

**WEST LAVINGTON PARISH COUNCIL
MEETING OF THE PARISH COUNCIL**

**04/06/2026 at 1900
VILLAGE HALL, SANDFIELD.**



MINUTES

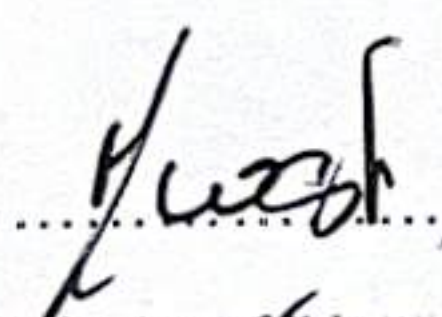
Present:	Councillors: Mr P. West (Chair), Mrs L. Gough, Mr R Oglesby, Mr S. Pattisson, Mr A Koval-Radley, Mrs J. Ford, Mr D Muns, Mr M Swarder, Mrs A. Spencer, Mr P Blundell.	
26/27/020	Also present: Mr J Skillman (clerk), 5 members of the public.	
26/27/021	Apologies for absence. Mr T. Robson.	
26/27/022	Declaration of interests None.	
26/27/023	The minutes of the parish council meeting held 07/05/2026 and Matters Arising Minutes of the last meeting. These were agreed to be a true and accurate record. All agreed. They were signed by the Chair. Matters Arising: Minutes ref: 26/27/010. Planning ref: PL/2026/02443 - Land at White Street, SN10 4HR: The parish council has now formalised their objection letter. All agreed the content. Clerk to send it to Planning.	Clerk
26/27/024	Chair's announcements Cllr West reported a short update on 8 Russell Mill Lane. He attended a meeting at Wiltshire Council with residents as a supporting arm. Wiltshire Council weren't very forthcoming with information; other than they said that they'd done the reviews to which they had committed. There were no further actions coming out of that meeting, so the residents were left a little bit frustrated. Cllr West has again engaged Dr. Brian Mathew MP, to ask him to support the residents. Dr. Mathew subsequently had a conversation with the leader of the council, and they made recommendations to residents. There is nothing more parish council can do at this time. Cllr. West will monitor the situation with key residents and bring it back to the Parish Council as necessary.	PW
26/27/025	Wiltshire Councillors report Cllr Muns reported that Wiltshire Council's Local Plan has been retracted by cabinet as the feedback was not positive, but that needed to be ratified by full council. Cllr Muns voted against that as he believes that we should be challenging the planning inspectorate, because the impact will be significant for communities, but the vote was lost by 48 votes to 50 votes. So, the plan needs to be rewritten, but it will potentially be rewritten with governments revised housing targets. Cllr Muns added that householder developments and minor residential developments, there would be no call in available to the community. For larger developments, the assumption is that decision making will be delegated to officers, so again, potentially no call in opportunity. It will be allowed when the senior planning officer and the local member agree that it should go to	

	committee. Cllr Muns believes that the problem with this in that it is unlikely that officers and Councillors will agree. Rules to be published in due course	
26/27/026	NHP (Neighbourhood Plan) Review Group Cllr Pattison reported that we are in consultation on the new version of the plan. The consultation is now live, and we must be in consultation for six weeks as of 01/06/2026. We've made some changes to websites, so there is a new version available on the website, with a comments form. The idea is to have some advertising in News and Views. Cllr West suggested a poster, which Cllr Pattison will investigate. Cllr Ford suggested the parish A frame. Cllr Pattison added that there will be Facebook adverts, and there is a copy of the NHP in the Churchill Arms. We need to get people onto the website to add comments onto the form there, because the more comments we receive, the more robust the NHP becomes. Cllr Pattison has sent out emails to around 35 organisations who are on the statutory consultation list, and he is beginning to get responses to that. One response has been received from a resident. Once the consultation is complete, we will feed that back into Wiltshire Council Neighbourhood Planning team, results should be known about at the end of July. Once that is all finalised, we may need to go to a referendum in the local area. Cllr West added that once made, our NHP would take us to 2036. The key thing is to have a look at the documentation on the website and make comments and ask others to do so too. Cllr Muns said a massive thank you for Cllr Pattison for all the work he has put into this. All agreed	SP
26/27/027	Public Participation Resident enquired about the timescale for the new Local Plan. Cllr. Muns answered that the target was 2027	
26/27/028	Planning - to receive those decisions notified, and to consider PL/2026/02544 - 49 White Street, SN10 4LP Log Cabin in rear of garden https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000L2z3J Consultation deadline 03/07/2026. The parish council will review this amended application next month. Clerk to add to July agenda. PL/2025/09476 - 69 High Street SN10 4JB Conversion and extension of outbuildings to form annex with hobbies workshop and sewing room. Further to our previous notification, please note we have now received amended plans and/or additional information for the above proposal. https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000IEMxZ Consultation deadline 22/05/2026. No objection PL/2026/03078 - 69 High Street, SN10 4JB Listed Building consent. Conversion and extension of outbuildings to form annex with hobbies workshop and sewing room. https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000LYWXd Consultation deadline 26/06/2026. No objection PL/2026/02679 - Home Farm, 61 High Street, SN10 4JB Installation of stud walls to form new bathroom https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000L9UfV Consultation deadline 04/06/2026. Extended to 05/06/2026. No objection	Clerk Clerk Clerk Clerk

