

# WEST LAVINGTON PARISH COUNCIL

MEETING OF THE PARISH COUNCIL ON  
06 OCTOBER 2022 at 1900  
GILES ROOM, VILLAGE HALL, SANDFIELD, WEST LAVINGTON



## MINUTES

<b>Present:</b>	Councillors: Mrs J Ford (Chairman), Mr P Blundell, Mr R Gamble, Ms L Gough, Mr D Muns, Mr P. West, Mrs L. Bengner and Mr S. Laister	
<b>Also present</b>	Mr J Skillman (clerk) and 7 members of the community/public	
<b>22/23/056</b>	<b>Apologies for absence</b> <ul style="list-style-type: none"> <li>Cllr. Oglesby, Cllr. Scott.</li> </ul>	
<b>22/23/057</b>	<b>Declaration of interests</b> <ul style="list-style-type: none"> <li>Cllr. Gamble, Cllr. West and Cllr. Laister regarding Duck Street.</li> <li>Cllr. Gamble's wife is a trustee of the Village Hall</li> </ul>	
<b>22/23/058</b>	<b>The minutes of the Annual Parish Council Meeting and parish council meeting held 01.09.2022 and Matters Arising</b> <ul style="list-style-type: none"> <li>Minutes of the last meeting – these were agreed to be a true and accurate record. They were signed by the Chair.</li> </ul> <p>Proposed: Cllr. Gamble. Seconded: Cllr. West</p> <ul style="list-style-type: none"> <li>Matters arising: None</li> </ul>	
<b>22/23/059</b>	<b>Public Participation –</b> <p>Outbreak of Estate Agent For Sale/Sold signs especially at Holmfield and Hooks Court. Clerk to request advice from Steve Jenkins, WC Enforcement Officer.</p> <p>Applicant of <b>PL2022/06401 extension of 2 Orchard Place</b>, spoke of reasons for extension.</p> <p>Digby Rowsell of Telebeam Ltd (agent for householder) spoke in support of 2 Orchard Place, PL2022/06401 and stated that Permitted Development does not require planning consent.</p> <p>Applicant of <b>PL/2022/07315 - The Old Estate Yard</b>, spoke in support of this plan for storage of farm and forestry machinery</p>	<b>Clerk</b>
<b>22/23/060</b>	<b>Chair's announcements</b> <p>Anti-Social Behaviour on the Playing Field and Village Hall car park: Cllr. Muns has reported this to police but no response from police yet.</p> <p>Halloween and Fireworks: Chair requested users of fireworks to consider neighbours, pets and livestock.</p> <p>Internal circulation of Councillors telephone numbers: All councillors agreed. Cllr. West requested mobile number only</p>	



22/23/061	<p><b>Wiltshire Councillor's Report</b></p> <p>1/ Hedges House application was rejected at the Eastern Area Planning Committee. It is hoped that Aster will reconsider the makeup of this redevelopment as the loss of suitable housing for the elderly was raised by many at the consultation and the council as an important and significant loss to the community.</p> <p>2/ Black Dog - road improvements: Still awaiting proposal from Highways.</p>	
22/23/062	<p><b>Planning</b></p> <p><b>(a) Planning applications</b></p> <p><b>PL/2022/06401 2 Orchard Place, West Lavington SN10 4JD</b>  Loft conversion incorporating a re-pitch of the roof to 45 degrees with barn hips. Roof lights to the front and rear elevations and new ground floor bedroom window to the end (West) Elevation  <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018dPoz">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018dPoz</a></p> <p>Cllr. Scott sent a written report, which was read at the meeting regarding the balcony and loss of privacy for neighbours.  Cllr. West: supports application  Cllr. Laister : Velux window might be difficult for less able people  Digby Rowsell (agent for applicant) stated that the increase in ridge height is the only thing that needs planning permission.</p> <p>West Lavington Parish Council voted to support this application. Proposed Cllr.Muns. Seconded Cllr.West. 5 in favour, 0 against, 3 abstained.</p> <p><b>PL/2022/07315 - The Old Estate Yard, High Street, West Lavington, SN10 4JB</b>  Addition of two lean to extensions to existing agricultural barn  <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000017cf8n">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000017cf8n</a>  Owner says there will be no increase in vehicle activity. There were no objections or comments.</p> <p><b>PL/2021/09496</b> Proposed Diversion of Footpath WLAV12 part – in relation to development coach park and pick up area at Dauntsey's School. No objections</p> <p><b>(b) Planning decisions</b></p> <p><b>PL/2022/06650 12 Lavington Lane, Littleton Panell SN10 4EY</b>  Proposed works to trees in a conservation area  Decision: No objections.  <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018dqF8">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018dqF8</a></p> <p><b>20/07074/ADV - Home Farm Office, High Street, West Lavington. SN10 4JB</b>  Advertisement gallows sign  Decision: Approve with Conditions  <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000014euiA">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000014euiA</a></p>	



