

**WEST LAVINGTON PARISH COUNCIL
MEETING OF THE PARISH COUNCIL**

**04/09/2025 at 1900
GILES ROOM, VILLAGE HALL, SANDFIELD.**



Serving the communities of
West Lavington and
Littleton Panell

MINUTES

Present:	Councillors: Mr P. West (Chair), Mr G Harrison, (vice chair), Mr R Oglesby, Mr D. Muns, Ms L. Gough, Mr S. Pattisson, Mr A Koval-Radley, Mr M Sworder.	
25/26/074	Also present: Mr J Skillman (clerk) and 4 members of the public	
25/26/075	Apologies for absence Mrs A. Spencer, Mr P Blundell	
25/26/076	Declaration of interests None	
25/26/077	The minutes of the parish council meeting held 03.07.2025 and Matters Arising Minutes of the last meeting – these were agreed to be a true and accurate record. All agreed. They were signed by the Chair.	
25/26/078	Chair's announcements Cllr West reported: Cllr Scott resigned as a parish councillor, effective 01/11/2025. He would still like to advise where required, e.g. planning matters. Vacancy created is to be advertised in October's News and Views to consider applicants in December Cllr Sworder to be recorded as one of the Parish Council trustees of the Village Hall. Do councillors want to fund a Christmas Tree this year? If so, we need to find a location and quote, and vote on it in October's meeting. Cllr Gough suggested putting the Christmas Tree on the old car showroom. Cllr West will contact the owner. SIDs in place and councillors have received an email on how to access data from them. There was a noticeable slowing in traffic when the devices were turned on. They are battery powered and we have spare batteries. A skip will be required to clear the greenery from the cutting back of Robert's Playground. The cost will be around £200 to £250. There are a few SPAM emails going around so councillors to be aware.	PW LG PW

25/26/079	Wiltshire Councillors report Cllr Muns reported: Black Dog: works starting imminently, with an estimated completion in February. 8 Russell Mill Lane: Nothing further heard. Wiltshire Council Adult Social Care will be writing to surrounding residents to make them aware that someone is moving in and providing a point of contact. White Street proposed development: Nothing further heard. Church Street SIDs are now in place. Car Park issues in Hayfield, which requires a larger parish council discussion so it will be included as part of the Village Hall update.	
25/26/080	Public Participation A Street Scene representative thanked the parish council for the previous grants and reported: "Over 30 planters now in villages, with more volunteers joining. Last year, nine new planters were positioned, some replacing old ones, four in new locations. This year, eight were replaced with four in new locations, three of which had to be purchased from a company, which put a considerable strain on our funds. We are continuing to expand with new areas planned. The aim is to be inclusive of all new residents who have moved to the villages, providing a colourful experience for all. We have enough wood to make four more, which will be an autumn-early spring project. We have the manpower in place to execute this. Also, the materials very generously donated again by Jewson's of Devizes. Funds became very low this summer, as buying compost and plants to fill them is expensive. As a result of this, sponsorship deals have been arranged for local businesses in return for advertising on a planter. We are very grateful for the support from the Parish Council, for which all these achievements would not have been possible without it, so we hope this can continue."	
25/26/081	Planning - to receive those decisions notified, and to consider PL/2025/06262 - Wyneshore House, 2 White Street, SN10 4LW Householder planning permission. Proposed revised entrance to property https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000FfRGX Consultation deadline 28/08/2025, extended to 05/09/2025 No objections PL/2025/06408 - 57 High Street, LP. SN10 4ES Notification of proposed works to trees in a conservation area. T1 Poplar - Side prune by 3m to clear building roof. https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000FmHM5 Consultation deadline 22/08/2025. No objections PL/2025/06473 - Strawberry Lee, 27 White Street, SN10 4LW Notification of proposed works to trees in a conservation area. Fir tree - Fell. https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000FqWBF Consultation deadline 27/08/2025. No objections PL/2025/06556 - The Post Office, 20 Church Street, SN10 4LD Listed building consent (Alt/Ext). Replacement of 2 old softwood windows with hardwood double glazed windows at rear of house https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000Fu4jj Consultation deadline 25/09/2025 No objections	

