

WEST LAVINGTON PARISH COUNCIL
MEETING OF THE PARISH COUNCIL 3RD NOVEMBER 2016, 7PM
IN THE WEST LAVINGTON VILLAGE HALL
MINUTES

| | | |
|---------------------|---|-----------|
| Present: | Councillors: Mrs S Gamble (Chairman), Mr M Challinor, Mr R Oglesby, Mrs M Rowles, Mrs B Matters, Mr M May, Mrs E Evans, Mr P Blundell and Mr R Scott. | |
| Also present | Mrs K Elston (Clerk) and Cllr Richard Gamble (until 1945) | |
| 16/17/143 | Apologies for absence <ul style="list-style-type: none"> • Mrs J Ford (holiday) and Mr S Coxhead (unwell). These were accepted. | |
| 16/17/144 | Declaration of interests <ul style="list-style-type: none"> • .There were none recorded | |
| 16/17/145 | Minutes of the last meeting held on 06/10/16 and Matters arising <ul style="list-style-type: none"> • Agreed to be a true and accurate record. Proposed: Mr R Oglesby and Seconded by Mr M Challinor | |
| 16/17/146 | Chairmans Annoucements <ul style="list-style-type: none"> • Historic England – confirmation that the War Memorial in the churchyard of All Saints Church has received Grade II listing. To be placed on the website. • War Memorial Workshop 20/09/16 – Mr Challinor attended. | KE |
| 16/17/147 | Vandalism <ul style="list-style-type: none"> • Teresa Herbert introduced herself as the Community Co-ordinator for East Wiltshire, which covers Devizes, Marlborough and Pewsey. This is a new structure that has been in place by 20/10/16. This allows more contact time with the public and for police to be able to focus on their priorities. One of these is community consultation and the hope of building the links further with West Lavington. • Teresa went through the recent logs in relation to vandalism and anti-social behaviour in West Lavington. On 05/10/16 the police were called to a group of young men gathering at the recreation ground. These young men were identified and spoken to. PSCOs Fiona and Ellen have visited the area as part of their routine visits when they have been on duty. Teresa has been into the Youth Club this evening to talk to the young people. Unfortunately it would appear that the Police are not always been advised of all incidents that are occurring. Teresa emphasised that the community need to ring 101 to log the incidents as then a history of incidents can be established. There are two main areas where the incidents being reported are taking place and that is by the BMX track and at the village hall. Mrs Gamble read through other incidents that have been reported to her direct. The PCSOs are going to visit the schools and talk to the young people in terms of education and will follow up visits with young people who have been involved in incidents. • Teresa also advised that the parish council consider CCTV as they are reasonably priced and battery operated. Some parishes have employed a detached youth worker to work with young people. She also committed to patrols coming to West Lavington later in their shift which is when the incidents are reported. Teresa also encouraged the reporting of the damage of property, for example the burnt rubbish bin and damage to the bench. Could also consider having high pitch devices in these areas which can act as a deterrent. | |
| 16/17/148 | Public Participation <ul style="list-style-type: none"> • There was none. | |
| 16/17/149 | Wiltshire Councillor's Report <ul style="list-style-type: none"> • Roadworks in the High Street – this caused major problems and Mr Gamble has made a complaint. | |

