

WEST LAVINGTON PARISH COUNCIL

**MEETING OF THE PARISH COUNCIL ON**

**03 JUNE 2021 at 1945**

**Held at the West Lavington Village Hall**

**MINUTES**

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| **Present**: | Councillors: Mrs J Ford (Chairman), Mr P Blundell, Mr R Gamble and Mr R Oglesby. |  |
| **Also present** | Mrs K Elston (Clerk), Mr P West and Mr J Bailey |  |
| **21/22/012** | **Apologies for absence**   * Mr S Coxhead, Mrs L Gough and Mr D Muns. These were   accepted. |  |
| **21/22/013** | **Declaration of interests**   * There were none. |  |
| **21/22/014** | **Minutes of the last meeting held 20.05.2021 and Matters arising**   * Minutes of the last meeting – these were agreed to be a true and   accurate record.   * Matters arising:   Minute 21/22/007 Sea Scout Hall in Market Lavington – the hall is  now closed as it requires major repairs. The hall is also the  home of the library and it is hoped that another organisation will  come forward with an offer to house the library. Mrs Ford has sent  an email to Mr M May, Chair of the Village Hall, to ask if they would  consider housing the library. |  |
| **21/22/015** | **Chairman’s Announcements**   * Reminder to councillors that they need to complete their pecuniary   interests on Wiltshire Council website. There have also been  reminders sent to all councillors that need to complete their  expenses return to Wiltshire Council, even if it is zero.   * The defibs are in place but the cabinets are in the process of being   changed. Mrs Ford will ask for an additional note in News and  Views each publication as a reminder to the community where the  three defibribulators are located. The location of them also needs  to be placed on the noticeboard.   * Churchyard re-wilding – there will be a survey of the flowers, birds,   Insects etc in the churchyard.   * Hedges House – email has been received from a resident at   Hedges House who has advised that the support they have been  receiving from Kerry Barrett has been outstanding and they are  very grateful to the parish council for referring her to them. | **KE** |
| **21/22/016** | **Public Participation**   * Public attending advised they were waiting for item 10 on the   agenda. |  |
| **21/22/017** | **Wiltshire Councillor Report**   * Councillor Muns has submitted his apologies but advised that the   next Area Board is on 21 June via TEAMS. Councillor Gamble will  attend. | **RG** |
| **21/22/018** | **Planning**  **Applications to consider**   * **PL/2021/04110 3 Fieldside, West Lavington, Devizes SN10**   **4HQ –** Replacement tiled roof with porch canopy. **No objections**.   * **PL/2021/03607 9 Cheverell Road, Littleton Panell, Devizes**   **SN10 4JH** – Erection of detached dwelling and garaging and  Construction of access. Councillors discussed how this was an  unusual design. The concerns raised were in relation to the  Village Design Statement and questioned if it was in keeping with  BE2 in the Neighbourhood Plan. Question to be raised to planning  officers and feedback to councillors.  **Planning Decisions**   * **21/02092/LBC Newminster Cottage, 53 High Street, Littleton**   **Panell, Devizes SN10 4ES** – Replace single glazed French patio  doors and frame on the rear of the property. **Approved with**  **conditions**.   * **PL/2221/03169/FUL Dauntsey’s School, High Street, West**   **Lavington, Devizes SN10 4HE –** Removal of rendered panels on  existing Memorial Hall and replacement with vertical timber  boarding. **Approved with conditions**.   * **PL/2221/03162/FUL Dauntsey’s School, High Street, West**   **Lavington, Devizes SN10 4ES** – Conversion of an existing  internal stair into accommodation and construction of a new  external fire escape stair. **Approved with conditions**.    **Planning Monitoring** .   * **Lavington Lane** – the comments in relation to the pedestrian   crossing have been submitted.   * Neighbourhood Planning Experience Survey – this has been   completed by West Lavington Parish Council and submitted.   * Blackdog Crossroads – councillors have been sent the report   which provides some options for improvements. Market Lavington  lead on the response to this report as Blackdog is in their parish.  Councillors do not believe Options 1 and 2 are acceptable. Option  3 - double mini roundabout – has been excluded but councillors  felt that with a speed reduction on all four aims this might be an  option. Reduction of speed limits on this Option was quoted as  being ‘not feasible’. Councillors were in agreement that speed is  the issue at these crossroads and they do not have any objection  to roundabouts or traffic lights but speed reduction is essential. |  |
| **21/22/019** | **Corona Virus update**   * Playgrounds equipment potentially re-opening after 21.06.2021 –   decision. Three items still taped or boarded and will be re-opened  if the government guidance advises it can be after 21.06.2021. |  |
| **21/22/020** | **Finance**   * End of year accounts – are now ready to pass onto the internal   auditor.   * Disbursement   **Cheque Number Payee £**  1817 MJ Abbott 1386  1818 Kaye Elston 299.63 |  |
| **21/22/021** | **Receipt of Working Groups and project reports**   * Footpaths – the report was circulated to councillors prior to   the meeting. The steps on WLAV 14 are in a poor state of repair  and need work to be completed on them. Quotes will be sought  from contractors. An email has been received from Wiltshire  Council requesting an update on the salt bins in terms of salt  levels and if the salt is dry. Mr Blundell and Mrs Ford will check  them. There are 6/7 in the parish.   * Playgrounds Group update – order has been placed for parts to   maintain the basket swing which has been received but now we  are awaiting date for contractor to fit. Clerk to chase Proludic.   * Clothing Bin – this has now been removed by the parish council   following several messages sent to organisation that had placed  it there without permission. There was some scrap value in the  bin which has been received by the clerk in the sum of £30.  Councillors were in agreement to accept the request from the Air  Ambulance to place one of their clothes bin in the Village Hall  carpark. Clerk will also speak to the Village Hall committee to  check the best place to locate.   * Highways   Update on parking in Duck Street – application has been  submitted to CATG requesting a resolution ranging from H bars  to yellow lines. The next CATG meeting is on 27 July. A  councillor will need to attend the CATG meeting. | **JF**  **JF/PB**  **KE**  **KE**  **RG** |
| **21/22/022** | **Documents for Annual Review**   * Financial Regulations and Standing Orders – these were   reviewed by parish councillors and agreed.  ***Proposed: Mr R Oglesby***  ***Seconded: Mr R Gamble***  ***All councillors present in agreement***   * Committees/Working Groups and Councillors Responsibilities –   the list has been reviewed and it is appreciated there will be gaps  until more councillors have been recruited.   * Standing orders and Direct Debits – provided as information and   and councillors agreed to continue to keep them in place.   * Power of competency – the council does not currently have this   as the clerk has not completed her qualification but it has not  restricted their activities.   * Asset Register – the additional purchases have been added in   prior to being submitted to the internal auditor.   * Review of insurances and subscriptions – agreed to retain the   Existing ones.   * Code of Conduct – councillors have reviewed and adopted.   **Proposed: Mr P Blundell**  **Seconded: Mrs J Ford**  **All councillors present in agreement** |  |
| **21/22/023** | **Date of next parish council meeting**   * **01 July 2021 at 1900** |  |

*Meeting closed at 2130*

Signed…………………………………………………………………………01 July 2021