

WEST LAVINGTON PARISH COUNCIL

**MEETING OF THE PARISH COUNCIL ON**

**07 APRIL 2022 at 1900**

**HELD IN THE WEST LAVINGTON VILLAGE HALL**

**MINUTES**

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| **Present**: | Councillors: Mrs J Ford (Chairman), Mr D Muns, Mr P Blundell, Mr R Scott, Mr R Gamble, Mr R Oglesby and Mrs L Gough. |  |
| **Also present** | Mrs K Elston (clerk) and 1 member of the community/public |  |
| **21/22/153** | **Apologies for absence**   * Mr R Scott and Mr P West. These were accepted. |  |
| **21/22/154** | **Declaration of interests**   * Mr R Gamble as he lives in Duck Street. |  |
| **21/22/155** | **Minutes of the last meetings held 03.03.2022 and Matters arising**   * Minutes of the meeting – these were agreed to be a true and   *a*ccurate record. Chairman signed them.   * Matters Arising:   Minute 21/22/147 – Mrs Ford has written to Gaigers to thank  them for facilitating the transfer of the Ransom strip so that the  parish council now own 20%.  Minute 21/22/148 Bus shelter on the High Street by The  Mercers. The land behind the Wiltshire Council bus stop, which  has been removed due to being damaged, belongs to The  Mercers. Clerk to write to the management company of The  Mercers to ask their permission to move the bus shelter back  further from the road if the parish council decide to replace the  shelter. |  |
| **21/22/156** | **Public Participation**   * Question raised in relation to the Bridlepath at the top of White   Street and running along the back of Warren Farm. This bridle-  Path is frequently used by 4-wheel drive vehicles, quad bikes  and motorbikes and would like to know if anything can be put  in place to control this as it should only be used by pedestrians  and non-motorised methods of transport. Member of the  public advised they have reported the incidents to the police but  no action has been taken. Mrs Ford advised it has been a  problem for a number of years and recommended that contact  is made by the parish council to the Rights of Way Officer at  Wiltshire Council and that the resident contacts the newly  appointed Police and Crime Commissioner. The parish council  have previously put up signs on these paths but they have  been removed. | **JF** |
| **21/22/157** | **Chairman’s Announcements**   * WALC Officer – an appointment has been made, Deborah   Bourne, and we will make contact as and when required.   * Russell Lane closure – this will commence on 23.05.2022 for   four days to enable resurfacing to take place.   * Church Street closure – this will take place on 21.04.2022 for   four days to enable British Telephone to carry out some work.   * Meeting on 5 May will be the Annual Parish Council meeting   and the normal parish council meeting. Election of Chair and  Vice-chair will take place at this meeting. Nominations to the  Clerk please. | **All** |
| **21/22/158** | **Planning**  **Applications to consider**   * **PL/06501/FUL Home Farm Office, High Street, West**   **Lavington, Devizes SN10 4JB** – Erection of organic farm  shop**,** café and replacement farm office, associated parking,  formation of surface water drainage – revised plans submitted.  Councillors submitted an objection and currently awaiting the  Wiltshire Council planning officer decision. **The applicant has**  **Requested an extension to 29.04.2022**   * **PL/2021/09496 Dauntsey’s School, High Street, West**   **Lavington, Devizes SN10 4HE** – Development of a coach,  mini-bus and taxi drop-off/pick up area and associated  infrastructure and re-routing of public footbath. Mrs Ford and Mr  Scott worked on the response from West Lavington Parish  Council to be presented to the Area Planning Committee. The  Area Planning Committee took on the comments raised and  have requested a thorough Highways Report from Wiltshire  Council before a decision can be made. Mrs Ford will circulate  the response to councillors that was presented to the  Committee.   * **PL/2022/02721 80 High Street, Littleton Panell, Devizes**   **SN10 4EU** – T1 Conifer Tree – fell, T2 Silver Birch tree – fell.  Councillors had no objection to the conifer being felled but  would recommend that the Silver Birch could be reduced in  size but would not need to be felled.    **Planning Decisions by Wiltshire Council**   * **PL/2022/0014 Dauntsey House, 9 Church Street, West**   **Lavington, Devizes SN10 4LB** – T1 Beech. Heavily decayed  at base and considerable amount of die back in canopy.  Sectionally dismantle tree (fell). **Approve**.   * **PL/2022/01421 1A Pagnell Lane, Littleton Panell, Devizes**   **SN10 4EW** – 1 Norway Maple tree – reduce by 2.5 and shape  accordingly. 2 Purple Leafed Plum tree – cut back by 1.5m.  3 Beech tree – reduce by 2.5m and shape crown accordingly.  **No objection**.   * **PL/2022/01214 Tumblewoods, 5 Rickbarton, West**   **Lavington, Devizes SN10 4LU** – Red Dot Poplar stands at  around 70ft tall with a span of around 50ft – pollard to 50% of  It’s size (35 ft tall and 25 ft span). Blue Dot Poplar stands at  around 80ft tall but only has a spread of 15 to 20 ft – remove.  **No objection**.   * **PL/2022/00739 12 Lavington Lane, Littleton Panell, Devizes**   **SN10 4EY** – Demolition of existing single storey rear extension  and construction of new single storey extension. **Approve**  **with conditions**   * **PL/2022/1386 Cliffe Farm, Stibb Hill, West Lavington,**   **Devizes SN10 4LQ** – Change of use and alteration of  agricultural building to form two holiday lets. **Approve with**  **conditions**  **Planning Monitoring**   * **Signage A’Becketts Vineyard** – erected on neighbours wall   and raised with Enforcement Officer at Wiltshire Council.   * **2021/09496 Change of Use – parking on tennis court at**   **Dauntsey School** – Wiltshire Council Enforcement Officer  has responded and advised that Dauntsey School can decide  how they use the tennis court and it can be used as an  internal carpark and therefore no enforcement in relation to  planning will be taken.   * Development on Lavington Lane – information just come in late   this afternoon that Mrs Ford will circulate. Clerk to confirm with  Wiltshire Council if the parish council need to submit further  comments. | **JF** |
| **21/22/159** | **Wiltshire Councillor Update**   * Wiltshire Council Bus Grant application – an application had   been submitted for a grant to enable improvements to bus  routes. Unfortunately, this was unsuccessful.   * Blackdog Crossroads – the proposed improvements to the   area is still ongoing. A report from the Atkins should be  received soon. Funding by Wiltshire Council has been ring-  fenced for these road improvements.   * Wiltshire Council Highways department – a complaint has   been submitted to them regarding their alleged lack of  thorough investigation into the impact on traffic for the recent  Dauntsey School application for the coach park and also for  the Home Farm application.   * Area Board – the next meeting will report on the last   financial year and Councillor Muns listed the grants that  have been made to local organisations in total £41 843. Also  looking and planning ahead.   * West Lavington Youth Club – a Youth Leader has been   appointed and it is hoped once more staff are recruited the  club will begin to be open on a regular basis going forward.   * CATG Meeting – the next meeting is 12.04.2022. |  |
| **21/22/160** | **Highways Update**   * Duck Street update – a survey has been completed and all   residents and businesses were contacted. The majority of  responses requested double yellow lines to be placed in the  road. The PCSO has emailed Mrs Ford to advise that she  has explored all opportunities to find alternative parking in  the area but has not been successful and as there have  been no further incidents the police have been called to she  has now closed the case. Councillors agreed to progress the  CATG application for double yellow lines and are aware the  total cost has been estimated as £5000. This is listed on the  agenda of the next CATG meeting on 12.04.2022.  **Proposed: Mrs L Gough**  ***Seconded: Mr P Blundell***  ***All councillors present in agreement***   * Speed limit proposal from the Chocolate Poodle to Pagnell   Lane – councillors consider this to be a dangerous stretch  of road for pedestrians and a 30-mph speed limit should be  considered. Data will need to be produced to advise that  vehicles do break the current 50 mph speed limit and then  councillors believe it should be considered alongside the  Blackdog road improvements. The parish council could make  a grant request to CATG towards for Speed Indicator Devices.  Mr Oglesby will look at the devices available and report back to  the meeting. Councillors agreed to make a CATG funding  application once the details of costs have been sourced.  ***Proposed: Mrs J Ford***  ***Seconded: Mr R Oglesby***   * Dangerous junction at Fieldside – residents in the area are   requesting an H-bar. It was agreed to raise this at CATG  meeting as line painting could be completed at the same time as  the Duck Street agenda items. | **RG**  **DM** |