| | | |
|-----------|--|------------------------|
| | <ul style="list-style-type: none"> • Wessex Storm Exercise – there will be increased activity on Salisbury Plain between 9th and 14th November. • Consultation of Referendum regarding potential changes to parish council funding through its precept request. Mr Gamble advised that Wiltshire Council has feedback to the consultation that it is not in agreement with central government controlling parish and town council taxes. West Lavington Parish Council have also contributed to the consultation also confirming that it does not agree with the proposals. • Area Board on 21/11/16 – to be held at Potterne Scout Hut and will discuss rural issues. Mr Coxhead to attend. | |
| 16/17/150 | <p>Report of the Footpaths Working Group</p> <ul style="list-style-type: none"> • Road coming into the village from the south has 30mph road signs that are overgrown. • Two blocked drains have been noted and reported. • Footpath WLAV12 at the back of the High Street running from the Catholic Church to Pagnell Lane. Discussion took place that this does not meet the requirement of being 0.9 meters in width. Mr Blundell agreed to check this width and report back. | PB |
| 16/17/151 | <p>Neighbourhood Plan update</p> <ul style="list-style-type: none"> • Mrs Gamble advised that nothing further has happened as there have not been any further meetings. • Mr Gaiger is still seriously considering putting in an application. • Councillor asked what further costs are yet to be incurred with the Neighbourhood Plan? Mrs Gamble and the clerk advised that any further expenses will be covered by further grant money that can be applied for. | |
| 16/17/152 | <p>Emergency Planning Group meeting - update</p> <ul style="list-style-type: none"> • The Emergency Planning Group have had their first meeting and a number of tasks have been identified that need to be completed. • Chris Donegan has agreed to take on the role of Flood/Snow Coordinator. | |
| 16/17/153 | <p>Playgrounds Group Meeting 27/10/16 - feedback</p> <ul style="list-style-type: none"> • Mr Blundell (Chair of the Group) has sent out a briefing paper as an update following the meeting. • Playgrounds Inspection Report – there were four areas identified as Medium Risk, which are being worked through. There are no areas identified as high risk. • BMX Track Maintenance and/or Improvement – some quotes have been obtained for different options. Outdoor Play South West have quoted £1500 - £3320 to maintain the track annually and to replace the existing surface to tarmac would be £6250. When budgeting for 2017/18 parish council will need to take into consideration this track as maintenance on an annual basis will be expensive. The alternative is to put into the budget as a project to replace the existing surface with another that should not require the same level of expenditure on annual maintenance. Mr May will be exploring if there are any grants available for resurfacing. • Development of Community Area – Mr Scott has agreed to help with plans for an outside community area. To be placed on December agenda once more information is available. • Recommendations to the parish council: Purchase of replacement matting in Roberts Playground as noted in the Inspection Report as a trip hazard. Cost will be in the sum of £110. Parish council in agreement for Mr Blundell to order the matting and at the same time to ask Wicksteed to carry out some of the other repairs up to £1000 which are at medium risk : | MM KE PB |

| | | |
|-----------|--|-----------|
| | <i>Proposed: Mr M May, Seconded: Mrs S Gamble and all councillors present in agreement,</i> | |
| 16/17/154 | BMX Track – information <ul style="list-style-type: none"> • See Minute 153 above. | |
| 16/17/155 | Road Safety <ul style="list-style-type: none"> • Speedwatch has been located in West Lavington at Rickbarton. There were 64 vehicles recorded coming into the village and 46 of those were breaking the speed limit. • There are shrubs overhanging the speed restrictions signs and it was agreed to write to the residents to ask them to cut back their hedges. | JF |
| 16/17/156 | Speed Indicator Device (SID) update <ul style="list-style-type: none"> • Mr Coxhead has responded to the email sent by surrounding parishes to express an interest in sharing the SID. Mr Coxhead awaiting a response. To be placed on next agenda. | KE |
| 16/17/157 | Dog Fouling <ul style="list-style-type: none"> • Display posters were discussed at the last meeting and a few further amendments need to be made prior to them being printed and then displayed. | SC |
| 16/17/158 | Database <ul style="list-style-type: none"> • The opportunity to join the database has been advertised to the community and a small number of people have come forward at this stage expressing an interest to have their details registered. | |
| 16/17/159 | Budget Monitoring and Draft Budget 2017/18 <ul style="list-style-type: none"> • Budget monitoring sheet has been distributed to councillors prior to the meeting. • Budget lines are on target and within forecasting. There is £1064 left in the Grants budget but there are invoices yet to be received for the trips for the elderly, The remaining budget in Repairs and Maintenance of £789 and the Playgrounds Maintenance budget of £228 will be used to action the medium risk outstanding repairs identified in the Playgrounds Inspection Report from Wicksteed (see Minute 153 above). There is still £2978 remaining in the Neighbourhood Planning budget line, which can hopefully be used against another expenditure as it is anticipated that further expenditure this year will be funded from grants. • Budget setting 2017/18 – this will be prepared for the next meeting in December as the required tax setting information from Wiltshire Council will not be available until at least the 6th November. Wiltshire Council have also advised that the tax base figures released in November may need to be adjusted depending upon the outcome of the Council Tax Scheme Consultation as it may significantly affect the tax base calculation. Draft budget to be presented at the December meeting and final agreement at the meeting in January so that the submission date for Wiltshire Council of 20th January can be met. | KE |
| 16/17/160 | Planning Applications <ul style="list-style-type: none"> • 16/10153/TCA - 1A Pagnell Lane, Littleton Panell, Devizes SN10 4EW. T1 Norway Maple – Reduce Crown by 50% and T2 Beech – Reduce Crown by 50%. No objections raised. • 16/10571/TCA – 2 Sunnyside, West Lavington, Devizes SN10 4HU. Eucalyptus tree fell, Beech – crown raise and crown thin, Acar – fell and Prunus – reshape crown to clear cable – no objections raised. • 16/09777/FUL – 5 The Farm, High Street, Littleton Panell SN10 4AX. Construction of lead covered oak framed porch – no objections. • 16/10132/TCA – Holly Cottage, 1 Sunnyside, West Lavington, Devizes SN10 4HU. Cypress Trees x 3 Fell, Holly Tree – reduce branches towards house and thin – no objections. • 16/10128/TPO Holly Cottage, 1 Sunnyside, West Lavington, Devizes SN10 | |