	PL/2025/06880 - 7 The Mercers, High Street. SN10 4BE Notification of proposed works to trees in a conservation area. T1 Maple - Remove, cutting the stump low. https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000GB1xF Consultation deadline 11/09/2025. No objections PL/2025/06687 - Home Farm, 61 High Street, SN10 4JB Installation of Ground Mounted Solar Array https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000G2NH3 Consultation deadline 19/09/2025 No objections	
25/26/082	Planning decisions confirmed PL/2025/04545 - 51 High Street, LP. SN10 4ES Proposed Works to Trees in a Conservation Area. Decision Date: 26/06/2025 No Objection https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000EJYqi PL/2025/04694 - 76 High Street, LP. SN10 4EU. Proposed Works to Trees in a Conservation Area Decision Date 01/07/2025 No Objection https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000EPxpd PL/2025/04779 - Milton Brook House, 5 Duck Street, SN10 4LG. Proposed Works to Trees in a Conservation Area Decision Date 03/07/2025 No Objection https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000ESN6T PL/2025/04862 - Little Paddock House, 48 High Street, LP. SN10 4ES Proposed Works to Trees in a Conservation Area. Decision Date: 08/07/2025 No Objection https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000EXNiX PL/2025/04878 - Dauntsey's School, High Street. SN10 4HE. Proposed Works to Trees in a Conservation Area. Decision Date: 08/07/2025 No Objection https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000EXmdh PL/2025/04569 - Dauntsey's School, High Street, SN10 4HE Works to a Listed Building. Proposed alterations to existing spaces to create a Middle School Common Room and a Sixth Form Study space Approve with Conditions Decision Date: 08/07/2025 https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000EKhFR PL/2025/05059 - 63-65 High Street, LP. SN10 4ES. Proposed Works to Trees in a Conservation Area. Decision Date: 18/07/2025 Withdrawn by Applicant https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000EiaFt	

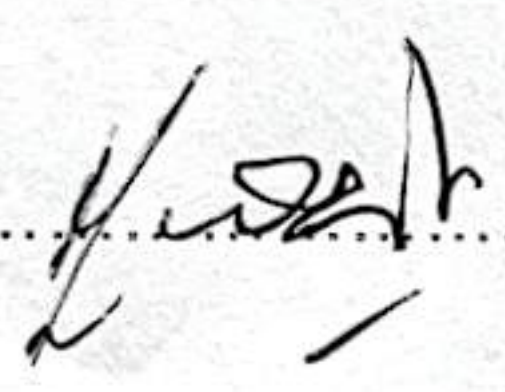
	PL/2025/05281 - 34 Sandfield, SN10 4HN Householder Application: Two storey side extension and proposed off road parking for 3 cars Decision Date: 31/07/2025 Approve with Conditions https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000EuH1J PL/2025/06408 - 57 High Street, LP. SN10 4ES Proposed Works to Trees in a Conservation Area. T1 Poplar - Side prune by 3m to clear building roof. Decision Date: 27/08/2025 Withdrawn by Applicant https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000FmHM5	
25/26/083	Planning monitoring updates <i>Hedges House</i> – Proposal to end monitoring. All agreed. <i>Hayfield</i> School parking to be monitored. <i>Land North of White Street.</i> 47 houses on land between Orchard Place and White Street. No planning permission applied for yet.	Clerk All
25/26/084	Highways Issues and updates Sewerage (overload/raw sewage into Semington Brook): Cllr West reported that the work on this continues. Black Dog crossroads: Covered in Wiltshire Councillor report above. Winter Closure of the Byways: Byway 1/ From the warren in a southerly direction through White Hill to Highland Farm/New Zealand Farm: Cllr West has written a letter to say is a community used asset. There would be no reason why the parish council would not support a voluntary restraint this winter to allow whatever work is done to take effect. Seeking a permanent closure would be highly unlikely. Byway 2/ From the chalk track area between Strawberry Hill and Gore Cross. Cllr Harrison will investigate and report back. A360 road signage from Duck Street to Rickbarton: Proposed changes will be sent to Wiltshire Council for the next LHFIG meeting. Cllr West to coordinate. Councillors agreed to apply for a speed reduction to 40mph between the railway bridge and aBecketts as part of the LHFIG applications	GH Clerk
25/26/085	Village Hall Car Park resurfacing. Cllr West reported that we have received three quotes ranging from £38k to £71k, and CIL money will be used. He will check that the three quotes are still valid. Cllr. Harrison proposed that a civil engineer opinion regarding the need for possible additional drainage in the car park will be asked for. All agreed Cllr Muns would like us to write to the Village Hall to confirm that any decisions about the use of the Village Hall Car Park is via the Parish Council. Cllr West will do this.	PW PW

