

**WEST LAVINGTON PARISH COUNCIL
MEETING OF THE PARISH COUNCIL**



**07/03/2024 at 1900
GILES ROOM, VILLAGE HALL, SANDFIELD,
WEST LAVINGTON**

Serving the communities of
West Lavington and
Littleton Panell

MINUTES

Present:	Councillors: Mrs J Ford (Chair), Mr R Oglesby, Mr R Scott, Mr P West, Mr P Blundell, Ms L. Gough (from 7.35pm), Mr S. Laister, Mr G. Harrison, Mr D Muns.	
Also present	Mr J Skillman (clerk). Paul Bryant, Village Hall and 1 member of the public.	
23/24/128	Apologies for absence Cllr Gamble.	
23/24/129	Declaration of interests Cllrs Laister & West regarding Duck Street Cllr Scott regarding sewerage and Village Hall	
23/24/130	The minutes of the parish council meeting held 01.02.2023 and Matters Arising Minutes of the last meeting – these were agreed to be a true and accurate record. All agreed. They were signed by the Chair.	
23/24/131	Election of a new Chair and Vice-chair Cllr West as the new Chair Nominated by Cllr Muns. All in favour Cllr Ford thanked all councillors for their support during her tenure. Proposed a vote of thanks to Cllr Gamble for his support as Vice Chair. All agreed. Cllr West proposed a vote of thanks to Cllr Ford All agreed. Cllr Laister as the new Vice chair Nominated by Cllr West. All in favour.	
23/24/132	Chair's announcements Cllr West reported: Roadworks extended to 13/3/24. Remaining works are ironwork levelling and white lining. Cllr Ford reported that the Village Shop had reported flooding, which Cllr Ford then reported to the Highways Engineer, who forwarded it to Atkins, who were going to investigate. Cllr West is looking for a shed to store parish equipment such as salt, road signs, tents. Black Dog crossroads: Cllr Ford sent a letter to the Chief Inspector of Traffic on	PW

[Handwritten signature]
CHAIR
1/4/24

	<p>1/3/24 to ask if it is the police's opinion that a reduction in speed would reduce the accident rate, i.e. what is Wiltshire Police's opinion on a speed reduction.</p> <p>Hayfield crossing additional roadworks: 24/4/24 to 29/4/24 under traffic light control, then from 29/4/24 to 3/5/24 under full closure. Cllr West will send a letter to Highways, and Hayfields to request that they delay the work until Lavington school half term in order to reduce the impact on the school run. Clerk to liaise with Cllr West on this.</p> <p>A360 Gore Cross to Tilshead will be closed 26/4/24 to 29/4/24 although Highways have not yet approved this request.</p> <p>Aster will be taking photos of their team at Hedges House for communications when they start their project on 27/3/24, and they are inviting the Parish Council to be there. Cllr Harrison will draft a reply.</p>	<p>PW/Clerk</p> <p>GH</p>
23/24/133	<p>Public Participation</p> <p>Paul Bryant gave an update regarding the Village Hall and its accounts. Their internet provider has now changed to BT as PlusNet no longer provide a business broadband service. The new chairs have arrived.</p>	
23/24/134	<p>Wiltshire Councillor's Report</p> <p>Cllr Muns reported:</p> <p>1/ Budget: This had been passed. They are in a strong financial position. There is an extra £10m to spend on potholes, resurfacing and verge repairs over the next two years, which is on top of what was in the budget. There is an extra £1m for gully cleaning.</p> <p>2/ Area Board meeting: This took place last week in Devizes, and it was highways themed. Cllr Ford was also in attendance. Department of Transport has a fleet of vehicles with cameras on, that travel around road network across the country, and they report back on the states of the roads. Wiltshire is one of the best performing local authorities in the SW region.</p> <p>3/ Black Dog crossroads: Landowner support is still required. Cllrs Muns believes that there is a good engineering-based approach, which could prove to be more beneficial than traffic lights.</p> <p>4/ Potterne solar farm – there has been massive amount of quality objections to the Planning Officer. If it does go to a planning committee it will be to the strategic one rather than the Eastern area one, which happens with larger project applications.</p>	
23/24/135	<p>Finance</p> <p>Cllr Ford reported that the £10,000 transfer from the 32-day account to the Treasurer Account will be complete by 8/3/24.</p> <p>Budget Monitoring</p> <p>Information was emailed to councillors prior to meeting. £23,784.62 of the £34,333.00 precept has been used. If current spend rate is maintained the spend at 31/3/2024 will £25,946, which would leave £8,387 of the precept remaining. However, this could be used before 31/3/24 for potential costs such as bollards and youth club grant. Clerk will investigate whether the remaining amount needs to be spent before 31/3/24 or just allocated to be spent.</p>	<p>Clerk</p>

