

**WEST LAVINGTON PARISH COUNCIL
MEETING OF THE PARISH COUNCIL**



**06/11/2025 at 1900
GILES ROOM, VILLAGE HALL, SANDFIELD.**

Serving the communities of
West Lavington and
Littleton Panell

MINUTES


Present:	Councillors: Mr G Harrison, (vice chair), Mr P Blundell, Mr R Oglesby, Mrs L. Gough (until 20.38), Mr S. Pattisson, Mr A Koval-Radley, Mr M Swarder.	
25/26/113	Also present: Mr J Skillman (clerk) and 2 members of the public.	
25/26/114	Apologies for absence. Mr P. West, Mrs A. Spencer, Mr D Muns.	
25/26/115	Declaration of interests None	
25/26/116	The minutes of the parish council meeting held 02.10.2025 and Matters Arising Minutes of the last meeting – these were agreed to be a true and accurate record. All agreed. They were signed by the Chair.	
25/26/117	Chair's announcements Cllr Harrison reported: Drainage for the car park; unanimously agreed as the next component of the resurface project. One quote received re: consulting a drainage expert. £3,350 plus VAT. Financial regulations consulted, two further quotes required. The three Highways Improvement Forms have now been submitted to LHFIG: the A360 road signage at Church Street; 137 High Street, LP; and a request for a speed limit reduction from the railway bridge into the Village – once the date of the mtg is known, the Chair will socialise the date and invite Cllr attendance. Christmas tree: The garage site is available, and we have permission to put the tree on it. Parish Council agreed to honour any costs incurred. GH to engage with Superior Plants and order the tree. White Street: A contractor undertook an archaeological assessment of the land north of White Street, with the knowledge and support of Wiltshire Council, as advised by their pre-planning advice. No planning application has been made. Parish steward: Please inform Cllr West of any works required so that he can inform the Parish Steward. First week of December there will be temporary traffic lights around the church because one of the nearby houses is having roof work done.	GH / PW PW GH
25/26/118	Wiltshire Councillors report Cllr Muns absent.	
25/26/119	Public Participation Resident 1 was concerned regarding the new occupant of 8 Russell Mill Lane and the noise levels. Cllr Oglesby was also concerned about the noise. Unanimous agreement for a follow up with residents in seven days (13 Nov 25) to confirm whether the noise disturbance has continued.	LG / GH

	Resident 2: Traffic situation in Church Street, and whether it could have a pedestrian area and a speed limit reduction. Cllr Harrison suggested that we wait to see what the LHFIF recommendations are – as the specific site has been raised for consideration.	
25/26/120	<p>Planning - to receive those decisions notified, and to consider PL/2025/07735 - 3 Duck Street, SN10 4LG Notification of proposed works to trees in a conservation area. T1 Norway Spruce - Crown raise to give 2m clearance from roof of adjacent structure below. https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000GrxIT Consultation deadline 24/10/2025 No objection</p> <p>PL/2025/07963 - Parsonage House, 11 All Saints Road, SN10 4LT Notification of proposed works to trees in a conservation area. T1 Apple tree - Fell. https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000H0nIJ Consultation deadline 27/10/2025. No objection</p>	Clerk
25/26/121	<p>Planning decisions confirmed PL/2025/06556 - The Post Office, 20 Church Street, SN10 4LD Listed building consent (Alt/Ext). Replacement of 2 old softwood windows with hardwood double glazed windows at rear of house Decision Date: 01/10/2025. Approve with Conditions</p> <p>PL/2025/07241 - 57 High Street. LP. SN10 4ES. Notification of proposed works to trees in a conservation area. T1 - Goat Willow tree - side prune by 3m to suitable pruning points T2 - Holly tree - reduce and shape. Decision Date: 30/09/2025. No Objection</p> <p>PL/2025/06880 - 7 The Mercers, High Street. SN10 4BE Notification of proposed works to trees in a conservation area. T1 Maple - Remove, cutting the stump low. Decision Date: 29/09/2025. No Objection</p> <p>PL/2025/06687 - Home Farm, 61 High Street. SN10 4JB Installation of Ground Mounted Solar Array Decision Date: 07/10/2025. Approve with Conditions</p> <p>PL/2025/07208 - Little Oak, 1 Cheverell Road, LP. SN10 4JH Notification of proposed works to trees in a conservation area. G1 – Lilac tree, Hazel tree and Purple Leaf Plum tree – crown raise over road by 5.2m Lilac tree – reduce crown by two-thirds Hazel tree – coppice Purple Leaf Plum tree – reduce crown by two-thirds T1 – Conifer tree – fell T2 – Common Yew tree – reduce crown by 3m and shape Decision Date: 14/10/2025. No Objection</p>	
25/26/122	<p>Planning monitoring updates Hayfield – Car Park Cllr Pattison reported that work is ongoing but slow. He also reported that individuals have been cutting through from DAPS to Lavington Lane, on occasion moving the barriers. Agreement to monitor this forward.</p> <p>Land North of White Street. 47 houses on land between Orchard Place and White Street – no further updates</p>	
25/26/123	<p>Highways Issues and updates Sewerage (overload/raw sewage into Semington Brook): No updates.</p> <p>Black Dog crossroads: Works now ongoing.</p>	

