

WEST LAVINGTON PARISH COUNCIL
MEETING OF THE PARISH COUNCIL

06/07/2023 at 1900
GILES ROOM, VILLAGE HALL, SANDFIELD,
WEST LAVINGTON



Serving the communities of
West Lavington and
Littleton Panell

MINUTES

Present:	Councillors: Mrs J Ford (Chairman), Mr P. West, Mr R Oglesby, Mr D. Muns, Mr R. Scott, Mr R Gamble, Ms L. Gough, Mr S. Laister.	
Also present	Mr J Skillman (clerk), Mr G Harrison (prospective councillor) and 3 members of the public.	
23/24/035	Apologies for absence <ul style="list-style-type: none"> • Mr P. Blundell 	
23/24/036	Declaration of interests <ul style="list-style-type: none"> • Cllr. West, Cllr Gamble, regarding Duck Street. • Cllr Scott, sewerage, planning, • Cllr Gough, planning • Cllr Muns, Church Street traffic lights • Cllr Ford, Church Street traffic lights, planning 	
23/24/037	The minutes of the parish council meeting held 04.05.2023 and Matters Arising Minutes of the last meeting – these were agreed to be a true and accurate record. All agreed. They were signed by the Chair. Matters arising: None. Proposed: Cllr Gamble Seconded: Cllr Muns.	
23/24/038	Wiltshire Council confirmed that no requests have been received to hold an election for the Parish Councillor vacancy, and that the Parish Council can now proceed with the co-option of a new Councillor. Therefore, George Harrison has been proposed for co-option. Proposed: Cllr Ford Seconder: Cllr Gamble. All agreed. The chair welcomed Mr Harrison and the Clerk will arrange an email address for Cllr Harrison.	JS
23/24/039	Public Participation 3 members of the public were present to request that the parish council objects to the below planning application because of errors on planning application, which would result in problems with trees, the boundary wall, and because of rights of way and privacy issues. PL/2023/04317 - 57 High Street, Littleton Panell, SN10 4ES Proposed construction of a single storey rear extension as replacement for an existing rear extension, porch, and outbuilding. Consultation	


	<p>deadline 07/07/2023. https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001Axthp</p> <p>The parish council objects on the grounds of privacy, access, storage of bins/recycling, details of ownership of land/wall is inaccurate, application is misleading. Cllr Scott to provide wording/clauses for Clerk to present to Planning.</p>	RS/JS
23/24/040	<p>Chair's announcements Cllr Ford reported:</p> <p>The Head of Dauntsey's School has invited the Parish Council to the licensing service of the new school chaplain, the Revd. Jez Barnes on Monday 4th September at 5.15pm in the Memorial Hall.</p> <p>The shop owner has informed the Chair that staffing the post office is proving financially difficult. Community to be encouraged to use the facility to keep it open. Hours are 9-3.30 Mon-Fri.</p> <p>Cllr Gough has begun discussing Christmas meal arrangement.</p>	
23/24/041	<p>Wiltshire Councillor's Report Cllr Muns reported that:</p> <p>He will be chasing Highways for an update re: Black Dog Crossroads.</p> <p>Highways Improvement Grant – Application to LHFID for Speed Indicator Device (SID) poles has been forwarded to Highways. Locations to be advised, but most likely to be one at each end of the villages.</p> <p>Bollands Hill near Seend is looking at solutions including traffic lights; however, this would result in increased noise, vibration and pollution from idling engines. Discussions ongoing, as this is similar to the width restricted area on the A360 Church Street, West Lavington.</p> <p>Devizes Area board meeting announced £57K to be spent on youth projects including £5K to West Lavington Youth Club.</p> <p>The driver who drove his car on the playing fields resulting in damage to the grass is appearing in court in Salisbury on 7/7/2023.</p>	
23/24/042	<p>Planning applications</p> <p>PL/2023/04064 - The Old Post Office, 20 Church Street, SN10 4LD Listed building consent (Alt/Ext) - Replacement of four windows at the rear of the property with double glazed versions. Consultation deadline 06/07/2023 https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001AcBH6</p> <p>No objections.</p>	