25/26/086	Receipt of Working Groups and project reports Risk committee Cllr Harrison reported on whether or not to consult drainage (Hydrologist) experts. Cllr Muns will consult with Easterton as to how they approached it and report back. Cllr West suggested re-addressing this next month when all councillors will be present. Community resilience plan Cllr Harrison will report further next month. West Lavington Village Hall Cllr Gough reported that the bank balance is fairly healthy. Dishwasher will be purchased. Fire hydrants have been checked and replaced where required. 60th anniversary celebrations are still being discussed. Mark Goddard: Clerk to check his contract and renewal date and share it with councillors. CIO is still on target Playgrounds Group Cllr Blundell has not at the meeting, but he provided a report, which is summarised below: The Youth Club Leader will paint the BMX Track Shelter. Remembrance Avenue is beginning to appear established now that the vegetation has been cut back. The trees on the Western side of the Avenue are coming along very nicely. Next Summer they should all be above their tree guards. The Eastern trees are finding it harder to really become established. The metal gate is in position. Security chain & padlock retails at £13.99 Garden Camera with Night Vision, Motion Activated, Waterproof IP66, with 32GB SD Card, Solar Power, Built-in Rechargeable Battery & 0.2s Trigger time. £60.00. The Spika Pole is installed, and the Hip Hop Swing has been given a new seat plus the replacement matting under it. Councillors agreed not to pursue security chain or wildlife camera Speed watch Cllr Gough reported that they now have 4 volunteers, at Rickbarton, Orchard Place, Littleton Panell and the Littleton Panell bus stop. SID speed data will be reported as part of the speed watch data Speed Indicator Devices installation Covered earlier.	DM GH Clerk
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	NHP (Neighbourhood Plan) Review Group - Housing Needs Survey in 2025 Cllr Pattisson reported that the existing draft plan (and its policies) is very good. There is still uncertainty as to whether we need to put in more locations where we agree more housing can be built, although this is dependent on how many houses we are required to build. The current figure is believed to be 58. Do we send this plan in for approval, or do we do additional work to get the plan to a level that Wiltshire Council would be happy with, which could involve environmental assessment, for which funding may be available? Rights of Way Cllr Harrison reported that the Lavington Landscape event two weeks ago had a good turnout, and all the Rights of Way are now accessible. Two items to be worked on: 1/ Connecting the village in the north. 2/ Bottom of footpath by the bridge, on WLAV 1 where it meets A360 needs some sort of barrier to protect pedestrians from cars. Two footpaths at the Rutts Lane, both of which start at the top of the embankment. One of them heads Southwest along the A360 and is useless because it leads to a blind corner with no footpath on the side of the A360. The other one goes north from Southeast and comes back to the top of Stibb Hill and is also inaccessible. Cllr Harrison is in discussions with the Access Officer to find a solution. Cllr Harrison suggested a leaflet/handout which would include a map of the footpaths on one side and a Welcome to the Village pack on the other side.	
25/26/087	Finance matters: Budget Monitoring Information was emailed to councillors prior to meeting. Disbursements (for retrospective approval from July) Barefoot Signs - Signage for Remembrance Avenue £45.60 Screwfix/Electric Fix – clamps for the new SID devices £19.99 Start safety – Signposts £92.25 Village Hall inv 25-125 - Room hires and projector £35.00 John Skillman Clerk salary July £466.90 HMRC -Income Tax PAYE July £116.80 HMRC - Employers NI - July £25.00 Disbursements (for August) Aplin-New seat to Hip Hop, replace grass mat surfacing £1,047.60 Conservation Contractors-Metal gate on Remembrance Ave £360.00 John Skillman Clerk salary August £466.90 HMRC -Income Tax PAYE August £116.80 HMRC Employers NI - August £25.00 John Skillman – expenses - Mobile phone top up £10.00 John Skillman – expenses - Microsoft 365 renewal £84.99 Elan City - SID - £5,374.78 will be done 15/9/2025 when transfer from 32-day account is complete. Pest control invoice is to be re-invoiced with the Parish Council as the addressee. Audit – External auditor reported that fixed asset register should be updated / corrected.	Clerk Clerk

	We also need to review playground equipment replacement costs and note their anticipated year of replacement.	PB
25/26/088	Charity Scarecrow Trail on Saturday, geographically centred around the Youth Club at the Village Hall. Cllr Harrison reported that 20-scarecrows have been registered to participate on the day	
25/26/089	Review Parish Notice Board. Placement and possible replacement, or a second noticeboard. Cllr Sworder has a noticeboard that could be used. Locations to be decided.	PW
25/26/090	Policy reviews Policy reviews - restart Complaints Health and safety incl. Volunteering The revised Standing Orders, Code of conduct, IT/Assertion 10 to be sent to councillors to feedback. Cllr Oglesby will check the Financial Regulations.	PW Clerk RO
25/26/091	Date of next parish council meeting – in the Giles Room, Village Hall. Thursday 2nd October 2025 at 7pm.	

Meeting closed at 21.05

Signed..........02/10/2025

Public Notice: The confirmed minutes of this meeting may be inspected at any reasonable time, but by appointment, at the home of the Clerk after 02.10.2025. The Clerk can also provide an e-mail copy on request; alternatively, previous minutes are available on our website.