 15.01.21 until March. The proposed need  for housing in West Lavington between now and 2029 is deemed to  be 50 houses which matches the current proposal for the Lavington  Lane site. There is a virtual event on 27.01.21 and there are also  more rural focussed events on 01 and 02 February.  Recommendation that West Lavington parish council are  represented at these events. Councillor Gamble will advise which  would be most appropriate.   * Wiltshire Wellbeing Hub – this is still operating for vulnerable * members of the community.(Tel 03000034576) | **RG** |
| **20/21/132** | **Planning**  **Applications to consider**   * **20/09350/OUT Land off Lavington Lane, Devizes, West**   **Lavington** – Outline application for residential development (50  dwellings**)** including Access for consideration. Following the last  meeting Mr Coxhead spoke to Councillor Richard Gamble regarding  road safety as requested. Planners and Highways will hold a site  meeting. There has been a discussion about Toucan crossings  which has been fed into the planning process. Councillors agreed a  response which is supportive of the application but feel that  considerations in terms of traffic need to be  addressed as part of the development. Mr Scott advised that  Wiltshire Council Urban Design has reviewed the development plan  and has commended.  Mrs Ford has been approached by Gaigers, who have advised that  they would like to safe proof any future potential development and  have asked the parish council to consider what would be on their  wish list if another developer took on the site. There is a Ransom  Strip that councillors have discussed before and it would be  beneficial if this passed to the parish council. This would safe proof  the entrance being from Lavington Lane. Councillors agreed for Mrs  Ford to draft a response to Gaigers. The Top Five items on the  wish list would be; Ransom strip, road safety, 30% affordable  housing, school drop off point and vehicle access from Lavington  Lane.   * **20/10526/FUL Wyneshore House, 2 White Street, West**   **Lavington, Devizes SN10 4LW** – Convert a Games Room to a 1  Bedroom apartment, 2 garage doors to the existence car port and  erect a new with 2 car ports, a garage, and store/work shop,  including all other associated works. Councillors had concerns in  relation to the garage erection and were in agreement not to  support.    **Planning Decisions**   * **20/08456/FUL 78 High Street, Littleton Panell, Devizes SN10**   **4ES** – Loft conversion with dormer to the rear and create home  office in existing kitchen area. **Refused**.   * **20/10264/LBC 78 High Street, Littleton Panell, Devizes SN10**   **4ES** – Loft conversion with domer to the rear and create home  office in existing kitchen area. **Refused**   * **2010183/TCA Wisteria Cottage, 77 High Street, Littleton Panell,**   **Devizes SN10 4ES** – Beech tree – prune back some root to  facilitate reconstruction of garden wall; crown raise low secondary  branches and crown reduce outer canopy by 2m. **No objection**.   * **20/10301/TCA 15 Church Street, West Lavington, Devizes**   **SN10 4LD** – Fell 1 Ash Tree (T1). **No objection**   * **20/10335/TCA Brookside Cottage, 17 Church Street, West**   **Lavington, Devizes SN10 4LD** – Alder (T1) – reduce crown laterally  on western aspect by maximum 2 metres. **No objection**    **Planning Monitoring**   * Farmshop Application – the recent application has been withdrawn   but it is likely that revised plans will be put forward. | **JF** |
| **20/21/133** | **Corona Virus update**   * Mr Coxhead advised that he is going to contact the   current volunteers so see which ones are still in a position to  volunteer.   * Playparks under the recently published guidance can remain open.   Playground Group are checking the current signs in place and the  three pieces of equipment that are deemed risky remain boarded  off. |  |
| **20/21/134** | **Finance**   * Finance Monitoring – Operational Budget documents and bank   Statement have been sent to finance councillors.   * Precept Request 2021-22 – the proposals were discussed at the   last meeting in December*.* The proposal is to request the same  amount of precept as in 2020-21 in the sum of £31 889. This will  result in an additional 0.90 per year for Band D residents*.*  ***Proposed: Mr T Morton***  ***Seconded: Mr S Coxhead***  ***All councillors in agreement***  Clerk to prepare paperwork and ensure it reaches Wiltshire County  Hall prior to 18.01.21  Disbursements:  **Cheque Number Payee £**  SO Chris Hardwick (website) 28.00  SO Charlton Baker (payroll fees) 12.50  SO Clerk Office payment 25.90  DD Hills Waste Solution (waste) 71.76  1790 Information Commissioner 40.00  1791 Wessex Tree Care Ltd 1440.00  1792 SMART Integrated Solutions (CCTV) 1078.80  1793 HMRC 583.20  1794 Kaye Elston (clerk salary) 291.80     * ICO Annual Renewal – the annual subscription is due in the sum of   £40 and councillors in agreement to continue the subscription.   * CCTV Camera update – the second maintenance visit for the year   has been completed.   * Parish Online – Mr Muns enquired if he could have access to   information. Clerk to send out details.   * Defib new contract proposal – paper sent to councillors in advance   to be able to see the detail of the proposal from SWAST. The  current three defibs are on a loan scheme that is due to come to an  end. The proposal from SWAST is for them to supply three new  updated defibs, cabinets and the batteries and pads. Currently the  parish council are responsible for these consumables. Alternative  providers have been viewed but do not provide the full package  like SWAST. The cost for a contact for the next 4 years is £3800  which includes a training session which will be delivered when  COVID restrictions are reduced. Councillors in n agreement to  accept the proposal from SWAST and the clerk will contact SWAST  to confirm.  ***Proposed: Mrs L Gough***  ***Seconded: Mr S Coxhead***  ***All councillors in agreement***   * Proposal for matting – clerk has been in contact with Playforce to   obtain replacement mats in the playground. They have requested  photographs which Mr Blundell will take and send to the clerk.   * Internal and External Audit Action Plan – further information   requested by external auditor which the clerk has sent. | **KE**  **KE**  **KE**  **PB** |
| **20/21/135** | **Parish Council vacancies**   * A member of the community came forward expressing an interest in   becoming a councillor. Unfortunately, they have since had to with-  draw the application due to other commitments. |  |
| **20/21/136** | **Receipt of Working Groups and project reports**   * Footpaths Report – report circulated prior to the meeting. Mrs Ford   had a request for a roll of barbed wire in the Strawberry Hill Wood to  be removed. Advised person reporting that the wire is on private  land.  Parking at the exit of Footpath 41 onto Lavington Lane ideally  needs to be discouraged to enhance safety. Highways have agreed  to put white H bars at that point. Highways are also going to  contact the house owner to ask them to improve visibility.(hedge)   * Remembrance Avenue – Clerk confirmed that the trees are being   Delivered on 12.01.21.   * Playgrounds Group update – Mr Blundell has advised that the   fencing by the BMX track is rotting and it was agreed quotes are  obtained for the next meeting. Mr Blundell will seek the quotes. It  may be possible to use the Section 106 funding for this. Mr Blundell  and Mr Scott will also explore what drainage would be needed on  site.   * Nominations for the Alms Houses Committee – councillors were in   agreement to nominate Mrs Lorna Gough as there has been a  request for a gender balance on the committee. Clerk to advise. |  |
| **20/21/137** | **Census 2021**   * See 20/21/129 above |  |
| **20/21/138** | **Date of next parish council meeting (to be held virtually)**   * **04 February 2021 at 1900** * **Playgrounds Working Group – 19 January at 1900** |  |

*Meeting closed at 2120*

Signed…………………………………………………………………………04 February 2021