

WEST LAVINGTON PARISH COUNCIL

**MEETING OF THE PARISH COUNCIL ON**

**04 NOVEMBER 2021 at 1900**

**Held via Zoom as COVID-19 rates high in West Lavington and assessed as a risk to public health**

**MINUTES**

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| **Present**: | Councillors: Mrs J Ford (Chairman), Mr D Muns, Mr R Gamble, Mr P Blundell, Mis L Gough, Mr R Scott, Mr P West and Mr R Oglesby (arrived at 2000). |  |
| **Also present** | Mrs K Elston (clerk) and 20 members of the community/public |  |
| **21/22/081** | **Apologies for absence**   * There were none as all councillors present |  |
| **21/22/082** | **Declaration of interests**   * There were none. |  |
| **21/22/083** | **Co-opting new councillor – Richard Scott**   * Mr Scott has requested to re-join the parish council after a short   break as a co-opted councillor. All councillors in agreement.  ***Proposed: Mrs J Ford***  ***Seconded: Mr P Blundell***  ***All councillors present in agreement***  Mr Scott signed the declaration.  Clerk will organise a parish council email address to be set up for  Mr Scott. | **KE** |
| **21/22/084** | **Minutes of the last meetings held 07.10.2021 and Matters arising**   * Minutes of the meeting – these were agreed to be a true and   accurate record. Chairman signed the.  ***Proposed: Mr R Gamble***  ***Seconded: Mr P Blundell***  ***All councillors present in agreement***   * Matters Arising - all covered on the agenda |  |
| **21/22/085** | **Chairman’s Announcements**   * Chairman thanked so many members of the public in attendance   and advised that there is still a vacancy for a councillor and would  welcome applications.   * Drainage work on the playing fields – this is due to happen on the   week commencing 15 November and once the date is confirmed a  notification will do onto the website.   * Road closure on Pottern to Devizes Road – details have bene   placed on the website   * Wessex Water working on the Edington Road on 27 and 28   November. |  |
| **21/22/086** | **Public Participation**   * **Dauntsey Planning application PL/2021/09496** – members of   public spoke in relation to the application.  Chair explained that a lot of work had been carried out by  parish councillors, county councillors prior to the meeting, looking  at the plans and talking to the applicant to request more details.  The applicant has now requested an extension for their application  to be considered until the middle of December. They have  advised that this will give them time to review the re-routing of the  footpath and as soon as any revised plans are published the  parish council will put them on the website. The timing of the  release of these plans may result in the date of the next parish  council meeting being changed from the first Thursday of the  months. Chair recommended that the planning for the coach park  is also reviewed as well as the public footpath re-re-routing.  **Member of public 1**  Do not want the footpath diverted onto the A360. Also there is 706  metres of hedging planned that could potentially be allowed to  grow and reduce visibility – is this permissible? The plans show  that there would be an enclosed space with a hedge either side.  There is a loss of the view of Strawberry Hill. Bus park – concerns  about vista being maintained. Believes there is an under  estimation of the traffic going in through the main gates. Objecting  on safety grounds.  **Member of public 2**  There will be a loss of view to the visa from Cheverell road. The  potentially for people in the new development will be to look into  houses on Cheverell Road. Believes that the coaches will stay  there longer than the time stated in the application and there will  also be times at weekends due to weekend sport fixtures etc.  Does not believe the planning application gives a true reflection of  the amount of coach traffic onto the school grounds.  **Member of public 3**  Question raised about objections already submitted, do they need  to be resubmitted when the revised plans are submitted by the  applicant. Feels that applicant should have withdrawn their  application and submitted a new one. Councillor Richard Scott  advised that as the application is being revised then the initial  submissions will still be considered, whereas if a new application  was made then new objections and comments would have needed  to be submitted. Also raised the concerns of the current tennis  court that is being used as carpark without a change of use having  been requested and the footpath goes between the two tennis  courts. It would be possible to direct staff and visitors to use the  carpark at the back of the school as there are spare spaces there.  Wiltshire Council enforcement officer should look at the use of the  tennis court for carparking.  **Member of public 4**  One of the reasons being given in this planning application is the  safeguarding risks and need to consider if this is a real concern.  