

WEST LAVINGTON PARISH COUNCIL
MEETING OF THE PARISH COUNCIL



The Parish Council of

West Lavington

Serving the communities of
West Lavington and
Littleton Panell

05/03/2026 at 1900
GILES ROOM, VILLAGE HALL, SANDFIELD.

MINUTES

Present:	Councillors: Mrs L. Gough (temporary chair), Mr P Blundell, Mr R Oglesby, Mr S. Pattison, Mr A Koval-Radley, Mrs A. Spencer, Mrs J. Ford. As Cllr West was absent Cllr Gough offered to chair the meeting. All agreed.	
25/26/189	Also present: Mr J Skillman (clerk), 3 members of the public.	
25/26/190	Apologies for absence. Mr P West (chair), Mr D Muns, Mr M Sworder.	
25/26/191	Declaration of interests None	
25/26/192	The minutes of the parish council meeting held 05/02/2026 and Matters Arising Minutes of the last meeting – one minor amendment (Cllr Harrison had left the parish council) which was amended by the clerk. Thereafter, these were agreed to be a true and accurate record. All agreed. They were signed by the Chair.	
25/26/193	Chair's announcements None	
25/26/194	Wiltshire Councillors report Cllr Muns was absent.	
25/26/195	Public Participation No comments	
25/26/196	Co-Option of one new councillor As three councillors were absent Cllr Oglesby proposed that the Co-Option vote is postponed until next month's meeting. Seconded by Cllr Blundell. All but one councillor agreed so the majority vote was to postpone.	Clerk
25/26/197	Planning - to receive those decisions notified, and to consider PL/2026/00862 - 34 Sandfield, West Lavington, Devizes, SN10 4HN Proposed front porch. https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000JTXP3 Consultation deadline 13/03/2026. No objection PL/2026/01128 - 6 Sunnyside, SN10 4HU Notification of proposed works to trees in a conservation area. T1 Silver Birch - Dismantle to ground level due to poor condition in canopy from old pruning wounds and tree is too close to the house. https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000JgQnx Consultation deadline 11/03/2026 No objection, although the planting of a tree is to be requested.	Clerk


	<p>PL/2026/00937 - Holly Cottage, 21 Stibb Hill, SN10 4LQ Replacement rear extension https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000JY8BV Consultation deadline 17/03/2026. No objection</p> <p>PL/2026/01163 - The Rockery, 25 High Street. SN10 4HQ Notification of proposed works to trees in a conservation area. T1 Birch tree - Reduce the branch on the north side of the canopy that is growing over the green house by up to 3 meters. https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000Jhpp8 Consultation deadline 13/03/2026 No objection.</p>	
25/26/198	<p>Planning decisions confirmed PL/2026/00213 - The Vicarage, 25 White Street. SN10 4LW Notification of proposed works to trees in a conservation area. T1 T2 T3 Ash tree - Fell. No Objection</p> <p>PL/2026/00349 - Dauntseys School, High Street. SN10 4HE. Notification of proposed works to trees in a conservation area. T1 Lime tree - Dismantle to ground level. No Objection</p>	
25/26/199	<p>Planning monitoring updates Land North of White Street. 47 houses on land between Orchard Place and White Street: No updates</p> <p>8 Russell Mill Lane No report from Wiltshire councillor as he was absent.</p> <p>Village takeaway extractor planning PL/2025/07738 No updates</p>	
25/26/200	<p>Finance matters: Budget Monitoring – information. Budget information and draft budget were sent to councillors prior to the meeting. There were no questions.</p> <p>Disbursements John Skillman - Clerk salary February £466.90 HMRC Employers NI – February £25.00 HMRC -Income Tax PAYE February £116.80 Village Hall CIO - Room hire (PC and projector) £20.00 Wicksteed - Playground inspection £360.00 Johns Associates - Flood Risk Scoping £4,218.00 (not yet cleared for payment as service has not yet been completed)</p> <p>Clerk to find NALC/WALC training courses and email details to new councillors.</p>	<p>Clerk</p> <p>Clerk</p>
25/26/201	<p>Highways Issues and updates Sewerage (overload/raw sewage into Semington Brook): No updates</p> <p>Black Dog crossroads: Black Dog traffic lights are completed so monitoring to be removed from the agenda.</p>	<p>Clerk</p>