25/26/124	<p>Grants: Consider applications Youth Club £3,000 - Year 2 of 3 – Councillors agreed to honour this but would like the Youth Club to provide an update.</p> <p>Streetscene: Last year's grant was for £500 but this year's requested amount is £1,000. They were hoping to get a grant from Devizes Area Board but did not qualify. Their expenses are increasing due to expansion. Compost & plants are expensive. The acquisition sponsorship money from local businesses helps but doesn't cover costs. A grant of £750 was agreed by all councillors, except Cllr Oglesby, who voted for £1000.</p>	<p>Clerk</p> <p>Clerk</p>
25/26/125	<p>Village Hall Car Park resurfacing - Drainage and design Covered in Chairman's report.</p>	
25/26/126	<p>Receipt of Working Groups and project reports Risk committee – no updates</p> <p>Communication update (Website/Emails and moving to a .gov.uk domain). GH was instructed to consult with Simon Vowles for these issues. Cllr Harrison reported that several councillors were now experiencing email problems.</p> <p>Community resilience plan Cllr Harrison reported no updates</p> <p>West Lavington Village Hall Cllr Gough reported that they are also unhappy with the car park. Some of the gardening tasks are not being completed. Cllr Blundell will therefore contact the contractor. A dishwasher is being purchased. The Youth Club want to expand the building, so Mike May will visit the parish council to discuss. Cllr Harrison suggested a three-way meeting to be set up with the Village Hall, the Youth Club, and the Parish Council – to discuss a collegiate position for the future that aligns to the intent of the various stakeholder organisations. Cllr Gough will set up a meeting for January.</p> <p>Rights of Way Cllr Harrison reported: Point 1: Dauntsey's to apply to permanently divert WLAV45 (moving it from the steep incline to the tree line beyond the bridge. Dauntsey's have agreed to fund the structural costs of ironworks and landscaping.</p> <p>Point 2: Replacement of steps on WLAV 16. One quotes received to do 'like for like' repair work: £3,200 using hardcore or £5,000 using concrete with a creosoted wooden front piece of shuttering. Cllrs Harrison and Blundell will obtain two more quotes.</p> <p>Playgrounds Group Cllr Blundell reported: Remembrance Avenue Cllr Blundell has now assembled a full team for the Remembrance Service, including an euphonium player, for the Last Post. The area is being tidied with the removal of all the weeds choking the saplings.</p> <p>Recreation Ground Equipment Upgrades Caloo's plans have been received and circulated to councillors.</p> <p>Recreation Ground Patrolling Cllrs Spencer, Patisson and Koval-Radley have all kindly agreed to join the "kit checking" group. Cllr Blundell has walked them around the site pointing out the various tell-tale signs of a possible problem in the offing. Wicksteed has now partnered with The Playground Inspection Company based in Poole. Once the upcoming Wicksteed inspection (now scheduled for mid-</p>	<p>GH</p> <p>PB</p> <p>LG</p> <p>GH</p> <p>GH/PB</p>

	<p>January) is completed we need to cast around for new firms to quote for the work. Cllr Blundell will remove the very rotten, wooden stump shortly.</p> <p>New Robert's Playground Fencing The idea is to surround this area with a much more vibrant, bow-topped fence so that young children are attracted to the area. Aster have been asked to mend the damage to the current fencing, which occurred during the construction along Mill Lane. However, so far nothing has been done. Cllr Blundell will chase this up and re-ask the question re the barrier.</p> <p>Shelter Painting The graffiti has been painted over. Revisit once the weather turns more favourable.</p> <p>Speed watch Cllr Gough reported that the police were at Rutts Lane and clocked 14 vehicles travelling in excess of 30mph, the fastest was 48mph.</p> <p>Alms House Committee: Cllr Gough reported that two residents are being displaced – no further action required for now.</p> <p>NHP (Neighbourhood Plan) Review Group - Housing Needs Survey in 2025 Cllr Pattison reported no updates apart from his editing the documents to make them easier to read.</p>	<p>PB</p> <p>PB</p>
25/26/127	<p>Finance matters: Budget Monitoring Information was emailed to councillors prior to meeting.</p> <p>Disbursements John Skillman Clerk salary October £466.90 HMRC -Income Tax - PAYE October £116.80 HMRC - Employers NI – October £25.00 Si Q – Cllr Gough's PC fix £40.00 Wiltshire Council - Election set up £400.00 Clerk expenses - mobile phone top up £10.00 Clerk expenses - bin bags for Lenny £4.24 Clerk expenses – wreaths £40.00</p>	Clerk
25/26/128	<p>Christmas Tree: Covered in Chair's announcements.</p>	
25/26/129	<p>Annual Tree Survey All agreed to proceed with £345 quote.</p>	Clerk
25/26/130	<p>Remembrance Day Wreaths ordered. Preparations are in place for the Remembrance Avenue ceremony.</p>	
25/26/131	<p>Policy reviews Clerk to email the next two policies to be reviewed to Cllr Harrison.</p>	Clerk
25/26/132	<p>Date of next parish council meeting – in the Giles Room, Village Hall. Thursday 4th December 2025 at 7pm.</p>	

Meeting closed at 20.44

Signed..........04/12/2025

Public Notice: The confirmed minutes of this meeting may be inspected at any reasonable time, but by appointment, at the home of the Clerk after 04.12.2025. The Clerk can also provide an e-mail copy on request; alternatively, previous minutes are available on our website.