	<p>Fines received to date for damage to playing field. Oct to Jan (5 months x £50 = £250, which is the total amount expected. Clerk new paygrade will be payscale 8 (£12.84), not payscale 7 (£12.63) as reported in minute 23/23/121 last month.</p> <p>Banking signatory arrangements update. Cllr West to be added to banking mandate.</p> <p>Bollards installation in car park: Request Mark Goddard to install bollards and provide an invoice by 31/3/24: Proposed: Cllr Ford Seconded: Cllr West.</p> <p>Grants Second instalment of £2,500 to Youth Club, with a caveat that they visit us next meeting or two to give us a report, i.e. More detail of income and expenditure. Where else is the money coming from. How many children in group. Proposed: Cllr Blundell Seconded: Cllr Harrison. For: 8, Abstain: 1.</p> <p>Wiltshire Search & Rescue: £150. Proposed: Cllr Harrison Seconded: Cllr Muns All agreed. Cllr Harrison suggested discussing grants strategy at the Corporate Planning meeting in October.</p> <p>Disbursements: John Skillman - Clerk salary - £795.28 (backpay to be added over two months) HMRC PAYE Income tax - £199 HMRC PAYE Employers National Insurance - £32.61 Conservation Contractors Fencing - Replace wooden gates at Remembrance Avenue - £990.00 Invisiwire-Defib replace to new location - £251.99 Mark Goddard-Grass cutting £1,332.00 SJ Aplin-Slide installation and remove/dispose old unit £1,800.00 Village Hall (amended from last month) - Hire of Giles Room - £18.75 Village Hall (new this month) - Hire of Giles Room - £18.75</p> <p>Cllr Blundell commented that Conservation Contractors have footpath clearing machinery which could help clear some of our footpaths. He will contact Cllr Laister and parish council will discuss at the next meeting in April.</p>	<p>Clerk</p> <p>GH</p> <p>Clerk</p> <p>Clerk</p> <p>PB</p>
23/24/136	<p>Receipt of Working Groups and project reports Communication strategy – progress update. Cllr West reported: There had been continued social media comments regarding Hayfield, particularly regarding the rain/drainage. Cllr West will put in a request for gully clearing. We now have the staging website to update our website. Cllrs Muns, West and Harrison will be working on this update at the April meeting.</p>	<p>DM/PW/ GH</p>


	<p>Risk Committee Next meeting is due in June/July. Cllrs West and Ford reminded councillors to sign and return their annual GDPR form.</p> <p>Community Resilience Plan Cllr West reported that he had been contact by Wiltshire Council to register the Village Hall as primary place of safety and communication hub (in the event of widespread electrical failure). They will inform the emergency services and they have provided us with a useful documentation pack.</p> <p>Cllr West will inform the Clerk of the name and contact details of the Wiltshire Council responsible person (Wiltshire Preparedness team) who deals with widespread power outages. The next step is to get champions to have the job cards for each of the risks: flooding, snow, train crash, road crash.</p> <p>Raynet is a group of radio amateurs, who would become the main communications channel, because their equipment works separately to infrastructure. There is no Raynet member in the village currently, the nearest one is in Urchfont.</p> <p>West Lavington Village Hall CIO trustees Nomination of Cllrs Scott and Gough as the two Parish Council trustees for the West Lavington Village Hall Charitable Incorporated Institution (CIO) for a period of 3 years from today (7/3/2024). Proposed: Cllr Laister Seconded: Cllr Ford All agreed.</p> <p>Clerk to inform the Village Hall CIO trustees of these two appointments by sending them a copy of this minute and its reference number.</p> <p>West Lavington Village Hall Cllr Gough reported that the Village Hall will apply to the Parish Council for a grant of £7,000 towards legal costs, to convert to a CIO. Liasing with Changing supplier has reduced the electricity bill down from £1,200pm to £178pm. Some of the recently received chairs are damaged and replacements are being requested. The AGM will be on 03/04/2024 at 7pm in the Village Hall. Cllr West added that SSE provide grants and green energy options (such as solar panels) to Village Halls as part of Resilience. Cllr Muns suggested inviting the Conservative candidate/cabinet member to provide further information of the availability of Village Hall funding that was announced by the Chancellor in the recent Budget.</p> <p>Rights of Way (RoW). Cllr Laister reported: Fallen tree cleared from WLAV15, although fewer trees have been lost in February compared to January and December.</p> <p>Market Lavington/West Lavington RoW liaison is now set up to talk through collaborative opportunities re. RoW maintenance.</p> <p>Cllr Laister has emailed Wiltshire Council's Countryside Access Officer, to seek views and experience on Wood Chip Footpath Surfacing, and to ask whether they have a stock of wood chip from their various maintenance activities that they</p>	<p>PW</p> <p>Clerk</p> <p>SL</p>
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	<p>might provide to parish councils for the purpose. Cllr Laister will research and report at the next meeting.</p> <p>Playgrounds Group Cllr Blundell reported: Gore Cross Farm are happy with our erecting the deer signs, which might be done on 8/3/24. The new Vinci Slide is in place. Additional concrete has been added to the damper chain on our Wobbly Log as it was in danger of being pulled out of the ground. Remembrance Avenue Gates have been reinstalled.</p> <p>Pre-school flooding at the entrance path and the side path. Cllr West to write to the pre-school and Dauntsey Trust who own the land adjacent to connect them so they may resolve the issue between them. MJ Abbot be reminded to do the Spring slicing and dicing. Clerk to request quote.</p> <p>Speedwatch Cllr Gough reported that the parish council needs to write to Wiltshire Council for a traffic survey on the A360. Cllr Gough to send details of the request and contact to Cllr West who will write of behalf of the council.</p> <p>Cllr Ford reported that one Speed Indicator Device (SID) can be added to the pole at the Eastern ^{Southern} end of the main road. For the second SID (for the LP end of the main road) discussions are ongoing with Wiltshire Council regarding its positioning on Wiltshire Council land.</p> <p>Cllr Gough with discuss with a LP householder re: the SID positioning.</p> <p>Neighbourhood Plan (NHP) Review Group Cllr Gamble not present. Cllr Ford reported that NHP is in abeyance due to the 4/5 year housing supply.</p> <p>New defibrillator installation at Crossroads (Lavington Lane) Cllr Ford voted a vote of thanks to Cllr Muns for temporarily hosting a defibrillator. SSE have arranged the power and Invisiwire have now installed the defibrillator.</p>	<p>PW/Clerk</p> <p>LG/PW</p> <p>LG</p>
23/24/137	<p>Highways issues and update</p> <p>A360 CCTV Surveying and resurfacing, kerb realignment and line painting. Cllr West reported that this is ongoing, extended until 13/4/24. He suggested that we request that Wiltshire Police send one of their speed officers to do some enforcement work through the village once work is complete.</p> <p>Parish Steward visits and jobs request for next visit Cllr Ford has a list of jobs for him. Once the A360 resurfacing is completed the pavements will need sweeping. To be kept on agenda for next meeting in April.</p> <p>Sewerage (overload/raw sewage into Semington Brook): Cllr Scott reported no updates. Cllr West reported that Wessex Water are currently pumping water continuously at the southern end of the village because of groundwater levels. Cllr Scott will check for flooding.</p> <p>Area Board Highways event. Cllr Muns covered this in the 'Wiltshire Councillors report'.</p>	<p>PW</p> <p>Clerk</p> <p>RS</p>

