

**WEST LAVINGTON PARISH COUNCIL
MEETING OF THE PARISH COUNCIL**



**03/09/2026 at 1900
VILLAGE HALL, SANDFIELD.**

Serving the communities of
West Lavington and
Littleton Panell

MINUTES

Present:	Councillors: Mr P. West (Chair), Mrs L. Gough, Mr R Oglesby, Mr S. Pattisson, Mrs J. Ford, Mr D Muns (from 7.41pm), Mr M Swarder, Mr P Blundell, Mr T. Robson, Mrs A. Spencer	
26/27/055	Also present: Mr J Skillman (clerk), 4 members of the public, all from Streetscene	
26/27/056	Apologies for absence. None.	
26/27/057	Declaration of interests Cllr Ford: Church Street, Cllr Robson: Russell Mill Lane, Cllr West: Streetscene	
26/27/058	The minutes of the parish council meeting held 02/07/2026 and Matters Arising Minutes of the last meeting. These were agreed to be a true and accurate record. All agreed. They were signed by the Chair.	
26/27/059	Chair's announcements Cllr West reported that there were none.	
26/27/060	Public Participation Streetscene representatives requested a grant to repair brickwork around some of the planters. They have received a repair quote from WNS Building Contractors for £695. Councillors voted for a £700 grant to cover this. £700 grant: Proposed: Cllr Blundell Seconded: Cllr Ford All agreed except Cllr West who abstained.	Clerk
26/27/061	Youth Council – update Cllr Spencer reported that she had a meeting with Jane Taylor, who leads the Youth Council. The plan is that this youth council will be set up with Easterton, Market Lavington and West Lavington, then they will recruit young people aged 10-16, so that they can have a voice on how their villages will develop. Cllr. Spencer will update further once the mechanism to run the council is developed.	
26/27/062	Planning - to receive those decisions notified, and to consider PL/2026/03043 – St Joan A Gore House, St Joan A Gores Cross, Gore Cross, SN10 4NB Replacement of an external door to a Grade II listed building https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000LVgoTIAT/pl202603043 Consultation deadline 23/07/2026 No objections	

	<p>PL/2026/04176 – All Saints Church, All Saints Road. SN10 4LB 12 Lime trees - Pollard to previous points. https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000MIWFtIAN/pl202604176 Consultation deadline 06/07/2026 No objections</p> <p>PL/2026/03078 - 69 High Street, SN10 4JB – Amended plans/Additional information Listed building consent (Alt/Ext). Conversion and extension of outbuildings to form annex with hobbies workshop and sewing room. https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000LYWXd Consultation deadline 21/07/2026. No objections</p> <p>PL/2026/04135 - Holly Cottage, 21 Stibb Hill, SN10 4LQ External Landscaping to previously approved planning permission PL/2026/00937 https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000MgX69 Consultation deadline by 11/08/2026 No objections</p> <p>PL/2026/02544 - 49 White Street, SN10 4LP - Amended plans/additional information Log cabin in rear of garden to be used as an annexe https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000L2z3J Consultation deadline 05/08/2026. No objections</p> <p>PL/2026/04822 - Beechfields, 1a White Street, SN10 4LW T1 Larch, outgrowing situation next to wires and road. Fell tree. https://development.wiltshire.gov.uk/pr3/s/planning-application/a0iQ300000NGGgH Consultation deadline 26/08/2026. No objections</p> <p>PL/2026/05136 - Amberley, 2 Strawberry Hill, SN10 4LY Notification of proposed works to trees in a conservation area https://development.wiltshire.gov.uk/pr3/s/planning-application/a0iQ300000NVvET Consultation deadline 08/09/2026 No objection</p>	
26/27/063	<p>Planning decisions confirmed PL/2026/03193 - The Haven, 63-65 High Street, LP. SN10 4ES T1 Western Red Cedar - Fell. Decision Date: 01/07/2026. No Objection</p> <p>PL/2026/03606 - Dauntsey House, 9 Church Street, SN10 4LB T1 - Magnolia Grand Flora tree – fell Decision Date: 21/07/2026. No Objection</p> <p>PL/2026/03390 - Gore Cross Farm, Gore Cross, SN10 4NA Erection of new livestock shed Decision Date: 23/07/2026. Approve with Conditions</p> <p>PL/2026/04176 - All Saints Church, All Saints Road. SN10 4LB 12 Lime trees - Pollard to previous points. Decision Date: 03/08/2026. Decision: No Objection</p>	

