WEST LAVINGTON PARISH COUNCIL MEETING OF THE PARISH COUNCIL

The Parish Council of West Lavington

06/06/2024 at 1900 GILES ROOM, VILLAGE HALL, SANDFIELD.

Serving the communities of West Lavington and Littleton Panell

MINUTES

Present:	Councillors: Mr P. West (Chair), Mrs J Ford, Mr R Oglesby, Mr R Scott, Ms L. Gough, Mr S. Laister, Mr G. Harrison, Mr P Blundell.	
Also present	Mr J Skillman (clerk) and 1 member of the public.	
24/25/029	Apologies for absence Cllrs Muns & Gamble	
24/25/030	Declaration of interests Cllr Scott regarding sewerage.	
24/25/031	The minutes of the parish council meeting held 09.05.2023 and Matters Arising Minutes of the last meeting – these were agreed to be a true and accurate record. All agreed. They were signed by the Chair.	
24/25/032	Chair's announcements Cllr West reported:	
	Regarding the number of Councillors serving. NALC have said they we cannot have less than 5, but there is no maximum. The electoral office at Wiltshire Council said that we need 11, therefore we have 1 vacancy, which will be advertised in due course.	Clerk
	Councillors agreed to have a summer campaign about dog mess on footpaths. Cllr West will add an article in News & Views. Cllr. Ford has some posters from the last campaign	PW
	Letter received from resident of LP re: fly tipping garden waste behind WLAV12 – Cllr West will report on MyWilts.	PW
	A representative from the football team would like to put soil and grass seed in goal areas and fence it off for a while so enable grass growth to be substantial. Cllr West thinks this might interfere with the fete, so he will talk to the fete committee.	PW
	Friendship Club requested a grant to help with coach hire fees. Clerk to add to July agenda	Clerk
24/25/033	Public Participation None	

24/25/034	Planning - to receive those decisions notified, and to consider: Planning applications received. PL/2024/00626 - West Lavington Station Yard, High Street, Littleton Panell, SN10 4EU - Minerals and Waste Application - Extension of storage area at	
	existing scrapyard (for the storage of scrap vehicles) and creation of new	
	landscaped bund	
	ApplicaGrist Environmental Ltd: Further to the previous notification, there are now amended plans and/or additional information for this proposal.	
	afferided plans and/or additional information for this proposal.	
	https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000003Uz4L	
	Consultation deadline: 17/06/2024.	Clerk
24/25/035	No objections to the revised plans. Planning decisions confirmed.	
24/25/055	None	
24/25/036	Planning monitoring	All
	Lavington Lane Crossing and drainage: Due to be done at the beginning of August, so we will continue to monitor it.	All
	PL/2024/02051 - A Becketts, 29 High Street, LP, SN10 4EN	
	Lawful development Certificate for an Existing Use: Existing use. Continued	
	occupation in excess of 10 years in breach of occupancy condition of	
	73/SX/76/58. Please see supporting statement and enclosed evidence. https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000004Nlpx	
	Council to review objection letter and amend, delete or add any items and pass to	
	planning.	
	Decision date is now 26/6/24. Parish Council discussed whether it should review	
	its objection. As no additions have been made to the application and no further	
	information received the voting was unanimous to not change the objection letter.	
	Pointing and the visual impact on the street scene: Cllr. Scott providing a slide	
	show regarding incorrect pointing vs correct pointing of brickwork on buildings and	
	asked members to take pointing into account when commenting on planning.	
24/25/037	Wiltshire Councillor's Report	
	Cllr Muns not present.	
24/25/038	Highways Issues and updates	
	Highways issues/closures in the parish: Recent announcements have been added to our website.	
	Parish Steward visits and jobs request for next visit:	
	Cllr Ford reported that the next visit is scheduled for 25/26 June 2024 and listed	
	the continued and a superior and bus aboltons alonging debais from High Chart	
	jobs required such as sweeping out bus shelters, clearing debris from High Street,	
	cleaning reflective railing upright posts by the stream, re-affix Village Hall sign to	
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	contact Environmental Agency as there seems to have been no improvement for the last 18 months as this is still flooding the chalk stream. Black Dog crossroads: No updates.	
	Mercers Bus Stop: Cllr West opened a MyWilts case, highlighting that this is a safety issue.	
	Churchill Arms, Asset of Community Value: Clerk and Cllr West to liaise re: documentation.	Clerk/PW
24/25/039	Receipt of Working Groups and project reports Communication update, incl. staging website to update our website: No updates. Cllrs Harrison and West will arrange meeting.	GH/PW
	Risk Committee including GDPR – Clerk to liaise with Cllr Harrison and then arrange a Teams meeting.	Clerk/GH
	Community Resilience Plan – no updates	
	West Lavington Village Hall: Cllr Gough reported that there has been a quote for the legal work (£1,200) for transferring transfer the Village Hall lease (from the Parish Council) to the new Village Hall's registered CIO. Parish Council had previously agreed to cover this.	
	Cllr Scott reported that the 'leak' issue has been resolved.	
	Playgrounds report Cllr West reported that there have been a couple of requests to the Village Hall from groups that want to use the playing fields. He suggested that the Village Hall would manage bookings for the playing fields, and they will charge a booking fees to commercial groups. Such fees would be waived for local community groups, e.g. DAPS and the Village fete. The suggestion was agreed	
	Cllr Blundell reported that the broken paving has been repaired.	
	Cllr Blundell has provided the following list of future costs for replacement playground equipment, although nothing is needed currently.	
	Known annual costs to be budgeted for: Grounds' Maintenance Contract £2,700 Wicksteed Playground Inspections (biannual) £300.00 pa Dog bins £720.00 p.a.	
	Ground Aeration & Drainage (biannual) £3,211.70 Known repairs required:	
	Spika Spinning Pole Repairs £2,500.00	
	Cost to be investigated as ownership of the War Memorial is unknown: War Memorial Cleaning £595.00+	
	Potential repair costs: Replace the original swings, the Tropica multi-play unit and give the over 12s a single new item as well. "Grassmat Shockpad". Quotes range from £21K to £45K	
	Cllr West suggested that every January we agree a playground budget for the following year. There should be a capital fund for replacement costs and also an	

