WEST LAVINGTON PARISH COUNCIL MEETING OF THE PARISH COUNCIL



03/10/2024 at 1900 GILES ROOM, VILLAGE HALL, SANDFIELD. Serving the communities of West Lavington and Littleton Panell

MINUTES

	Churchill Arms has now been re-listed as an Asset of Community Value until 18/09/2029. Clerk to add this date to diary.	Clerk
	Therefore, Cllr West suggested requesting a gully clear from Wiltshire Council instead. Cllr Muns will raise this with the Gully team.	DM
	We asked AlphaRod to visit two locations for drain investigations. At his visit the drainage technician said that he would be unable to do the investigation to see if the drains were blocked unless he does clearage work, which would involve 3 to 4 hours work for two people, for both locations.	
	 Traffic: the increasing number of HGVs, the diversion route through Great Cheverell, Black Dog speed limits Sewage in Semington Brook 	
	Our MP will visit the village on 19/10/2024 to look at the two issues we contacted him about:	
24/25/079	Chair's announcements Cllr West reported that we advertised for two parish councillors. We have received one application and three expressions of interest. Co-Option will be on the agenda for November. If we have more applicants that vacancies we will need to vote. Cllr West asked the candidates to write a few lines about their background, skills offered.	Clerk
24/25/078	The minutes of the parish council meeting held 05.09.2023 and Matters Arising Minutes of the last meeting – these were agreed to be a true and accurate record. All agreed. They were signed by the Chair.	
24/25/077	Declaration of interests Cllr Scott, sewerage	
24/25/076	Apologies for absence Mr R Gamble	
Also present	Mr J Skillman (clerk) and 6 members of the public (including 3 potential new councillors and 2 Youth Club committee members). Councillors chatted with the potential new councillors and then the meeting commenced at 19.05.	
Present:	Councillors: Mr P. West (Chair), Mr P Blundell, Mr R Scott, Mr R Oglesby (until 19.15), Mr D Muns (until 19.39), Ms L. Gough, Mr S. Laister, Mr G. Harrison.	

	Cllr Muns thanked Cllr Gough for getting the speed surveys in place.	
	Cllr Muns also asked whether we should seek a solution to reduce traffic blockages around All Saints Church and suggested asking the Local Highways and Footpaths Improvement Group (LHFIG) for a solution.	
	We will put in an application to LHFIG, asking for this to be put on their agenda. Cllr Muns will send the required form to Cllr West to complete.	DM/PW
24/25/081	Public Participation A resident highlighted issues with the kebab shop on the High Street, i.e. bad odours when they are cooking, which he understands are carcinogenic. He suggested that required fume control was not being done. This is a matter for Wiltshire Council. Cllr Muns will take this up in his capacity as Wiltshire Councillor.	DM
24/25/082	Youth Club update	
	Two Youth Club Committee members gave an update. The following reports were sent to parish councillors before the meeting:	
	 Income for the year Budget figures for the next two years Balance Sheet 	
	Currently there are three youth club groups meeting on three weekday evenings. Without further funding this may have to be reduced to two.	
	They requested a grant of £3,000/£4,000 with the promise of this amount recurring every 3 years. Grants will be added to the agenda for the Corporate Plan meeting and, if appropriate, added to agenda for the November meeting.	Clerk
24/25/083	Planning - to receive those decisions notified, and to consider:	
	PL/2024/08208 - 6 The Farm, High St, LP. SN10 4AX Notification of proposed works to trees in a conservation area. T1 – Cherry tree – cut back one overhanging branch T2 – Cherry tree – deadwood and prune T3 – Cherry tree – fell T4 – Silver Birch tree – reduce height by 3ft T5 – Willow tree – overall reduction T6 – Oak tree – deadwood T7 – Plum tree – prune https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000008yezG Consultation deadline 02/10/2024. No objections	Clerk
	PL/2024/01685: Hedges House, Mill Lane, SN10 4HS Removal/variation of conditions. Variation of condition 2 (approved plans) approved under appeal ref APP/Y3940/W/22/3311815 in order to substitute an updated drainage design plan. Aster Communities' amended plans and/or additional information for the above proposal. https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ30000048Wy5 Consultation deadline 02/10/2024, Clerk requested extension to 04/10/2024. No objections	Clerk