There is already a safe place for the buses and cars to park.  Consideration also needs to be given for the safety and welfare of  community, which would be highlighted in the proposed  re-routing of the footpath.  **Member of public 5**  The proposed coach park will result in more lights in the grounds  which detracts from the view of the night sky. The Kissing Gate  which was on the boundary of the school grounds near  Sunnyside was removed without consultation with the community.  The plans show a lot more hedges and plants which will shut off  the school from the community even more than it is now.  **Member of the Public 6**  Feels references to safeguarding in the application has potentially  been an over use of the word. Concerned that the application  implies that the school pupils are at risk from the community.  Believes that the path could remain where it is but be cordoned  off.  **Member of the Public 7**  Wished to thank the parish council for their support with Hedges  House and for finding the person who has supported them with  the process.  Mrs Ford explained that once the revised plans have been  submitted then the parish council and the community will need to  submit any further comments that have. Once the plans have  been resubmitted by the applicant then the parish council will  advise the community through the parish council website, News  & Views and the community Facebook. Mrs Ford asked the  members of the public to also advise people when the new plans  become available. Also, for all those members of the community  that have emailed the parish council we will confirm with them as  well.  The Rights of Way is a separate matter and will require a  separate application. Rights of Way will find the application to  re-route the footpath problematic and it is likely that they would  refuse the application. Wiltshire Council supported the Rights of  Way Countryside Action Plan in 2015. Rights of Way applications  can have objections submitted for a loss of enjoyment.  Parish council will advise the community as soon as the revised  plans become available. | **JF/KE** |
| **21/22/087** | **Wiltshire Councillor Report (Mr D Muns)**   * PL/2021/09496 application – Mr Muns advised that he has   spoken with the Head and Bursar in his capacity as county  councillor. He has also been communicating with Wiltshire  Council Planning department and the Rights of Way department.  Rights of Way have confirmed that they cannot support the  current application as a consultee in the process. As well as the  focus on the footpath there also needs to be a focus on the  coach park and the impact of headlights, number of coaches etc.   * CATG Meeting on 09.11.2021 – this meeting will be online. * Area Board meeting on 06.12.2021 – this meeting will be online. |  |
|  | **2000 – Councillors R Oglesby arrived.** |  |
| **21/22/088** | **Planning**  **Applications to consider**  **PL/2021/09496 Dauntsey’s School, High Street, West**  **Lavington, Devizes SN10 4HE** – Development of a coach, mini-  bus and taxi drop-off/pick up area and associated  Infrastructure and re-routing of public footpath. **To be placed on**  **Next agenda due to resubmission of plan by applicant.**   * **PL/2021/10014 7 Duck Street, West Lavington, Devizes**   **SN10 4LG** – Crab Apple – reduce by 2m. **No objections**  **Planning Monitoring**   * **ENF/2021/00766 Dauntsey House, 9 Church Street, West**   **Lavington, Devizes SN10 4LB** – the application has now been  submitted and will appear on the next agenda as an application.   * **Ransom Strip** – the solicitor has put forward amendments to the   legal documents that have been drafted by the seller’s solicitor.  The proportion of ownership by the parish council of 20% cannot  be amended. Awaiting the final draft documents to circulate to  councillors prior to them being signed.   * NHP Revision – currently contacting previous members of the   Steering Group to ask if they want to be part of the review group. | **KE** |
| **21/22/089** | **Corona Virus update**   * No updates. |  |
| **21/22/090** | **Committee membership revision and Corporate Planning Meeting date** |  |
| **21/22/091** | **Highways Update**   * **Duck Street** – Mr Muns has spoken to the Manager of Dauntseys   Home and she has advised that they would like double yellow  lines to be put in place. This will be discussed at the next parish  Council meeting as an application has already been submitted to  CATG who meet on 09.11.2021. Previously the owner had  advised the Clerk that he was continuing to explore the potential  of additional parking at the home but the Manager has confirmed  that this will not be furthered as too difficult and expensive. Mr  Muns will speak to Wiltshire Council to establish the cost of yellow  lines.   * Flooding at Rick Barton – during recent heavy rainfall a resident   reported flooding at Rick Barton and after further investigation he  believes it is due to several blocked gullies. Mrs Ford requested  that the parish steward on his planned visit this week cleared  them. But unfortunately, the steward was diverted to work  elsewhere. The member of the community has suggested that  the parish council considered commissioning a contractor to clear  the gullies. Wiltshire Council have confirmed that the Gullies  Team will be in the parish at the end of November and will  clear the drains and gullies identified as being blocked if they can  be identified to them. | **DM** |
