

WEST LAVINGTON PARISH COUNCIL

**MEETING OF THE PARISH COUNCIL ON**

**02 SEPTEMBER 2021 at 1900**

**Held at the West Lavington Village Hall**

**MINUTES**

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| **Present**: | Councillors: Mrs J Ford (Chairman), Mr D Muns, Mr R Gamble, Ms L Gough and Mr R Oglesby. |  |
| **Also present** | Mrs K Elston (Clerk) and Ms J Daniel |  |
| **21/22/045** | **Apologies for absence**   * Mr P Blundell – these were accepted. |  |
| **21/22/046** | **Declaration of interests**   * There were none. |  |
| **21/22/047** | **Minutes of the last meetings held 01.07.2021 and EOM held 10.08.2021 and Matters arising**   * Minutes of the meeting 01.07.2021 – these were agreed to be a   true and accurate record. Chairman signed them.   * Matters Arising - all covered on the agenda * Minutes of the EOM 10.08.2021 – these were agreed to be a true   and accurate record. Chairman signed them.   * Matters Arising – all covered on the agenda. |  |
| **21/22/048** | **Chairman’s Announcements**   * Temporary road closure on the B3098 on the Cheverill road bends   commencing on 11 October 2021 for 5 days. The closure is for  tree work. To be placed on the website.   * Scarecrow trail – DAPs will hold this annual event on 18 and 19   September. | **KE** |
| **21/22/049** | **Public Participation**   * There was none. |  |
| **21/22/050** | **Wiltshire Councillor Report (Mr D Muns)**   * Hedges House – Aster were holding a consultation on the   proposed planning application which was initially going to be  online. They were reminded that there needs to be a public  meeting and this will take place on 22 September between 1700  and 1930 at the West Lavington Village Hall. There are already a  number of questions from the community. The event will be  published on the parish council website.  An update report has also been received from Kerry Barratt, which  the Chair read out. A representative from Hedges House advised  that Kerry had been very helpful to the residents. Councillors  recorded their thanks to Kerry as she has been really supportive to  residents during this challenging time for them.   * Blackdog Crossroads – Wiltshire Highway provided a number of   proposed solutions to the road layout and the parish councils  surrounding the crossroads had collaborated providing a response  to the recommendations. A response from Wiltshire Councils has  now come back to the parish councils. The response does  cite speed and visibility as factors that need to be addressed.  Local parish councils now need to response to the document in  a timely way. Replies to be sent to clerk by Monday 6  September at 1900.   * Area Board 06.09.2021 at 1830 – this will be held online and the   agenda includes youth events and Blackdog Crossroads. | **All councillor** |
| **21/22/051** | **Planning**  **Applications to consider**   * There were none to consider.   **Planning Decisions**   * **PL/2021/05341 The Parish Barn, White Street, West**   **Lavington, Devizes SN10 4LW** – Erection of single-storey side  extension. **Approve with conditions**.   * **PL/2021/06510 Tumblewoods, 5 Rickbarton, West Lavington,**   **Devizes SN10 4LU** – Conifer tree – fell. **No Objections**.   * **PL/2021/05914 Warren Farm, White Street, West Lavington,**   **Devizes SN10 4LW** – Rear extension to existing detached  dwelling. **Approve with conditions**.   * **PL/2021/05204 33 High Street, Littleton Panell, Devizes**   **SN10 4EN** – Demolish existing conservatory, erect a slightly  larger single storey extension including all other associated  works. **Approve with conditions**.  **Planning Monitoring** .   * **Lavington Lane** – outline planning permission has been   applied for but not yet approved.   * **Hedges House** – the planning process is about to commence. * **Neighbourhood Plan update** – Mr Gamble attended an online   meeting which provided more information on the new National  Design and National Planning policy that was released in July  2021. The National Planning Policy Framework document states  that NHPs that are over two years old have lost some of their  value. Therefore, the recommendation is that NHPs are reviewed  to bring them up to date. Minor changes can be made but if there  are more substantial changes then there needs to be a  Referendum. The Design element does encourage local design  input. An accepted village design statement does not meet the  design element, so Design Element must be included in the NHP.  The West Lavington NHP meets the Wiltshire Council housing  need plan of 50 houses for West Lavington.  As this policy is now in place then West Lavington need to review  their NHP and the recommendation is to re-establish the Steering  Group.  ***Propose: Mrs J Ford***  ***Second: Mr R Gamble***  ***All councillors present in agreement***  If the Lavington Lane development does not progress then  potentially there will be a need to investigate other sites. Mrs  Ford has spoken to the consultant that was commissioned  previously and he would be prepared to work with the parish  council to review the NHP. The cost of this work will need to be  considered as there are no grants available as previously but the  parish council have £4731 remaining in the funds they have put  aside for the NHP work. Councillors were in agreement to initially  contact the previous Steering Group members to advise them of  the Steering Group being put into place again and ask if they  would like to be part of the process.   * **ENF/2021/00766 Dauntsey House, 9 Church Street, West**   **Lavington, Devizes SN10 4LB** – signage has been placed in  Duck Street by Dauntsey House and the enforcement officer from  Wiltshire Council has been out to site to view it. The enforcement  officer has advised that the signage requires planning permission  due to the size and that it has been erected in the conservation  area. The owner of Dauntsey House has been advised and will  need to remove the signage or apply for planning permission. |  |
