

# WEST LAVINGTON PARISH COUNCIL

## PLAYGROUNDS WORKING GROUP

### TERMS OF REFERENCE

- 1 The Group shall be known as the Playgrounds Working Group;
- 2 The Group shall have at least four members being Councillors of West Lavington Parish Council (which must include the Chairman and Vice Chairman of the Council); and any number of members drawn from other interested local bodies and stakeholders;
- 3 A quorum shall be three members present, at least two of which must be Councillors;
- 4 The Standing Orders of the Council will apply to the Group, and where relevant to non-Council members;
- 5 The Group shall meet a minimum of twice a year:
- 6 The Group does not have executive powers to make Council Policy or commit resources;
- 7 The Group shall make recommendations to the full Council;
- 8 The Group shall keep under review the condition; usage; maintenance; improvements; safety and general management of the Council's grassed areas and pitches; BMX track; youth shelter; and two playgrounds, recommending any required actions or use of resources to the Council;
- 9 The Group does not have allocated resources;
- 10 The Clerk to the Parish Council shall service the Group.