

**WEST LAVINGTON PARISH COUNCIL**  
**MEETING OF THE PARISH COUNCIL**

06/09/2023 at 1900  
GILES ROOM, VILLAGE HALL, SANDFIELD,  
WEST LAVINGTON



Serving the communities of  
West Lavington and  
Littleton Panell

**MINUTES**

<b>Present:</b>	Councillors: Mrs J Ford (Chairman), Mr R Oglesby, Mr D. Muns, Mr R Gamble, Ms L. Gough, Mr S. Laister, Mr G. Harrison.	
<b>Also present</b>	Mr J Skillman (clerk) and 4 members of the public.	
<b>23/24/047</b>	<b>Apologies for absence</b> Cllr Scott, Cllr West, Cllr Blundell	
<b>23/24/048</b>	<b>Declaration of interests</b> Cllr Gamble, Cllr Laister, regarding Duck Street Cllr Ford, Glebe House (neighbour)	
<b>23/24/049</b>	<b>The minutes of the parish council meeting held 06.07.2023 and Matters Arising</b> Minutes of the last meeting – these were agreed to be a true and accurate record. All agreed. They were signed by the Chair. Matters arising: None.	
<b>23/24/050</b>	<b>Public Participation</b> 3 of the members of the public discussed the proposed yellow lines in the lay-by near 40 High Street. Parish Council agreed to respond to Highways, supporting residents' views that the yellow lines should stop at white mark not the 19 meters. All agreed. Clerk to check wording with Cllr Ford.	<b>Clerk/JF</b>
<b>23/24/051</b>	<b>Chair's announcements</b> Cllr Ford reported: Neighbourhood Watch being restarted, with an AGM 7 <sup>th</sup> October at the Police HQ. We are looking for a volunteer to take on the local scheme.  New defibrillator: This is now ready for delivery and to be installed at the crossroads (Lavington Lane). Clerk to contact GS39 certified electrician to install. Cllr Harrison has volunteered to monitor it.  Repairs of the unsafe closed burial ground wall of All Saints Church will be commencing on 6th November 2023 with that part of the project involving Traffic Management lasting no more than 8 weeks.	<b>Clerk</b>
<b>23/24/052</b>	<b>Wiltshire Councillor's Report</b> Cllr Muns reported the following:  Black Dog: This project is going ahead. Reduction to 40mph being discussed with police and Wiltshire Council at a meeting next week.  Playing field vandalism: The culprit eventually pleaded guilty in court on his second appearance having pleaded not guilty at the preliminary hearing, and before that, refusing the Community Resolution offered by the Parish Council via Wiltshire Police. £250 compensation was awarded to the Parish Council by the court. Whilst we didn't go ahead with the	



	<p>contractor who quoted £500 to repair the damage, additional resurfacing, seeding, and rolling work was undertaken by Mark Goddard on top of his ongoing maintenance of the pitches. We will allocate the £250 compensation from the court towards his overall grounds-keeping costs.</p> <p>Devizes area board: Meeting on 11 September. Cllr Gough congratulated Cllr Muns regarding his election as Vice Chair of the Devizes Area Board.</p> <p>National Fitness Day 20 September: Wiltshire Council are offering a leisure check, a free consultation and a free 7-day pass to facilities.</p>	
23/24/053	<p><b>Planning applications</b></p> <p><b>PL/2023/05084 Land to the rear of Little Paddock House, 48 High Street, Littleton Panell, SN10 4ES</b> Change of use of the land from agriculture to a mixed use of agriculture/domestic. <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001BIIFu">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001BIIFu</a></p> <p>No objections but Parish Council to request that the applicant considers moving the polytunnel further west away from the view of the adjacent houses.</p> <p><b>PL/2023/05603 4 Mill Lane, SN10 4HR</b> Proposed single storey garden room. <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001BJc13">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001BJc13</a> No objections.</p> <p><b>PL/2023/05859 – 3 Lavington Lane, Littleton Panel, SN10 4EY</b> Proposed single storey extensions. Consultation Deadline 23/08/2023 (extended at PC request) <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001BJsKI">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001BJsKI</a> The applicant was present to answer Parish Council questions. Parish Council all in agreement. No objections. Clerk to submit a comment to Planning.</p> <p><b>PL/2023/06496- 2 The Farm, High Street, Littleton Panell, SN10 4AX</b> Notification of proposed works to trees in a conservation area Birch tree - crown reduce by 2m-3m 2 x Pine trees - crown reduce by 2m-3m Willow tree - crown reduce by 6m-8m. <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001BKyOi">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001BKyOi</a> No objections.</p> <p><b>PL/2023/04615 - 31 White Street, SN10 4LP</b> Removal of existing shed and installation of new two storey side extension with alteration to existing landscaping. New fences to site boundaries. <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001Aycl3">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001Aycl3</a> No objections as the revised plans were a more pleasing design.</p>	<p>Clerk</p> <p>Clerk</p>



