WEST LAVINGTON PARISH COUNCIL MEETING OF THE PARISH COUNCIL



Serving the communities of West Lavington and Littleton Panell

06/03/2025 at 1900 GILES ROOM, VILLAGE HALL, SANDFIELD.

MINUTES

Present:	Councillors: Mr P. West (Chair), Mr P Blundell, Mr R Scott, Mr R Oglesby, Mr D Muns, Ms L. Gough (from 19:12), Mr S. Laister, Mr G Harrison, Mr S Pattisson, Mr	
	A Koval-Radley, Mr M Sworder.	
Also	Mr J Skillman (clerk) and 6 members of the public	
present		
24/25/161	Apologies for absence	
	None	
24/25/162	Declaration of interests	
	Cllr Scott – Sewerage, Planning	
	Cllr Oglesby 1 High Street, Littleton Panell	
	Cllrs West & Laister - Duck Street verges	
0.4/05/4.00	The minutes of the nerich second in meeting hold 00.00.0005 and M. ((
24/25/163	The minutes of the parish council meeting held 06.02.2025 and Matters	
	Arising	
	Minutes of the last meeting – these were agreed to be a true and accurate record. All agreed. They were signed by the Chair.	
	All agreed. They were signed by the onlan.	
24/25/164	Chair's announcements	
	Cllr West reported that Cllr Blundell had retrieved the documents that we had in	
	the bank storage at Lloyds, which turned out to be the original copies of the 1947	
	lease of the land at the Village Hall, the 1963 lease, the 2009 original amendment	
	to the lease. Cllr Oglesby to enquire regarding storing them in the county	
	archives.	
	We are unable to reclaim the VAT for the Village Hall legal costs because the	
	Village Hall had requested the service, not the Parish Council.	
	Cllr West had a Teams meeting with Highways regarding flood risk. (see flood	
	section below)	Clerk
	Nomination papers for those wishing to stand as a Parish Councillor in the May	Clerk
	elections have to be submitted between 10am and 4pm from 12/03/2025 to	
	02/04/2025. Clerk to deliver forms to County Hall.	
	Royal Artillery Hunt made entry into the Memorial Avenue up on The Plain. Cllr	
	West believes this to be accidental as a gate was missing and he will write to	
	them on 04/03/2025. Cllr Blundell is investigating a replacement gate.	PW/PB

24/25/165	Wiltshire Councillors report	
	Cllr Muns reported 5 updates:	
	 1/ Devolution. Wiltshire Council oppose this but are not in the first tranche for this. 2/ Highways – A360 West Lavington to Tilshead – overnight closure for resurfacing 29 April to 2 May. 3/ Black Dog – major cut back of hedgerows has been undertaken. Surveys have been done last week in preparation for cable installation, which is the first stage of the project to install the traffic lights. 4/ Air quality monitor sites. The aim is to create a network of 120 of these across the county, in high-risk areas, e.g. where people congregate, schools, recreation areas. Suggested areas in our parish could be Sandfield, Village Hall, the crossroads, and outside the shop on the High Street. The Public Protection Team will start to disseminate the information received and will ask parish councils to put sites forward sites that they are interested in. Cllr Muns suggested writing to the officer handling the project to nominate sites. Cllr Muns will send the clerk the officer's contact details. 	DM/Clerk
	5/ Local nature recovery strategy. The aim is to find and then map where species are living; where is the perfect habitat; what is unique in these habitats that need to be protected. It has been put together is now ready for public consultation later in March.	
24/25/166	Public Participation Resident 1/ reporting the continuing bad toxic odour emanating from kebab shop. Cllr Muns will check with Planning and Enforcement.	DM
	Cllr Harrison commented that previously there had been a retrospective planning application (ref: 20/07734/FUL, consultation deadline 29/10/2020) for change of use of the ground floor of the shop from shop class E to a 'sui generis' to allow hot foods and take-aways to be served from inside the premises. There was no objection from the parish council and in the decision notice these were a couple of clauses; one on noise, and one of environmental factors. Cllr Harrison suggested that these clauses could be our starting point when going back to Enforcement.	
	Resident 2 described his proposed self-build house on land just outside the settlement area. However, this application has not yet been put out to public consultation so a council opinion could not be given	
	Residents 3&4 commented on their application, which will be on the April agenda.	Clerk
24/25/167	Planning - to receive those decisions notified, and to consider	
	PL/2025/01075 - 15 Rickbarton, SN10 4LU Notification of proposed works to trees in a conservation area. Willow tree - fell <u>https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000CSdE</u> 1 Consultation deadline 25/02/2025. No objections	
	PL/2025/01173 - 2, The Farm, High Street, LP, SN10 4AX Notification of proposed works to trees in a conservation area. G1 Three Pine trees & One Norway Spruce - Fell to ground level. <u>https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000CWtwS</u> Consultation deadline 27/02/2025 No objections	