allocation for repair costs. He suggested that this budget should be the values of his repeated works plus a repair budget. This would total around £10,000.

Cllr Blundell suggested placing £3,000 in a playground fund each year. BMX track and car park need repairs too. He will obtain a quote for signs and steps repair.

Cllr West suggested the budget be the 'known' ongoing costs plus £3,000.

Clerk to add the finalised budget figures to the Operating Budget after confirmation from Cllr West.

Clerk/PW

Cllr Harrison volunteered to be a playground inspector.

Rights of Way report

Cllr Laister reported that there is now an email address (footpaths@westlavington.org.uk) where parishioners can report any issues such as bushes overgrowing on to footpaths, of which there are a few at the moment, especially WLAV12. He will consider letters to residents reminding them of the need to cut their hedges back to the property line. We now have a proforma letter for this from Wiltshire Council. Heights will also need to be cleared for footpaths and bridleways. Cllr West suggested publishing this in a News & Views article.

There is a meeting arranged for 11/5/2024 with West Lavington Parish Council, Market Lavington Parish Council, Wiltshire Council, Dauntsey's and one landowner to discuss WLAV45 and a bridleway.

SL

Cllr Blundell suggested that a dangerous footpath that goes up a 'cliff' could be rerouted to a more sensible slope.

Speed Indicator Devices installation No updates.

Speed Watch

Cllr Gough reported that the Traffic Survey team are hoping to conduct the survey in the summer.

Cllr West reported that he has found the original 2012 metro count, which he has sent to Wiltshire Police to ask if we can use them as the road and speed limit has not changed. He has also contacted our PCSOs, who have then contacted the Wiltshire Police Traffic Team, and we have requested that they conduct some enforcement visits at two locations in West Lavington.

NHP Review Group:

Cllr Gamble was not present but reported no updates.

Storage shed - motion for authority to purchase

Cllr West proposed a purchase of a storage shed costing £299.93 on a concrete pad at Home Farm. Before he places the order, he will check whether there will be any ground rent.

PW

Proposed: Cllr West Seconded: Cllr Laister All agreed.

24/25/040	Affordable housing for the young in our villages: Cllr Oglesby informed the meeting that he wished to make a portion of his land available for social or affordable housing. He showed architects' plans for housing on his land and asked the members opinions. The Council agreed in principle and will take the suggestion forward. Cllr Ford reported that the WALC newsletter from May 2024 announced that "With new government funding a small team of rural housing enablers have been appointed to work with parish councils of less than 3,000 parishioners to find ways to build homes to meet local needs. These ways include working with housing associations and similar bodies to build a small number of homes on exception sites, which are sites that would not normally be given permission for general housing, but can be used to build affordable homes, taking advantage of land prices well low market value, or a proportion of affordable housing may be secured within a larger private development through section 106." The team would like to know which parishes would like to take up this offer. Cllr West to contact them.	PW
24/25/041	Finance matters: Budget Monitoring – information was emailed to councillors prior to meeting.	
	Annual audits (internal and external): Internal audit amendments to Annual Governance Statement and Accounting Statements were approved by parish council. Revised AGAR to be approval and submitted to external auditor by 30/06/2024.	Clerk
	One of the internal auditors' comments was that the parish council should consider debit cards for expenses rather that the current method of reimbursements. To be reported on at the July meeting	Clerk
	Insurance cover renewal date 08/06/2024. Clerk to request the renewal from the current insurer.	Clerk
	The fixed asset register requires updating. Parish Council will amend then review any changes with our insurers and auditors.	All
	Disbursements: Clear councils - Insurance £936.82 Peter West expenses - Refreshments for AGM £12.39 GoXphere/Parish online - Annual subscription £54.00 - clerk change address John Skillman - Clerk salary £561.97 HMRC -Income Tax - May PAYE £140.40	Clerk
	Village Hall - Room hire £36.00 MJ Abbott - Verti draining works - spring 2024 £2,008.44	
	Previously approved but now to be paid now that bollards have been installed Mark Goddard - Bollard installation £972.00	
	Mark Goddard inv 2944 - Digging out by kerb - £120.00. Cllr Blundell will ask for clarification before approval.	РВ
	CIL expenditure table to be returned to Wiltshire Council by 28/06/2024. Wiltshire Council had requested some details of historic CIL spending. Cllr West will investigate.	Clerk/PW

24/25/042	Policy reviews Status on policy reviews – clerk to send updated list to Cllr West.	Clerk
24/25/043	Date of next parish council meeting – in the Giles Room, Village Hall.	
	Wednesday 3 rd July at 7pm, not Thursday 4 th July 2024 due to General Election.	

Meeting	closed	at	21.	35
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Signed	CEST	03/07/2024
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