	<p><b>PL/2023/05720 - Glebe House, 13 Church Street, SN10 4LD.</b> Listed building consent (Alt/Ext) - Replacement of 4 Windows. <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001BJk77">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001BJk77</a> No objections.</p> <p><b>PL/2023/07109 - Planning Consultation: Cornerstone 12868821,</b> Reclamation Works / Radio base station upgrade. Cllr Harrison presented information and comments regarding WHP Telecom's proposal to double the height of the mast. Clerk to submit Cllr Harrison wording to Planning.</p> <p><b>Planning decisions confirmed</b> <b>PL/2023/04707 - Church Mead, 13 All Saints Road, SN10 4LT</b> Proposed Works to Trees in a Conservation Area - Holly tree – fell - No Objection</p> <p><b>PL/2023/04064 - The Old Post Office, 20 Church Street, SN10 4LD.</b> Works to a Listed Building - Replacement of four windows at the rear of the property with double glazed versions. Approve with Conditions</p> <p><b>PL/2023/02324 - Bishops Croft, 13 Russell Mill Lane, Littleton Panell, SN10 4ET</b> Retrospective application for the complete demolition and reconstruction of the existing structures to enable alterations and extensions approved under K/59560/F with minor changes now providing a single dwelling without an Annex. Approve with Conditions</p> <p><b>PL/2023/04317 - 57 High Street, Littleton Panell, SN10 4ES</b> Proposed construction of a single storey rear extension as replacement for an existing rear extension, porch, and outbuilding. Approve with Conditions</p> <p><b>PL/2023/06080 - Dauntsey's School SN10 4HE</b> Proposed works to trees in a conservation area - T1 Beech - Fell due to major decay 1m from ground on main stem. T2 Beech - Fell as tree is in decline, very poor leaf cover. T3 Beech - Fell due to sever decay from top of tree down main stem. T4 T5 Scots Pine - Reduce limbs over road by 2m. No Objections</p> <p><b>PL/2023/06215 - 12 Lavington Lane, Littleton Panell, SN10 4EY</b> Notification of proposed works to trees in a conservation area. T1 - Cherry (diseased) - remove to ground level. No Objections</p> <p><b>PL/2023/06869 Home Farm, 61 High Street, SN10 4JB.</b> Received too late for this meeting. Clerk to request extension until 6/10/23.</p> <p><b>Planning monitoring</b></p> <p><b>Lavington Lane site</b> Cllr Gough has spoken with the site manager and has confirmed the grass area at the rear of the Village Hall car park for site workers, Hayfield to arrange barriers and signage. DAPS have been informed so they can tell parents. Cllr Gough also mentioned that Hayfield had agreed to restore the site when they vacate it.</p>	<p>Clerk</p> <p>Clerk</p>
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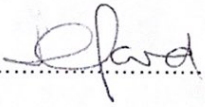
	<p><b>Hedges House PL/2021/11543</b> Planning appeal update and way forward. - Cllr Muns has requested details of the appeal from the Planning Inspectorate but received no response. The appeal is now closed (in favour of the applicant). Cllr Muns raised the issue of poor communication from the Planning Inspectorate with Danny Kruger MP. Councillors will re-connect with Aster to help with liaising with the community during the demolition/building process. Cllr Harrison will engage with the developer.</p> <p><b>Hedgerow replanting on A360 at Railway Bridge</b> Parish Council will monitor over autumn/winter to see what trees and hedging have grown.</p> <p><b>Roof tiles on annex of the Old Manor, SN10 4LT – Ref. ENF/2023/00365</b> Clerk to request update from the Planning Enforcement Officer.</p>	<p>GH</p> <p>All</p> <p>Clerk</p>
23/24/054	<p><b>Finance</b> Budget Monitoring – information. Emailed to councillors prior to meeting. Playground breakdown (last year) and CCTV (this year) over budget. Clerk to email costs breakdown to councillors to see if this is a one-off or reoccurring. Clerk can run his own payroll and will decline pension.</p> <p>Audit update: External audit submitted, and a couple of queries have been raised, which clerk has answered. Awaiting final report.</p> <p>Compensation for criminal damage to playing field. Letter from the court says that Parish Council is due to receive £250, but this will come to us as staged payments sometime in the future.</p> <p>Legal costs for new lease/licence for Village Hall. – Cllr Ford provided an update and mentioned that legal cost could be £3,000 to £5,000.</p> <p>Grants discussion and any decisions. – None received</p> <p><b>Disbursements</b> 1949 Wickstead Leisure - Playground site inspection £158.40 1950 Friendship Club Grant - Grants (Seniors) £200.00 1951 Wiltshire Citizens Advice - Grants (ad hoc) £150.00 1952 John Skillman - salary July £368.43 1953 John Skillman - salary August £368.43 1954a Clerk expenses - Microsoft office annual renewal £59.99 1954b Clerk expenses - Mobile phone top up - July &amp; August £25.00</p> <p>Clerk to pay (and then claim on expenses) Road Signs Direct (they don't accept cheques) – Triangular sign re: Wild animals - £151.20.</p>	<p>Clerk</p> <p>Clerk</p>
23/24/055	<p><b>Receipt of Working Groups and project reports</b> <b>Communications</b> – Discussion took place on new residents welcome pack, Rural Crime Toolkit, and wider general communications to the community. Clerk to ask Market Lavington Parish Clerk about Welcome packs/ Resilience pack which could help the public and newcomers with information on how to apply for planning permission, and volunteering in</p>	<p>Clerk</p>