	PL/2024/08700, 31 High Street. Notification of proposed works to trees in a conservation area. Cherry tree reduce by 3m, Maple tree reduce by 2m, Willow tree reduce by 3m	Cle
	https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000009OoGD Consultation deadline 15/10/2024. No objections	
24/25/084	Planning decisions confirmed.	
	PL/2024/00626 - Minerals and Waste Application West Lavington Station Yard, High Street, Littleton Panell, Devizes, SN10 4EU Extension of storage area at existing scrapyard (for the storage of scrap vehicles) and creation of new landscaped bund. Decision Date: 11/09/2024. Approve with Conditions https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000003Uz4L	
	PL/2024/06979 - Advertisement Consent. Dauntseys School, High Street SN10 4HE	
	Advertisement Consent for Replacement of existing signage around the perimeter of the school with new signage. Decision Date:20/09/2024. Approve with Conditions	
	https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000007v0R2	
24/25/085	Planning monitoring Lavington Lane Crossing and drainage: Cllr West wrote to the developer and to planning enforcement. This work cannot be done in just the school holidays. Road signs are now in place stating that works will take several weeks. They have committed to putting someone at the traffic lights to ensure that there is not a massive traffic build up. There will be a road closing 18/11/24 for road surfacing and skimming. Cllr West will write to Hayfield Homes asking them to limit the activity around school pick up times. Cllr Harrison suggested that Hayfield should be added back to the agenda.	PV Cle
	Cllr Blundell's report also mentioned that a Haywood's worker had found that the gully on Lavington Lane were installed upside down. The promise was that this would be rectified when they carried out the work for the Pelican Crossing.	
	Hedges House: Cllr Harrison has been in discussion with the Site Manager regarding:	
	Inconsiderate parking in Village Hall car park	
	There is an opportunity to meet them on the morning of 12/11/2024.	
24/25/086	Highways Issues and updates Sewerage (overload/raw sewage into Semington Brook): Wessex Water installed some pipelining in August; however, flooding has reoccurred.	
	Cllr Scott reported that Wessex Water are aligning from the treatment plant to Lavington Lane, and as far as A'Beckett's vineyard.	
	Cllr Harrison suggested commissioning a specialist such as a hydrologist to look at the village and give us a report on both surface water and sewerage that we	

	can present to Wessex Water to demonstrate the sewerage problem, and to Wiltshire Council to demonstrate the drainage problem. Cllr Harrison will do some research and obtain costings and options, then report back at the Corporate Plan meeting. Cllr Muns will contact Wiltshire Council.	CH/DI
	Black Dog crossroads: Cllr West wrote to the police Chief Constable by letter to see if they had a different opinion on the speed limit on the A360 given that the traffic lights are going to be installed. We await their reply.	GH/DI
	Mercers bus stop: Cllr West reported that nothing to remove the damaged stantions of the bus stop, so this remains a Health & Safety risk. Therefore, Cllr West has written to the Streetlighting team, the Bus Stop Team, the Highways Team to try to action this.	
24/25/087	Receipt of Working Groups and project reports Communication update, incl. staging website to update our website. Cllr Harrison reporting no updates.	
	Risk Committee including GDPR Cllr Harrison reported three new additions to the risk register in the last month: • Defibrillator • Youth club paint • Mercers bus stop	
	Cllr Harrison will construct a Defibrillator Policy to define responsibilities, and the process in the event of flat batteries and faulty pads.	GH
	Community resilience plan Cllr Harrison reported no other issues other than what has already discussed this evening. The most pressing issue is water/drainage/sewerage, for which there is an action plan which will be presented at the Corporate Plan meeting.	GH
	West Lavington Village Hall Cllr Gough reported a positive progress regarding funds. Bookings are up. The CIO is progressing slowly. Village Hall representatives approached the area board and obtained some funding to go towards the heating.	
	Cllr Scott has obtained five quotes regarding the heating, and he will circulate the tender program, results data, and design brief to parish councillors.	
	Cllr Scott believes that the quotes are £300 more that the quote he obtained in October 2023.	
	The minutes from October 2023 show: Cllr Scott has sourced a sample radiant heater. Costings likely to be: £2,490 for heaters	
	£400 for a control system £350 for a tower scaffold	

Cllr Scott added that finding a backup confirmation of correct procedure on choice of heating system not straightforward. However, he has found a large team who should be able to do a paper response to an enquiry. The quote for this was £360.

Cllr Scott reported that he checked the stop cocks and water meters and can confirm that there is no leak.

Cllr Harrison asked whether the Village Hall committee would need support from the Parish Council regarding the heating installation bill. Cllr Gough replied that the grant covers half of the bill. Cllr Scott added that the bill is approx. £7,300

Cllr West reported difficulties with obtaining quote for the repairs to the Village Hall car park. One formal, written quote (£48,952.80) has been received to tarmac the car park and mark out 50 parking spaces. Cllr West has also received one verbal quote (£9,000) for gravel with brick markers. Clerk to chase for more quotes.

Clerk

Cllr West written to the school to request their school travel plan to see how the Village Hall features in it.

Rights of Way (RoW) report

Cllr Laister reported:

<u>Footpaths@westlavington.org.uk</u> has received its first message, signaling the beginning of a new fast and easy way for Parishioners to make requests or comments on RoW matters.