23/24/138	<p>Planning - to receive those decisions notified, and to consider: Planning applications received.</p> <p>PL/2024/00626 - West Lavington Station Yard, High Street, LP. SN10 4EU Extension of storage area at existing scrapyard (for the storage of scrap vehicles) and creation of new landscaped bund. https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000003Uz4L Consultation deadline 29/02/2024, now extended to 8/3/24. . We support the application and the habitat protection/creation.</p> <p>PL/2024/01583 - 1a Pagnell Lane, LP. SN10 4EW Notification of proposed works to trees in a conservation area. 1 – Norway Maple tree – reduce by 2.5m in line with previous cuts 2 – Purple Leaf Plum tree – cut back to clear overhead cables 3 – Beech tree – reduce by 2m in line with previous cuts https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ30000043yTZ Consultation deadline 06/03/2024 No objections.</p> <p>PL/2024/00033 – Old Manor Cottage, 18 White Street, SN10 4LW Listed building consent (Alt/Ext). Re-Roofing of The Old Manor Cottage, an unlisted building within the curtilage of a listed building (Retrospective) https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001CG5v1 Consultation deadline 21/03/2024. Voting: 5 No objection; 4 No objection to planning, but objection to retrospective planning.</p> <p>PL/2024/01685 – Hedges House, Mill Lane, SN10 4HS Removal/variation of conditions. Variation of condition 2 (approved plans) approved under appeal ref APP/Y3940/W/22/3311815 in order to substitute an updated drainage design plan. https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ30000048VWy5 Consultation deadline 28/03/2024 No objection.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
	<p>Planning decisions confirmed.</p> <p>PL/2024/01646 - 3 Duck Street, SN10 4LG. Small Birch - Removal as classified as Dead and Dangerous.</p> <p>PL/2024/00100 - Churchill Arms, SN10 4JB. Proposed Works to Trees in a Conservation Area. T1 T2 Sycamore - Fell. Decision Date: 13-02-2024 Decision: No Objection https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001CG958</p>	
23/24/139	<p>Planning monitoring Hedges House site PL/2021/11543 Discussed under 'Planning Applications' above.</p>	

23/24/140	<p>Policy reviews Update on last month's policy reviews:</p> <p>1/ Risk Management. –. Cllr Harrison still working on this with Cllr West re: Health and Safety adjustments.</p> <p>2/ Volunteering policy. Cllr Harrison still working on this.</p> <p>This month: 1/ Remote meetings. This policy is to be cancelled. 2/ Equality - remove 'the importance of'. General point: Add paragraph numbering.</p> <p>Clerk to give Cllr West a list of policies and their review status.</p>	<p>GH/PW</p> <p>GH</p> <p>Clerk Clerk All</p> <p>Clerk</p>
23/24/141	Date of next parish council meeting – in the Giles Room, Village Hall. Thursday 4 April 2024 at 1900	

Meeting closed at 21.35

Signed..........04/04/2024.
Cllr