	<p>the community or becoming a local parish councillor for example.</p> <p>Other methods of communication discussed – e.g., Facebook/WhatsApp groups, which could encourage users of social media to connect directly with clerk/parish council to raise issues which might be discussed at future meetings. Cllr Muns will summarise and present at next meeting.</p> <p><b>Risk Committee and Community Resilience.</b> Cllr West had submitted report to Parish Council prior to the meeting. Meeting dates need to be regularly set and Cllr Muns agreed to volunteer to help on this committee.</p> <p><b>West Lavington Village Hall</b> – Cllr Gough reported that they now have a cleaner. New bin has been delivered, albeit smaller. No update to CIO. Hirers are increasing. Cllr Gough thanked Gaile Bishop and Paul Bryant for the work they do supporting the running of the hall.</p> <p><b>Rights of way</b> Cllr Laister reported that some footpaths are overgrown and that he and Cllr Ford will identify the landowners concerned. Two trees that fell during the storms have now been cleared.</p> <p>Enquiry from horse rider regarding concerns of accessibility of a gate opening mechanism on WLAV4. Clerk to forward this to Cllr Laister then report back to the enquirer. Cllr Ford thanked residents for keeping some of their nearby paths clear.</p> <p><b>Playgrounds Group</b> – Meeting dates need to be regularly set and clerk to set date for the next meeting in consultation with Cllr Blundell.</p> <p><b>Speedwatch report and Speed Indicator Devices (SID) update</b> This is now proactive – 10 vehicles were caught speeding last Sunday. Two sites have now been confirmed by the Highways engineer for the two SIDs i.e. A360 near Rutts Lane, and near 46 High St, Littleton Panell.</p> <p>Clerk has received an email from a concerned resident regarding speeding. Clerk to reply advising on the installations of the two new SIDs and inviting him to join the Speedwatch group.</p> <p><b>NHP Review Group - and response to NALC re Local Plan Consultation from DLUHC</b></p> <p>Cllr Gamble shared our Neighbourhood Planning Consultant's comments with Wiltshire Council and will chase them for a response.</p> <p>26 Sept meeting for 'Local Plan'. 5 October for 'drop in'. 10 October - online meeting. Government have asked 42 questions.</p> <p><b>Corporate Plan</b> Date to be set for October meeting. Clerk to circulate dates to councillors.</p>	<p><b>DM</b></p> <p><b>Clerk/PW</b></p> <p><b>SL/JF</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>RG</b></p> <p><b>Clerk</b></p>
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23/24/056	<p><b>Highways issues and update</b></p> <p><b>Village Shop loading bay</b> Clerk to check latest situation.</p> <p><b>Yellow Lines in Duck Street</b> Cllr Laister will assist with wording for Clerk to send to Wiltshire Council. Cllr Harrison will contact the owner/director of Dauntsey House.</p> <p><b>Sewerage (overload/raw sewage into Semington Brook)</b> Wessex Water updated the Parish Council to say that their team have removed the ingrowing roots in the public sewer to restore full drainage flows. To prevent further root regrowth, they are raising a scheme to line the lengths of the public sewer affected by ingress. These works will likely be added to their programme for next year.</p> <p><b>Parish Steward arrangements</b> New parish steward is now in place. Potholes can be reported via the MyWilts app. Councillors discussed that it would be good if householders who front the high streets could safely keep the front of their properties clear of weeds and debris.</p> <p><b>Replacement bus shelter at the crossroads</b> Cllr Muns will chase Wiltshire Council regarding the ownership of the bus shelter outside Wheatsheaf Mews.</p> <p><b>Christmas dinner</b> Cllr Gough will be arranging the date.</p>	<p>Clerk</p> <p>SL/GH</p> <p>DM</p> <p>LG</p>
23/24/057	<p>Date of next parish council meeting – in the Giles Room, Village Hall. <b>Thursday 05 October 2023 at 1900</b></p> <p>Clerk to book 2024 dates with Village Hall</p>	Clerk

Meeting closed at 21.30

Signed..........05/10/2023.