|  | **Finance**   * Finance monitoring – Operational Budget sent to Mr Oglesby   and Mrs Ford to monitor bank reconciliation. Mr Oglesby  signed the bank statement. Budget monitoring sent out to all  councillors. The remaining precept balance in the budget for  2021/22 is £12 126.75. This underspend is due to less  requests for grants due to the pandemic and therefore this  budget line has a remain balance of £7950, the £1000 allocated  for an election was not required and less expenditure than  expected on playgrounds maintenance and projects. It is  anticipated that requests for grants will be submitted during the  next financial year by the community.   * Internal and External audit – after the next meeting the   accounts will be submitted to the internal auditor.   * Clerk salary – NALC have just released their recommended   pay award for 2021-22. Clerk is currently on SCP 12 and the  recommended pay scale from NALC is for this to rise from  £11.53 per hour to £11.73 per hour and this is in effect from  01.03.2021. Clerk has advised that the back pay would be  approximately £104. Councillors in agreement to accept the  NALC recommended increase in pay scale.  ***Proposed: Mr R Gamble***  ***Seconded: Mr R Oglesby***  ***All councillors present in agreement***  Clerk to contact payroll provider to put this amendment into  place.   * Lavington Lane development CIL money – as the development   moves nearer to commencing then the parish council will need  to consider how to spend the money, which needs to be spent  on infrastructure. The initial discussions previously were to  support the development of the Village Hall. Chair asked  councillors to consider if there are any other suggestions that  can be brought to the next meeting.   * CIL money received for development at Sandfield – house   built near to the Village Hall has provided CIL funding in the  sum of £1987.87. Councillors proposed that this could be used  for the line painting in Duck Street which will be dependent upon  the discussion at CATG meeting next week.   * Hills Commercial waste contract – notification to advise that the   prices will be increasing by 12% in 2022-23. The parish council  hold the contract for commercial waste collection at the Village  Hall. The Village Hall previously have contributed 50% of the  cost but the parish council have not requested this for the last  year due to the financial challenges placed on the Village Hall  due to the pandemic. Councillors agreed not to request any  funding from the Village Hall for the financial year 2022-23.     * Disbursements   **Cheque Number Payee £**  1851 Kaye Elston (Clerk salary) 399.83  1852 HM Revenue and Customs (PAYE) 299.00  1853 Kaye Elston (bin liners) 46.74 |  |
| **21/22/162** | **Receipt of Working Groups and project reports**   * Footpaths – report circulated to councillors prior to the   meeting. Fly tipping of garden waste has been reported in the  village.   * Playgrounds Group update – Mr Blundell has received quotes   for fencing on Mill Lane. One for £2000 + VAT and the other  in the sum of £2890 + VAT. Councillors agreed to commission  Conservation Contractors in the sum of £2890. Clerk to  contact them and ask if work could be completed by the  beginning of June if possible.  Clerk approached by football club that uses the pitches to ask  If the goal mouths could be repaired. The footballers use the  pitch without being charged a fee and they may wish to  consider how to fund this. Football club agreed they could fund  and councillors agreed to the work being completed.   * Tree planting for Jubilee – councillors agreed this would be a   Good idea to plant one at the West Lavington Recreation  ground. Mr Blundell and Mr Scott to make a recommendation  on type of tree to plant.   * West Lavington Village Hall update – Mrs Gough advised that   Mr May has recently stepped down as Chair of the committee.  Mrs Gough wanted to record recognition for his work that has  kept the village hall going over a very challenging period. The  committee are now looking for a volunteer Chair and other  volunteer Trustees. They are also advertising for the paid  position of caretaker. The current parish council representative  trustees are Mrs Gough and Mr Scott.   * Neighbourhood Plan Group – the recently planned meeting on   4 April was postponed due to illness and the group will now  meeting on 19 April. The NHP will have a light touch review  alongside the Village Design Statement that can be incorporated  into the plan.   * West Lavington Youth Club – as reported at Minute 21/22/160 a * New Youth worker Lead has been appointed. He has been   asked to attend and/or send in a report for the Annual Parish  Meeting in May.   * Risk Committee and Risk Register update – none currently. | **KE**  **PB/RS** |
| **21/22/163** | **Policies for Review**   * GDPR Policy - councillors agreed to adopt and it will be placed   on the website. | **KE** |
| **21/22/164** | **Commemorating the Queens Jubilee in 2022**   * The commemoration mugs have been ordered and any spare   ones can be sold at the Jubilee fete. Clerk has requested one  for the Annual Parish Meeting to be able to display. |  |
| **21/22/165** | **Annual Parish Meeting**   * Date set for Tuesday 17 May 2022 – clerk to request   presentation by Wiltshire Wildlife. | **KE** |
| **21/22/166** | **Date of next parish council meeting and Annual Parish Council Meeting**   * **05 May 2022 at 1900** * **NHP Meeting on 19 April at 1800 in the Giles Room** |  |

*Meeting closed at 9.53pm*

Signed…………………………………………………………………………05 May 2022