	<p>Three applications to LHFIG - update 1/ Church Street 2/ H Bar in LP 3/ Speed limit change in LP No updates for all 3. There will be a LHFIG meeting on 12/03/2026</p> <p>Cllr Gough reported that there is a traffic survey by A'Becketts.</p>	
25/26/202	<p>Village Hall Car Park resurfacing - Update No updates.</p>	
25/26/203	<p>Receipt of Working Groups and project reports Risk committee – Cllr Koval-Radley reported that the meeting was held last month and the parish council is monitoring the progress and requirements of Martyn's Law.</p> <p>Hydrologist appointed, update on progress To be updated at next month's meeting.</p> <p>Communication update Cllr Koval-Radley reported no updates.</p> <p>Community resilience plan Cllr Koval-Radley noted that, following the next co-option and once all councillor positions are filled, he will organise a tabletop exercise with Cllr West to introduce and refresh councillors' familiarity with the Community Resilience Plan.</p> <p>West Lavington Village Hall Cllr Sworder was absent but sent in the following report: Two new trustees have been appointed, Gail and Nick Jones. Gail is to be secretary, and Nick (who is an accountant) is to be the treasurer. Hall bookings in January and February were steady and on a monthly operating basis covered the running costs. Full quarter accounts will be available for the April parish council meeting.</p> <p>There is a long list of maintenance issues, and a proposal to improve heating and appearances in Ladies and Gents. A schedule will be prepared so that a programme of action can be agreed.</p> <p>Complaints are still being received about the car park.</p> <p>The exterior of the hall, the paving, weeds, ivy, and bent bollards all need attention. All policies being reviewed. Monthly checks on Fire and Safety systems are now being carried out. (Legionella as well). CIO lease received back from lawyer, but the building line is drawn incorrectly.</p> <p>Cllr Gough added that another Parish Councillor would need to join the Village Hall committee as trustees, depending on the CIO. Clerk to add to April agenda. Clerk to check with the Village Hall as to numbers of parish council trustees that are in the constitution.</p> <p>West Lavington Village Hall incl. 3-way stakeholder meeting date (Youth Club/Village Hall/Parish Council) discussion. No updates</p>	<p>All</p> <p>PW</p> <p>AKR</p> <p>MS</p> <p>Clerk</p>

	<p>Rights of Way Cllrs Gough and Pattisson confirmed that the ivy on the church wall had been kindly cleared by volunteers.</p> <p>Cllr Blundell was concerned that the wall needs repointing again. Clerk will contact Wiltshire Council to establish ownership/responsibility and refer to church wardens.</p> <p>Playgrounds Group Cllr Blundell reported:</p> <p>Mill Lane Entrance Safety Barrier No reply received from LHFIG as to whether we need its written permission to install a safety barrier. Mark Goddard has quoted £300. Cllr Blundell will contact Aster to ask if we can do this. It has already been stated this is not LHFIG and the land is owned by Aster, so there will not be an LHFIG application.</p> <p>Loose step slab on the path down to DAPS & the Pre-School from the Rec. Cllr Blundell has received a repair quote from James Swell. £80.00 (approx.) to re-bed the slab. All agreed</p> <p>Recreation Ground Drainage The Recreation Ground has now been "spiked".</p> <p>For the Autumn, Mark Goddard, our groundsman, has now taken his contractor round the Recreation Ground. The contractor has quoted £850 excl. VAT to verti drain (spike) the field.</p> <p>MJ Abbott have quoted £1,700.</p> <p>Cllr Blundell commented that if we do two Verti drainages per year rather than one slicing that would have the same effect. Cllr Blundell will instruct the £850 + VAT Verti drainage quote for Autumn 2026.</p> <p>Playground Inspection Report Cllr Blundell reported that this is the safest report result he had received since taking over the portfolio. The inspection was conducted by a new body, The Play Inspection Company. The inspector rated molehills in the Low-Risk category but at a high level (8) on the matrix. So, of the 132 images the company sent through, 113 were Low Risk & 19 were Very Low Risk.</p> <p>Fund Raising Outcome as yet unknown.</p> <p>Cllr Blundell commented that grants would need to be applied for. Clerk to add to agenda for April</p> <p>Cllr Spencer commented on the amount of dog mess around the recreation ground. Cllr Ford suggested an article in News & Views.</p> <p>Cllr Koval-Radley will obtain the log in details for our Facebook page and add a notice there too.</p> <p>Speed watch Cllr Gough reported that they have three potential new recruits. No updates re SIDs and how/where we are to upload data.</p>	<p>Clerk</p> <p>PB</p> <p>PB</p> <p>PB</p> <p>PB</p> <p>PB</p> <p>Clerk</p> <p>AKR</p> <p>LG</p>
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	<p>NHP (Neighbourhood Plan) Review Group Cllr Pattison reported that he will submit the NHP forms as all councillors agreed for him to do so.</p> <p>Housing Needs Survey Cllr Pattison reported that question cards have been sent to householders via News and Views.</p> <p>Councillor roles and working groups, incl. Election of Vice Chair To be discussed in the April meeting.</p>	<p>SP</p> <p>Clerk</p>
25/26/204	<p>Annual Tree Survey – Action taken on report. Mike Burns started this work on 02/03/2026</p>	
25/26/205	<p>Annual parish meeting - start planning for May Clerk to book the village hall for Wednesday 13th May from 6pm.</p>	Clerk
25/26/206	<p>Policy reviews Reviewed in February: CCTV Privacy – Cllr West Communication - Cllr Koval-Radley – Clerk to send to Cllr Koval-Radley.</p> <p>For March: Cllr Koval-Radley offered to review the following: Data_Privacy_General_GDPR Defibrillator</p> <p>Cllr Spencer is to be the new monitor for the defib at the crossroads. Clerk to update the SWAST circuit.</p> <p>Cllr Spencer reported that she had co-ordinated a defib training, which was attended by 19 people.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
25/26/207	<p>Date of next parish council meeting – in the Giles Room, Village Hall. Thursday 2nd April 2026 at 7pm.</p> <p>Cllr Spencer gave her apologies for April in advance.</p>	

Meeting closed at 20.15

Signed..........02/04/2026

Public Notice: The confirmed minutes of this meeting may be inspected at any reasonable time, but by appointment, at the home of the Clerk after 02.04.2026. The Clerk can also provide an e-mail copy on request; alternatively, previous minutes are available on our website.