	<p><b>20/06501/FUL - Home Farm Office, High Street, West Lavington SN10 4JB</b> Erection of organic farm shop, cafe and replacement farm office, associated parking, formation of surface water drainage pond. Decision: Approve with Conditions <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000014ewqt">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000014ewqt</a></p> <p><b>PL/2022/06012 - Dauntsey's School, High Street SN10 4HE</b> New vehicle barrier to existing car park entrance to Dauntsey's School at Cheverell Road, and associated localised widening of the internal access road. Decision: Approve with Conditions <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018cgoN">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018cgoN</a></p> <p><b>PL/2021/11543 - Mill Lane, West Lavington, SN10 4HS Hedges House</b> Demolition of the existing buildings and construction of 19 affordable homes together with associated parking, access and landscaping. Decision: Refuse <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000017B3Sq">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000017B3Sq</a></p> <p><b>PL/2022/05852 - The Old Estate Yard, High Street, West Lavington SN10 4JB</b> Proposed change of use of land from agricultural to domestic garden and construction of new double garage, workshops and garden store Decision: Approve with Conditions <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018cQya">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018cQya</a></p> <p><b>PL/2022/06019 51 Woodend High Street, West Lavington, SN10 4JB</b> Single storey side extension following demolition of existing conservatory. Decision: Granted with Conditions <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018cjV0">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018cjV0</a></p> <p><b>(c) Planning monitoring</b></p> <p>Lavington Lane site – update on drainage problem. Hedges House planning application 2021/11543 – update. See above 22/23/061. Signage at A'Becketts Vineyard – raised with Enforcement at Wiltshire Council. Closed as resident not forthcoming. Hedgerow replanting on A360 at the Railway Bridge – update and monitor (autumn/winter)</p> <p>Cllr Muns reported that, although the Hedges House residents had been evicted, and the building boarded up and fenced off, the house was now being used to train police dogs.</p>	
<b>22/23/063</b>	<p><b>Finance</b> Deposit accounts available from Lloyds where we can earn interest on savings over £10,000. Their two current offerings are a 32 Day Notice and Fixed Term deposit account. The 32 Day Notice Account has a current rate</p>	



<p>of 0.65% gross/AER (variable) whereas the Fixed Term Deposit has interest rates from 0.15% to 2.3% gross/AER. Details in email sent to councillors 3/10/22</p> <p>Council discussed putting the CIL money to the currently unused account. This was proposed by Cllr. Ford and seconded by Cllr. West. However, Cllr. Blundell counter proposed to put 60% of the CIL money into a new '32-day notice' account and the remaining 40% into the existing, currently unused bank account. Seconded by Cllr Gough. All agreed.</p> <p>Operation Budget Monitoring – information and CIL receipts emailed to councillors prior to meeting.</p> <p>Audit update – Audit report received and emailed to councillors. The report says 'is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern'</p> <p>Disbursements  <b>Cheque Number, Payee, amount:</b>  1886 Wiltshire Citizens Advice – Grant - £200.00  1887 West Lavington Friendship Club – Grant - £280.00  1888 Southern Tree Surveys (Seb McLeod) - Tree report - £325.00  1889 Proludic- Playground equipment -£1,544.96  1890 Proludic - Playground equipment - £562.75  1891 HMRC- PAYE/NI - £276.20  1892 John Skillman - Clerk salary - £368.63  1893 PFK Littlejohn LLP – Audit - £240.00  1894 John Skillman - Clerk expenses (stamps, phone top up card, phone cover) - £31.40</p> <p><b>Grants discussion and decisions</b>  Youth Club – grant request further to email update from Dave Brown. The grant request of £2,994.75 was declined on this occasion as the accounts look solvent already and the bank balance was healthy in March. Cash flow forecast to be requested. However, council agreed that leader Dave Brown is doing a great job with youth club, especially with the litter picking around the playing fields so a gift of £50 was proposed by Cllr. Blundell and seconded by Cllr. Muns. Dave has been invited to attend the next meeting to give an update on details of the grant request.</p> <p>Village Hall update and request for funding – grant requested £5,000 to cover 6-month worth of utility bills. WLPC decision is to use CIL money. All agreed. Cllr. Gamble gave a vote of thanks for Cllr. Gough's continuing work on the Village Hall management.</p> <p>Friendship Club: Eileen Hinton gave feedback regarding the recent trip, and she thanked council for the recent £280 grant towards it. A further grant of £900 was requested for future trips. Proposed: Cllr. Ford. and seconded by Cllr. Bengier. All agreed. This will be paid next month.</p> <p>Telephone box in Rutts Lane - refurbishment update – volunteers now have paint and work can commence.</p> <p>Debrillator at Littleton Panell bus stop update – Matt Robinson from Robelec visited on 6/10/22 to collect cabinet for reconnection.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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	Duck Street yellow lines update – on track and now being dealt with by Highways.	
22/23/064	<p><b>Receipt of Working Groups and project reports:</b></p> <p><b>West Lavington Village Hall</b> update from L. Gough, chair Village Hall Committee</p> <p><b>Footpaths Report</b> – report from Cllr. Ford, previously circulated to councillors</p> <p><b>Playgrounds Group</b> update and tree report/survey – Cllr. Blundell emailed his report to councillors. Clerk to write a thank you letter to James Gaiger and his team for securing the two benches from Corido into place for free. – Clerk to get wording and email address from Cllr. Blundell.</p> <p>The Zip wire trolley braking mechanism is now ordered and will be sent directly to our installer, Steve Alpin. The manufacturer suggested that we should also replace the finger guards on the overhead trolley. Mr. Alpin confirmed that the mechanism looked worn and should therefore be replaced. This has added some £38.42 (ex VAT) to the overall cost of parts. The parts come to £506.10 (ex VAT) and Mr. Alpin is quoting £524.00 (ex VAT) to carry out the work, which was already agreed at the last meeting.</p> <p>Stepping Stumps - John Ford and Cllr. Blundell will be setting these new stumps in place on 10/10/22.</p> <p><b>Deer Signs &amp; New Recreation Signs</b> Anthony of Barefoot Signs made the required amendments on the signs for the Recreation Ground that comply with the relevant British Standards. The total cost, already agreed, is £155.21 (ex. VAT) for the Rec. signs plus £100.80 (ex. VAT) for the deer signs; one should add the cost of necessary screws, bolts, plates etc. to attach these signs to a variety of surfaces, including chain-link fencing.</p> <p><b>Seating for the older children</b> Emily Muns has asked if we could add some seating down by the equipment for the older children.: - "Either several benches clustered together so people can sit - maybe a few benches in a U format - or benches side by side so you can be social and chat - there are often groups of 8-10 parents sat on the grass, so I guess encouraging that interaction to continue if possible or feasible." "This Kaiser &amp; Kraft Park bench made of plastic, with 13 slats, width 2000 mm, moss green costs some £267.00 (ex. VAT) + six floor anchors for £39.00 (ex VAT), delivery is free. It looks sturdy &amp; won't rot. Two, or three of these would be suitable". However, the council did not agree to this due to security concerns.</p> <p><b>Platinum Jubilee Tree</b> Purchase of the tree, a sturdy metal tree guard and a means of protecting the base of the guard. Cllr. Blundell suggested 3 options regarding the tree guard:</p> <p>Tim Neville – Metal Dreams Blacksmith £500</p>	Clerk