<p>PL/2023/02324 - Bishops Croft, 13 Russell Mill Lane, Littleton Panell, SN10 4ET Retrospective application for the complete demolition and reconstruction of the existing structures to enable alterations and extensions approved under K/59560/F with minor changes now providing a single dwelling without an annex. Consultation deadline 09/07/2023 https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001AYVOv No objections</p> <p>PL/2023/04707 – Church Mead, 13 All Saints Road, SN10 4LT Notification of proposed works to trees in a conservation area - Holly tree – fell. Consultation deadline 04/07/2023 https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001AyrRp No objections</p> <p>PL/2023/04615 - 31 White Street, SN10 4LP Removal of existing shed and installation of new store building. Two storey side extension with alteration to existing landscaping. New fences to site boundaries. Consultation Deadline 19/07/2023 https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001Aycl3</p> <p>Council objected. Cllr Scott to provide Clerk with suitable wording for submission to Planning.</p> <p>PL/2023/05044 - 23 Eastfield, SN10 4HW Front Porch extension. Consultation Deadline 21/07/2023 https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001B1bEI No objections</p> <p>Planning decisions PL/2023/02341 - Dauntseys School, SN10 4HE Proposal: Installation of PV panels to the roof of the Olive Building, Sports Centre, and Science Building Decision: Approve with Conditions https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001AYVfb</p> <p>PL/2023/03927 – 1 Fieldside, SN10 4HQ - Proposed Works to Trees in a Conservation Area. Crown reduce Oak tree by approximately 2.5m to leave a natural shape. Crown clean to remove deadwood and crossing branches. Crown raise to 2.5m over footpath. Decision: No Objection https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001AbqSC</p> <p>Planning monitoring Lavington Lane site – update on progress. Workers' vans can park in school car park during school holidays.</p>	<p>RS/JS</p>
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	<p>Hedges House PL/2021/11543 – Planning appeal. No update from the Building Inspectorate.</p> <p>Hedgerow replanting on A360 at Railway Bridge – No updates.</p> <p>Roof tiles on annex of the Old Manor, SN10 4LT – Ref. ENF/2023/00365. No updates.</p>																									
23/24/043	<p>Finance</p> <p>Budget Monitoring – information. Emailed to councillors prior to meeting.</p> <p>Audit update: Internal audit has been received. External audit has been submitted.</p> <p>Disbursements:</p> <table> <tr> <td>1942</td> <td>West Lavington Friendship Club - Grant</td> <td>£800.00</td> </tr> <tr> <td>1943</td> <td>Auditing Solutions Ltd Internal audit</td> <td>£228.00</td> </tr> <tr> <td>1944</td> <td>HMRC PAYE</td> <td>£276.20</td> </tr> <tr> <td>1945</td> <td>John Skillman Clerk salary</td> <td>£368.63</td> </tr> <tr> <td>1946</td> <td>Mark Goddard Grass cutting</td> <td>£810.00</td> </tr> <tr> <td>1947</td> <td>BHIB Insurance Fee</td> <td>£905.12</td> </tr> <tr> <td>1948a</td> <td>John Skillman Mobile phone top up</td> <td>£15.00</td> </tr> <tr> <td>1948b</td> <td>John Skillman Stamps</td> <td>£8.80</td> </tr> </table> <p>Grants discussion and any decisions:</p> <p>Grant request letter from Citizens Advice. All agreed to send £150. Clerk to action.</p> <p>All agreed to send another contribution to the Friendship Club towards their forthcoming trips. Clerk to send £200.</p> <p>Future Youth club grant request. No updates on grant request/figures</p> <p>Village Hall feasibility study and legal costs for transfer to CIO. No updates</p>	1942	West Lavington Friendship Club - Grant	£800.00	1943	Auditing Solutions Ltd Internal audit	£228.00	1944	HMRC PAYE	£276.20	1945	John Skillman Clerk salary	£368.63	1946	Mark Goddard Grass cutting	£810.00	1947	BHIB Insurance Fee	£905.12	1948a	John Skillman Mobile phone top up	£15.00	1948b	John Skillman Stamps	£8.80	<p>JS</p> <p>JS</p>
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23/24/044	<p>Receipt of Working Groups and project reports:</p> <p>Risk Committee and Community Resilience. Cllr West reported no update yet as the next meeting is next Monday (10/07/2023, 7pm). Clerk to arrange meeting on Teams.</p> <p>West Lavington Village Hall. Cllr Gough gave an update. Invoicing and bookings are now working well. Bank account temporarily frozen due to issues with previous signatories. Asbestos survey and fire extinguisher surveys now done.</p> <p>Rights of way / Footpaths report. Cllr Laister reported by email prior to the meeting, summarised as follows:</p> <p>The poor state of the salt bin at the bottom of Russell Mill Lane, adjacent to bridleway WLAV 46 has been reported on the MyWilts app. Following comment from the Chair of Market Lavington Parish Council, the Definitive Footpath Map (Nov. 2022) has been consulted. Efforts are continuing to identify the landowner responsible for maintenance of WLAV45. The hedgerows along WLAV 18 have recently been 'failed'.</p>	PW/JS																								

	<p>Playgrounds Group Cllr Blundell not present. However, it was noted that the rec/playing field looks in excellent condition.</p> <p>NHP Review Group Cllr Gamble reported that Wiltshire Council have now produced a design document. NHP aims to restart in early September if Wiltshire Council agree, with the aim to finish in October.</p> <p>Speedwatch Cllr Gough reported that this is back online. Speed monitoring volunteers have been in action this week.</p>	
23/24/045	<p>Highways issues and update West Lavington Stores' request for a loading bay has been rolled into LHFIF request. Not yet approved.</p> <p>Duck Street and Sandfield yellow lines, costs, and timings. Awaiting publication of Traffic Order</p> <p>Sewerage (overload / raw sewage into Semington Brook). No updates, Clerk to chase Mr Pippett of Wessex Water.</p> <p>New Parish Steward arrangements: We have a new parish steward (Adam Batt) but we have reduced time now down to 1.5 days from 2. Our next visit will be 27/28 June and 25/26 July and then probably towards the end of August. Councillors will be asking him to arrange drain clearances.</p> <p>Winter preparations: Councillors arranged to monitor the salt/grit bins and their levels and report back to clerk to notify the Weather Team</p> <p>Replacement bus shelter at the crossroads – No updates, therefore Cllr Muns to liaise with Wiltshire Council.</p> <p>Wiltshire Public Transport Stakeholder Survey - deadline 11pm on Sunday 9th July 2023. Clerk to email to councillors.</p>	<p>JS</p> <p>JF</p> <p>JS</p> <p>JS</p>
23/24/046	Date of next parish council meeting – in the Giles Room, Village Hall. Thursday 07 September 2023 at 1900	

Meeting closed at 21:30

Signed..........07/09/2023.