| **21/22/052** | **Corona Virus update**   * Emergency Phone – the mobile phone was set up during the   first lockdown and has remained in place. Councillors agreed  it can now be placed on pause but can be put back in place if  required. Councillors agreed to advise the Doctor surgery and  Market Lavington surgery. Also, the clerk will enquire if the  Devizes Emergency Group is still active. | **KE** |
| **21/22/053** | **Finance**   * Finance monitoring – monitoring sheets were sent out to   councillors prior to the meeting. At this stage of the year all  budget lines are within tolerance.   * Internal and External Audit arrangements – the external audit   has requested some further clarification information which  the clerk has submitted.   * Streetscene – Mrs Ford has been approached by Streetscene to   request a grant. Clerk to place on the October agenda.   * CCTV maintenance costs – the annual cost to service two   maintenance visits per year is £201.60 (£168 net). Councillors  agreed to continue with this contract when it comes up for  renewal.   * Donation from Roberts Playground – cheque received in the sum   of £591.00 which has been paid into the bank. Clerk to write  thank you letter.   * Disbursements   **Cheque Number Payee £**  1825 Kaye Elston (clerk salary) 299.63 | **KE** |
| **21/22/054** | **Receipt of Working Groups and project reports**   * Footpaths – report was distributed to councillors prior to the   meeting. Quote requests are in progress for repairs to the steps  on WLAV 14.   * Playgrounds Group update – report sent by Mr Blundell to   Councillors. The equipment in the Roberts Playground is now all  available to use apart from the speaking tubes. New COVID  advice signs have been put in place. Mr Blundell has  recommended that another bin is purchased as the one by the  BMX track is damaged and a quote for matting under equipment  is also required. Councillors in agreement to order a bin and  then review quotes for matting at the next meeting.   * Clothing bin – clerk has contact Wiltshire Air Ambulance and the   next step is to complete a request form.   * Highways gully maintenance update – Mrs Ford sent the maps as   per the request discussed at the last meeting in August.   * CATG request for Duck Street update – the requests made are   expensive and ideally a local resolution should be found with the  owner of Dauntsey’s House. Currently awaiting a response  from Steve Press, the owner. Clerk to chase.   * West Lavington Village Hall revised constitution update – there   has been progress on the reconstitution. The final steps of the  transferring of staff under TUPE and committee have reported  escalating legal costs for the TUPE and reconstitution work.  The lease for the village hall is granted by the parish council and  therefore, legal fees associated with the reconstitution will need  to be considered by the parish council. The Village Hall will  become a Community Interest organisation and this is due to  take effect from 01.01.2022. Councillors agreed to approach  the same legal advisor who is supporting the transfer of the  ransom strip relating to the Lavington Lane development. Need  to obtain a copy of the lease and then ask for a quote for the  legal work.   * Carpark usage at the Village Hall – bookings for the hall are   dependent upon the use of the carpark and previously when a  large event was happening then the school and the Village Hall  communicate so that the space can be used for school drop  off times and bookings. There are a number of dates where  there is a clash of dates and negotiations have confirmed that  the Village Hall will ensure that bookings do not restrict drop  off for school parking for parents and carers.   * Wiltshire Council bus survey – the clerk completed the survey   and captured councillors’ comments regarding the Number 2  service.   * War Memorial Faculty Request update – clerk has submitted   the Parochial Church Council (PCC) minutes confirming  approval and has now received a document from the Salisbury  Diocese Office to complete.   * Request from PCC in relation to grant provided for grass cutting   the parish council have made a grant to All Saints Church to  pay for additional grass cuts that will need to be made for  weddings. This has not all been used and the Churchwarden  has asked if it can be used for additional strimming in the  reserved areas. Councillors were in agreement and clerk will  email Churchwarden to confirm.   * Defibrillation cabinets installation update – clerk has been   advised to contact BT after being in consultation with  Openreach. Email to be sent to BT. | **KE**  **KE**  **KE**  **KE**  **KE** |
| **21/22/055** | **Commemorating the Queens Jubilee in 2022**   * Celebrating commemorating the Queens Jubilee in 2022 – Mr   Oglesby has researched the cost of mugs to give to the  children. It was agreed in principle to give a mug to all children  of primary school age attending DAPs (approximately 250). The  cost of the mugs is approximately £4 - £5 per mug.   * Beacons – clerk has received an email enquiring if the parish   Council could like to be involved in the plans to have beacons  across the county. Mrs Ford will contact Dauntsey’s School and  the MOD to ascertain if they have any plans so that there can  be a co-ordinated approach. Clerk to send Beacon information  email out to all councillors. | **JF**  **KE** |
| **21/22/056** | **Date of next parish council meeting**   * **07 October 2021 at 1900** |  |

*Meeting closed at 2100*

Signed…………………………………………………………………………02 September 2021