	<p>Blackcountry Metalworks offer a sensible two stone high, circular surround. Their large guard is 20" in diameter &amp; 5' high. £147.33 excl. VAT</p> <p>Paddock Fencing produces their large Guard at 2'6" x 6'6" to help prevent damage to the young Quercus Rubra. £350 excl. VAT, therefore £420 incl. VAT. – this option proposed by Cllr. Gough, seconded by Cllr. Muns. All agreed.</p> <p><b>The late Queen's Green Canopy</b> – a unique tree planting initiative created to mark Her Majesty's Platinum Jubilee. The Plaques are made of high-quality Corten steel. The recyclable material forms a natural protective layer of reddish-brown rust over time to protect against the elements. These plaques come from the RBLI. We agreed to link to the above tree project.</p> <p><b>Wicksteed</b> Playground Inspection was conducted by Chris from Wicksteed on 3/10/2022. Report to follow.</p> <p><b>NHP Group</b> The group had met on 26th September with their consultant who had produced a pictorial map showing the villages divided up into Character Areas to allow for further discussion and definition for inclusion into the Character Appraisal for the plan review. Cllr. Gamble will forward this to councillors. Grant application progressing. 10 areas were identified. First 3 to be worked through initially. Draft document prepared by consultant. Cllr. Gamble will email consultant report to councillors.</p> <p>Next meeting: Giles Room on Mon 21st November at 7pm with the consultant joining in on Zoom.</p> <p><b>Risk Committee</b> Two new councillors email addresses have been set up. Clerk to check with Chris Hardwick re separate WLPC email address.</p> <p>Clerk to send chase email to Deborah Bourne at WALC regarding the 'Good Councillor Guide' books. Communications Protocol, and news of training courses for clerk and new councillors</p> <p>CCTV and Youth Club – no update.</p> <p><b>Corporate Planning meeting</b> Date for next meeting set for 20/10/22 in the library at the Village Hall. Clerk to send a reminder/invitation to all councillors and re-send the paperwork and ask them to come ready with any new ideas.</p>	<p>PB/Clerk</p> <p>PB</p> <p>RG</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
22/23/065	Highways update regarding the Black Dog crossroads and the ongoing parking problems and possible proposals at the entrance to Sandfield. No action yet.	



22/23/066	Purchase of 2 x £20 – Remembrance Day wreaths to be purchased. All agreed.	Clerk
22/23/067	Christmas Dinner - Wednesday 21st December in Fox and Hounds, Nursteed, Devizes with partners – Village Hall committee, WLP Councillors, Speedwatch.	
22/23/068	Date of next parish council meeting – in the Giles Room <b>Thursday 03 November 2022 at 1900</b>	

Meeting closed at 21.20

Signed.....*J. Ford*.....03 November 2022