| | <p>4HU. Oak Tree – crown reduced by 30%, thin 10% and rise crown up 3 metres. Objections raised and details to be sent to Wiltshire Council.</p> <ul style="list-style-type: none"> • 16/10533/TPO – 5 Lavington Lane, Littleton Panell, Devizes SN10 4EY. Reduce long lateral limbs of Oak Trees back to boundary line – no objections but the application form has been completed incorrectly so this will be fed back to Wiltshire Council. <p>Planning Decisions</p> <ul style="list-style-type: none"> • There were none. | KE | | | | | | | | | | | | | | | | | | |
|----------------------|--|----------------------|--------------|----------|----|------------------------------|------|------|----------------------------|--------|------|----------------------|-------|------|------------------------------|-------|------|----------------------------|-------|--|
| 16/17/161 | <p>Disbursements</p> <table border="1"> <thead> <tr> <th>Cheque Number</th> <th>Payee</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>DD</td> <td>1&1 (monthly website fee Sep</td> <td>8.39</td> </tr> <tr> <td>1458</td> <td>Kaye Elston (clerk salary)</td> <td>246.50</td> </tr> <tr> <td>1459</td> <td>WLVH (NHP Hire fees)</td> <td>11.00</td> </tr> <tr> <td>1460</td> <td>Kaye Elston (dog bin liners)</td> <td>45.59</td> </tr> <tr> <td>1461</td> <td>The Learning Curve (grant)</td> <td>50.00</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • Grant for the Learning Curve – request made for the training company providing the free computer training. It was agreed to make a donation of £50. <p>Proposed: Mr M May, Seconded: Mr M Challinor and agreed by all councillors present.</p> | Cheque Number | Payee | £ | DD | 1&1 (monthly website fee Sep | 8.39 | 1458 | Kaye Elston (clerk salary) | 246.50 | 1459 | WLVH (NHP Hire fees) | 11.00 | 1460 | Kaye Elston (dog bin liners) | 45.59 | 1461 | The Learning Curve (grant) | 50.00 | |
| Cheque Number | Payee | £ | | | | | | | | | | | | | | | | | | |
| DD | 1&1 (monthly website fee Sep | 8.39 | | | | | | | | | | | | | | | | | | |
| 1458 | Kaye Elston (clerk salary) | 246.50 | | | | | | | | | | | | | | | | | | |
| 1459 | WLVH (NHP Hire fees) | 11.00 | | | | | | | | | | | | | | | | | | |
| 1460 | Kaye Elston (dog bin liners) | 45.59 | | | | | | | | | | | | | | | | | | |
| 1461 | The Learning Curve (grant) | 50.00 | | | | | | | | | | | | | | | | | | |
| 16/17/162 | <p>Items for the website</p> <ul style="list-style-type: none"> • Bonfire information – Mrs Gamble thanked Mr Scott for preparing. | | | | | | | | | | | | | | | | | | | |
| 16/17/163 | <p>Correspondence</p> <ul style="list-style-type: none"> • Letter from Sands requesting a donation – parish council did not feel they were able to donate at this time. • Letter received from 1st West Lavington Girl Guides to thank the parish council for their donation of £200. | | | | | | | | | | | | | | | | | | | |
| 16/17/164 | <p>Date of next meetings</p> <ul style="list-style-type: none"> • Thursday 1st December at 7pm • AREA BOARD MEETING ON 21/11/16 – Mrs Matters to attend | | | | | | | | | | | | | | | | | | | |
| 16/17/165 | <p>Items of Maintenance</p> <ul style="list-style-type: none"> • New and Views – database, cutting back hedges and firework displays. • Clerk to research new bin to replace the damaged bin on the Recreation Ground. • Apologies for December meeting – Mrs B Matters and Mrs E Evans. | SG | | | | | | | | | | | | | | | | | | |

Meeting closed at 920pm

Signed.....1st December 2016