| **21/22/092** | **Finance**   * Finance monitoring – Operational Budget sent to Mr Oglesby and   Mrs Ford to monitor bank reconciliation. Mr Oglesby signed the  bank statement. Budget monitoring to be sent out to councillors.   * Internal and External Audit arrangements update – none to   report.   * Remembrance Sunday – Mr Blundell has agreed to attend the   service and lay the wreath. An additional wreath has been  purchased to lay at the Remembrance Avenue.   * Precept setting for 2022-23 – the confirmed data for Band D   properties have just arrived at 1500 today and therefore figures  and options will be presented at the next meeting in December.  Final decision at the meeting in January so the request can be  submitted by 18 January 2022.       * Disbursements   **Cheque Number Payee £**  1833 Wicksteed (inspection) 192.00  1834 Kaye Elston (clerk expenses) 21.89  1835 Emm Electrical 144.00  1836 Kaye Elston (clerk salary) 299.63 | **KE** |
| **21/22/093** | **Receipt of Working Groups and project reports**   * Footpaths – report was distributed to councillors prior to the   meeting. The contractor for the repairs to WLAV14 has been  commissioned and the work will be completed in January 2022.  Mr West has been doing some research on footpaths by looking  at the Wiltshire Council website. There are currently two  Rights of Way applications to change the status of footpaths.  The parish council have not been notified of these applications  as part of the consultation process. Mr West agreed to look at  them in more detail and email the Chair and Clerk.   * Playgrounds Group update – safety matting quotes have been   received and the preferred contractor is in sum of £340.  Councillors in agreement to accept this quote and the clerk will  instruct the contractor.  ***Proposed: Mr P Blundell***  ***Seconded: Mr R Oglesby***  ***All councillors in agreement***  Mr Blundell has identified new signs that need to be put up in the  playground for the BMX track and the whole site. Costings to be  sourced. The speaking tubes have been re-taped as it had been  removed and the parish council have agreed to keep them  restricted due to COVID risks.  Vandalism at the BMX track – big holes were dug around the  track. These have now been repaired and the CCTV footage  has been sent to the police.  Wicksteed inspection report has been received and there are no  high risks identified. The report will be discussed further by the  Playgrounds Group when they meet next.   * Clothing bin at Village Hall – this has been ordered and awaiting   delivery.   * West Lavington Village Hall update – clerk has sent relevant   documents to the solicitor who will speak to Sandra Gamble  direct to ensure the necessary documents are completed for the  Village Hall transfer from its current charity status to a Charitable  Incorporated Organisation (CIO).   * War Memorial Faculty Request update – the notification period   has now been completed and the Diocese now need a  photograph of the notice in the church porch. Mrs Ford  agreed to take one and send onto the clerk.   * Telephone Kiosk in Rutts Lane – still looking at a contractor to   repaint the telephone box. Also discussed how to improve the  sign so that it is more obvious where the defib is located. Ms  Gough will research this further.   * Defib cabinets – new cabinet fitted to the one in Rutts Lane and   one more to complete at the bus stop.   * Speedwatch Group – Ms Gough advised there are five volunteers   and the sessions will commence again soon. Mrs Ford will put in  a request for more volunteers in the parish council report in News  and Views. | **KE**  **JF**  **LG**  **JF** |
| **21/22/094** | **Commemorating the Queens Jubilee in 2022**   * Commemoration Mugs – Mr Blundell has produced a design for   the mugs showing the Whistler’s Window. Councillors agreed  the design and Mr Blundell and Mr Oglesby will source costings.  Agreement to provide a mug to all children in the village up to the  age of 11 and the children at the primary school. |  |
| **21/22/095** | **Date of next parish council meeting**   * **09 December 2021 at 1900** * **01 December 2021 at 1900 Corporate Planning via Zoom** * **Playgrounds Working Group meeting – Wednesday 24**   **November at 1900 via zoom** |  |

*Meeting closed at 2130*

Signed…………………………………………………………………………08 December 2021