Recent investigations on land ownership has identified that in some instances, whilst the main body of a field is owned by one party, the 'edges', rather like a picture frame, belong to someone else, which has tended to slow the response process, but helps with updating the land ownership map.

The Estates Manager for Kelston Farms has requested that we remind Parishioners of the extensive RoW network in West Lavington (its available via a link from our website) and ask them to please keep to the existing RoWs only. He is also contacting Market Lavington and Easterton Parish Councils with the same request. The reason being that whilst his contractors are operating large pieces of kit they have been encountering walkers randomly crossing fields and horse riders riding along field edges, which is causing both health and safety and financial impacts to the farmers. Cllr Laister suggested that we would put something in News and Views and on the West Lavington Parish Council Facebook Page.

Several other footpath/land boundary overgrowth issues are in hand with cooperative local landowners.

Cllr West suggested dedicating the Parish Council article in News & Views to Rights of Way.

SL

Cllr Harrison will also add this article to Facebook.

GH

Resident 2 mentioned faulty stiles and whether they can be removed. Cllr Laister will check this and contact Market Lavington Parish Council as the stiles may belong to them.	SL
Playgrounds' Group Cllr Blundell reported: Our current weekly inspector is happy to carry on inspecting the equipment on a weekly basis until December.	
Stepping Stumps The two new stumps are now concreted in position. Although expensive, we should perhaps consider replacing with rubbery coated ones.	
Spika Spinning Pole & the Hip Hop Swing Cllr Blundell has written to Chris Installation Services Ltd to ask for a further quote for the necessary work. He is a contractor we have used in the past. We await his reply.	
Work to the Pre-School Steps James Swell has been awarded the contract to carry out this work. However, the work is yet to commence.	
Recreation Ground Sign Kennet Sign & Display have emailed us a copy of this sign. The Chair has signed off the design so it should appear soon, complete with anti-graffiti coating.	
War Memorial Cleaning	
The War Memorials' Trust asked for pictures of the memorial before their conservator could rule on what treatment was more appropriate, steaming or brush cleaning. Cllr Scott offered to help with this in his professional capacity as a conservation architect.	RS
Our local stonemason has quoted for cleaning the stone, i.e. £175 for labour and materials for a basic clean up to head height when standing on the plinth. Alternatively, £250 if we want him to repoint the missing mortar in lime. He points out that above head height the memorial is pretty much clean and bright. He has offered to take plenty of photos, which would demonstrate that we are looking after local monuments. He is offering to schedule in some time in the next couple of weeks.	
Cllr Scott has kindly offered to liaise and supervise during this work. As a reminder, JKH Masonry Cleaning, the company that has done the work in the past, has costed the job to steam clean the memorial at £595 + VAT	RS
Proposal to go ahead with the local stonemason quote: Proposed: Cllr West Seconded: Cllr Blundell All in favour except Cllr Scott who voted against.	
Community Speed Watch and Speed Indicator Devices installation. Cllr Gough reported that traffic surveys were now in place. (2 in Littleton Panell and 3 in West Lavington). Awaiting the results.	
SID poles are ongoing.	

	Cllr Gough suggested adding the Alms House Committee to future agendas.	Clerk
	NHP Review Group and Wiltshire Housing Provision re: 1 High St, Littleton Panell. Cllr West mentioned that the Rural Housing Enabler for Wiltshire & Swindon is also an ex-consultant for Neighbourhood Plans. There is an opportunity to meet him to discuss1 the High Street, Littleton Panell in the context of the Neighbourhood Plan, and also how to get our Neighbourhood Plan approved. Cllrs West, Scott and Laister will meet him.	PW/RS /SL
	Cllrs West and Muns have discussed having a meeting with the Planning Officers to see how we get the Neighbourhood Plan to go forward.	
24/25/088	Grants requests to consider None received apart from Youth Club covered earlier.	
24/25/089	Finance matters: Budget Monitoring – information was emailed to councillors prior to meeting.	
	Precept 2 of 2 (£18,241.50) received on 25/09/2024	
	Fixed asset register has been updated to coincide with insurance policy. The next stage is to review the replacement costs of each asset.	All
	External auditor report is now on our website.	
	Disbursements: PKF Littlejohn Internal audit £378.00 Clerk expenses - Bin bags for Lenny £20.98 Clerk expenses Mobile phone top up £10 Clerk salary September £445.20 HMRC -Income Tax — September PAYE £111.20	Clerk
24/25/090	Policy reviews Status on policy reviews: All now done except for Grants, which will be discussed at the Corporate Meeting. We will now set a date to review these all again.	Clerk
4/25/091	Date of next parish council meeting – in the Giles Room, Village Hall.	Oleik
	Thursday 7 th November 2024 at 7pm	

Meeting closed at 21.15

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Signed	Justoh	07/11/202
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