24/25/168	Planning decisions confirmed	
	PL/2024/11129 - A'Beckett's Farmhouse, High Street, LP SN10 4EN Removal or Variation of a Condition. Removal of Condition 1 relating to agricultural occupancy on application 73/SX/76/58 Decision Date: 30-01-2025 Decision: Approve https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000BAsIZ	
	PL/2024/01685 - Hedges House, Mill Lane, SN10 4HS. (Aster). Variation of condition 2 of PL/2021/11543 (approved plans) approved under appeal ref APP/Y3940/W/22/3311815 for the demolition of the existing buildings and construction of 19 affordable homes together with associated parking, access and landscaping to allow for updated drainage details; changes to hard landscaping details; and the installation of photovoltaic solar panels to the roofs of dwellings comprising plots 1-13. Decision: Approve with Conditions <u>https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ30000048Wy5</u>	
24/25/169	Planning monitoring updates Lavington Lane crossing and drainage: Cllr Muns reported that is soon to be done. Wiltshire officers are working with the contractor to allocate suitable dates	
	<i>Hedges House:</i> Cllr West reported that parking is working in the Village Hall. Aster had contacted Cllr West because they had found some old photographs of the village dating from the 1930s, and would we like them? Cllr West said that we would. <i>Hayfield:</i>	
24/25/470	Cllr Pattisson reported that this was progressing.	
24/25/170	 Highways Issues and updates Sewerage (overload/raw sewage into Semington Brook) Cllr Scott reported lining going down in places. Also, cameras are being put down. Black Dog crossroads Cllr Muns covered this in Wiltshire Councillor's report above. Road Traffic Collision (RTC) and highway damage in Littleton Panell Cllr West reported a severed Road Traffic Collision in LP, which damaged the highway quite significantly. He has written to Northern Highways, whose response was that they have opened a 'My Wilts' case for us and given us a number. Cllr West added that this further highlights the need for another Community Speedwatch site in LP and he will write to the new Inspector for Devizes and Marlborough. Damage to the highway on Stibb Hill and HGV access Cllr West reported that a large articulated tanker drove along Duck Street, and up Stibb Hill before realising it was a dead end and reversing all the way back, taking much earth from the verges. 	PW

24/25/171	 Receipt of Working Groups and project reports Communication update, incl. staging website to update our website. Cllr Harrison emailed the link to draft new website and invited comments from councillors. Specific decisions are required for the meet the councillors page, the finance documents on the Finance page and the minutes on the Parish Council Meeting page. It was agreed to keep a rolling 12 month's records on the website before archiving. <i>Risk committee</i> Cllr Harrison reported no updates. <i>Community resilience plan</i> Cllr Harrison received pack from Environment Agency and should have the Product 4 or two other hydrology consultant quotes and their merits next month. Market Lavington would be interested in these outcomes so perhaps a two for one deal could be arranged to share the costs. Cllr West had a call with Head of Highways and Area Highways Manager North regarding drainage, who were very helpful. They have some explicit advice on how to get some of our 'My Wilts' 'drains are blocked' notifications noticed, and particularly if we felt that water was being driven to a flooded area. Duck Street gullies have been jetted outside No.7 (on 24/12/2024) and they were all done again on 5/3/2025. At 109 High Street they jetted everything but found 	
	that there wasn't a significant blockage of the pipework behind the drains. They recommended that the homeowner investigate purchasing a short gate/flood door. Cllr West reported that the highways officers recommended that he contact the clerk at Melksham, who are very active on flood management.	PW
	Cllr West reported that we had contacted the CIL department to say that we are going to take on, as part of infrastructure development, some flood defence and construction in the parish, including preparatory works such as a survey. The Col department confirmed that works of this nature would be covered by CIL criteria, and this is an acceptable use of CIL funds.	
	West Lavington Village Hall Cllr Gough reported that the area board agreed to a grant. Positive reviews have been received about the heating and the chairs. CIO is almost complete.	
	Rights of Way Cllr Laister discussed WLAV 1 (the cinder track south of railway bridge in a NE direction towards Market Lavington) and whether anyone would volunteer to help clear it on 22/03/2025 from 10am.	
	Playgrounds Group Cllr West reported that we have received a request from a Sandfield resident who wants to put a garden gate from his garden into the recreation ground. Cllr West will reply.	PW
	Playground equipment Cllr Blundell reported that the Youth Club discussion was delayed so he spoke with the year 8+ group (13yrs old & above). They all looked at the two images of the Proludic & the Idverde frames. They discussed the relative merits of each and then had a secret ballot to decide which frame they would prefer. Unsurprisingly,	