	PL/2026/03193 The Haven, 63-65 High Street. LP. SN10 4ES Notification of proposed works to trees in a conservation area. T1 Western Red Cedar - Fell. https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000Lfgo Consultation deadline 10/06/2026. The matter has been referred to Wiltshire's Arboriculture Officer as there appears to be a conflict with what was agreed in the previous application	PB
26/27/029	Planning decisions confirmed PL/2026/02136 - Annexe, The Haven, 63-65 High Street, LP. SN10 4ES Notification of proposed works to trees in a conservation area. T1 Cypress Conifer - Fell. Decision Date: 08/05/2026. Decision: No Objection PL/2026/02603 - Gore Cross Farm, Gore Cross, SN10 4NA Erection of Agricultural Building (Cattle Shed) Decision Date: 20/05/2026 Decision: Withdrawn by Applicant	
26/27/030	Planning monitoring updates Village takeaway extractor planning PL/2025/07738 No updates. Tree works PL/2025/07208 - 1 Cheverell Road Cllr West forwarded an email from Planning Enforcement regarding the felling of these trees. The matter is under investigation.	
26/27/031	Finance matters: Budget Monitoring – information. Budget information and draft budget were sent to councillors prior to the meeting. Disbursements John Skillman Clerk salary May £466.90 HMRC Employers NI Employers NI - May £25.00 HMRC -Income Tax PAYE May £116.80 Auditing Solutions Internal audit £432.00 Clear Councils Insurance annual £1,242.30 Parish Online Annual subscription £54.00 Village Hall Main Hall x2, projector £70.00 WALC Annual subscription £48.00 Corsham Print – NHP hard copies - £122 (paid 5/6/26) Annual audits – Internal and External The internal auditor queried our fixed asset total reports. Clerk to now send documentation to external auditor by 01/07/2026. Insurance annual renewal on 08/06/2026 All agreed to renew	Clerk Clerk Clerk
26/27/032	Highways Issues and updates Three applications to LHFIG - updates 1/ Church Street: 2/ H Bar in LP: 3/ Speed limit change in LP: No updates. The next LHFIG meeting is 11/06/2026. Village Signs Cllr Ford will find out from resident of The Mercers if he knows where the old sign had gone, before reporting it missing via MyWilts.	JF
26/27/033	Parish Steward visits Cllr Ford reported that the Parish Steward returns to duties this month after 7 months away filling potholes. Cllr Ford compiled a list of jobs for him. All Cllrs were asked to send steward requests to Cllr. Ford.	JF All

	Cllr Blundell reported that Cllr Robson had done the repairs to the steps. Cllr West offered a vote of thanks to Cllr Robson for doing this. All agreed Repairs & Renewals Footpath 14 repair is due to be done on 8th. – 10th. June subject to weather. Remembrance Avenue Cllr Ford and her husband have kindly agreed to help weed the tree guard areas also to add new bark mulch to try to suppress the weeds & retain moisture round the roots. Cllr Swarder has been investigating the addition of 12 names to the war memorial on Memorial Avenue. He has received a quote (from the supplier who did the original 30 block names) of £1,500 plus VAT to add the 12 names to a new slate on one of the sides. Cllr Swarder will bring the names to the July meeting. Clerk to add to July agenda. Speed watch - Update on new members & SID Data reporting Cllr Gough reported that none has been done as they are waiting for some training to take place. Cllr Gough will chase up re: SID data reporting.	MS/Clerk
26/27/036	Road Safety Seminar WALC-hosted Road Safety Information Event for parish councils is on 17/07/2026 at County Hall, Trowbridge. Cllr West looking to see if any councillors can attend this.	LG All
26/27/037	Policy reviews No updates. All policies have now been reviewed so this can be taken off the agenda.	Clerk
26/27/038	Date of next parish council meeting – in the Giles Room, Village Hall. Thursday 2nd July 2026 at 7pm.	

Meeting closed at 20.50

Signed..........02/07/2026

Public Notice: The confirmed minutes of this meeting may be inspected at any reasonable time, but by appointment, at the home of the Clerk after 02.07.2026. The Clerk can also provide an e-mail copy on request; alternatively, previous minutes are available on our website.