they opted for the more complex Proludic – Ixo Frame. This was priced at £16,360.61 in 2023 with all the delivery, installation & safety surface included.	
Cllr Blundell explained to the group that there was no guarantee that we could buy either bit of kit because we had to find an external source of funding.	
Cllr Blundell will send the Cllr Harrison the details so that he can get a quote for the seniors.	
Cllr Muns commented that Community Groups can be set up. This allows parish councils to contribute into them and for that group to then go to Wiltshire Council for funding.	
Cllr Blundell will get the required quotes, and Cllrs will encourage the setting up of Community Groups.	РВ
Spika Spinning Pole & the Hip Hop Swing Cllr Blundell has heard nothing further from Hayfield on the suggestion that they might like to pay for a new item of playground equipment.	
Bin Man Lenn Lenn reported to Cllr Blundell that he had observed a dog owner from the Estate putting a very large polythene bag full of poo into our bin. This accords with Cllr Blundell's observation of the content of the bins six weeks ago.	
All agreed to increase monthly pay (bank standing order) to £100 if we increase the bin emptying to twice a month.	Clerk
Dog Poo liners & Main Bin Liner The old rubbish bin has been removed and replaced. The shiny new liner, complete with handles, is now in place by the village hall. The dog poo bin liners are now in place as well.	
Benches Betty's daughters do not want to replace their mother's bench. Betty's friends are happy to purchase a new bench in her memory. Cllr Blundell has asked the daughters whether they want their mother's plaque to be added to their grandmother's bench once it is in situ and he awaits their reply.	
George Matthew's mother is very happy with the position of his bench near the existing Council bench up at the top of Strawberry Hill. However, the landowner said "The bench looks fine. Before going ahead with anything and just to be completely sure of the position, would you mind sending me a photograph of where we looked and where you are thinking of placing it." Cllr Blundell has done this and awaits a reply	
Cllr Muns added that the benches would not be on our asset register and therefore not insured by us, and we would not be responsible of any future	
maintenance.	

24/25/177	Date of next parish council meeting – in the Giles Room, Village Hall. Thursday 3rd April 2024 at 7pm	
24/25/176	Election day – 01/05/2025 Councillors who would like to stand in this election gave their completed forms to the clerk who will take them to County Hall. As the election is on 01/05/2025 the monthly parish council meeting will be on 15/05/2025 not 01/05/2025	Clerk
	Cllr West suggested that this should follow last year's agenda, although a speaker is still to be arranged.	All
24/25/174 24/25/175	Policy reviewsStatus on policy reviews – continue review process with Equality and Grants. CllrWest will review these.Annual Parish Meeting - start planning / speakers for 28 th May 2025	Clerk/PW
	We received a grant request from Citizens Advice, which will be added to the agenda for the May meeting.	Clerk
	HMRC -Income Tax - FebruaryPAYE £111.40John Skillman - expensesBin bags for Lenny£1.25John Skillman - expensesNALC planning course£16.00John Skillman - expenseso2 top up£10.00Village hall inv 25-026 Room hire and projector£15.00Smart Integrated SolutionsAnnual support CCTV £256.80Smart Integrated SolutionsCredit note-£66.00	
	Disbursements Awdry Law (Can't claim back VAT) CIO Village Hall £1,773.40 paid 12/2/25 Wiltshire Council Yellow lines - Duck Street etc £1,250.00 John Skillman Clerk salary February £445.00	Clerk
24/25/173	Finance matters: Budget Monitoring Information was emailed to councillors prior to meeting.	
24/25/172	VE Day 80: 8 May - Village event Cllr West will ask the WI if there is anything planned. Cllr Harrison will consider some potential commemorations and report back.	PW GH
	Wiltshire Housing Provision including 1 High Street, Littleton Panell development – Update Cllr Muns will contact the head of legal at Wiltshire Council to discuss. On agenda for next month.	Clerk
	Cllr West has written to the Housing Needs department to ask for their help in setting up our housing needs survey, for a copy of the questions that they use, and would they accept that we would do it ourselves. Awaiting their reply.	
	NHP Review Group - Housing Needs Survey in 2025 Cllr Pattisson has volunteered to lead on this and will liaise with Wiltshire Council.	

Meeting closed at 21.50

Signed......P. West......03/04/2025