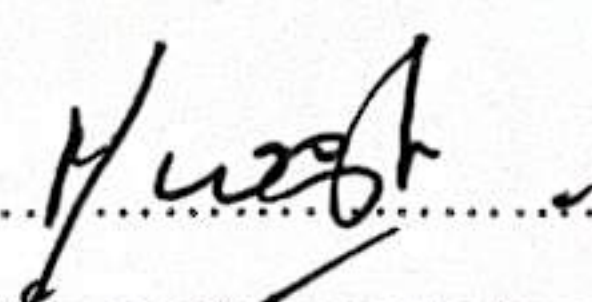
	<p>PL/2026/03043 - St Joan A Gore House, St Joan A Gores Cross, Gore Cross, SN10 4NB Replacement of an external door to a Grade II listed building Decision Date: 04/08/2026. Decision: Approve with Conditions</p> <p>PL/2026/02544 - 49 White Street, SN10 4LP Log cabin in rear of garden to be used as an annexe Decision Date: 12/08/2026. Decision: Approve with Conditions</p>	
26/27/064	<p>Planning monitoring updates <i>Village takeaway extractor planning PL/2025/07738 (Kebab shop)</i> No updates. Planning application is still under consultation.</p> <p>Tree works PL/2025/07208 - 1 Cheverell Road Cllr West reported that no feedback had been received. Cllrs Swarder, West and Gough added that a fence had been put up but there had been no planting.</p>	
26/27/065	<p>Disturbance complaints Village Hall: Complaints received about the loudness of some youths late in the evenings. Cllr West has been contacted by the police and asked to furnish them with CCTV images. It is acknowledged that noise is annoying to residents. The Parish Council will continue to respond to police requests.</p>	
26/27/066	<p>Finance matters: Budget Monitoring – information. Budget information and draft budget were sent to councillors prior to the meeting. There were no queries.</p> <p>Disbursements From July: Clear Sky IT inv 30051 Microsoft 365 / emails £144.00 Daisy - Internet £39.29 Village Hall CIO - Room hire (PC and projector) - £22.00 John Skillman Clerk salary July £467.10 HMRC -Income Tax PAYE July £116.60 HMRC Employers NI July £25.00 Andrew Waring Associates (AWA) inv 11284 Village Hall Car Park - Technical Design phase £201.00 Andrew Waring Associates (AWA) inv 11110 Village Hall Car Park - Technical Design phase £1,920.00</p> <p>From August: Orbital Fasteners - Spring tension pin£16.45 Clear Sky IT inv 30125, Microsoft 365 / emails £260.08 MJ Abbott Verti draining works - spring 2026 £2,127.94 John Skillman Clerk salary August £466.90 HMRC -Income Tax PAYE August £116.80 HMRC Employers NI - August £25.00 Mark Goddard Steps repair £2,100.00</p> <p>Cllr Swarder suggested moving the ClearSky costs from Contingency to IT budget.</p> <p>Annual audits – External We still await their report.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

26/27/067	<p>Highways Issues and updates Cllr West reported that he has complained to Highways that there has been no movement on our 3 requests. Wiltshire Council has changed the number of meetings from 4 to 3 and Cllr. West shared a concern that our requests would be even slower and he has shared that concern with the Chair of LHFIG.</p> <p>Three applications to LHFIG – updates Cllr West reported: 1/ Church Street: Highways have asked the Maintenance Team to look at the flashing signs. No movement on our request for no stopping boxes 2/ White line H Bar in LP: Still waiting for a paint crew to be assigned. 3/ Speed limit change in LP: No response. The next LHFIG meeting is 05/11/2026.</p> <p>Speedwatch Update on team and sessions plus additional sockets Cllr West reported that there have been several complaints about speeding in the village over the summer. Cllr Gough added that from the police data the average is 40mph and the fastest was 48mph.</p> <p>Cllr West added that 50% of the cars leaving the village heading south are travelling at more than the posted speed limit when they go past the sign. This is not the case for northbound traffic. Cllr West added that 400 cars per day are travelling more than the posted speed limit.</p> <p>Cllr Sworder proposed applying for a 20mph speed limit through the village. Proposed: Cllr Sworder Seconded: Cllr Blundell Voting: For: 8 Against: 2.</p> <p>Freight Action Plan Consultation – Propose working group Cllrs. & members of the public This is a consultation that was recently published by Wiltshire Council, that has been shared to councillors, regarding managing trunk routes and how we input that. Cllr West proposed that we have a working group of councillors and members of the public that can respond to that consultation. Cllr Muns suggested that the working group should liaise with a wider circle, i.e. engage with nearby parishes in the Lavingtons, the Till Valley, and along the A360.</p> <p>Volunteers to be on the working group: Cllrs Ford (lead), Muns and Robson.</p>	<p>MS/Clerk</p> <p>JF/DM/TR</p>
26/27/068	<p>Wiltshire Councillors report Cllr Muns reported that there were government changes relating to the call-in process for applications. There are now two groups of applications:</p> <p>a/ A development of up to 9 dwellings or a site of up to half a hectare: This must be determined by a planning officer; there will be no availability for it to be called in to committee.</p> <p>b/ Anything from 9 houses upwards and all retrospective applications. These may go to committee if a planning officer and the nominated member, (i.e. one nominated officer within Wiltshire Council and one nominated councillor who together will decide what goes to committee)</p> <p>The government start date for this will be 31/10/2026. Wiltshire Council have brought this deadline forward to 01/09/2026.</p> <p>2/ Freight Strategy – covered earlier.</p>	

	3/ The Local Plan consultation will need to be responded to. Cllrs West and Patisson have booked on to a workshop in Trowbridge and will update at the October meeting.	PW/SP
26/27/069	<p>Russell Mill Lane A property owned by Wiltshire Council and used as a care facility: Cllr Muns raised a concern around safeguarding for this, and neighbouring properties. The concern that Wiltshire Council had not followed planning rules when converting the property (as the actual use varied from proposed use) was also discussed. There were concerns raised as to how the home is managed and the repeated disturbances affecting neighbours. The matter was debated at length and the following actions agreed.</p> <p>1/ The Chair would write to the leader of Wiltshire Council, Ian Thorn to raise our planning concerns and ask for retrospective planning for a change of use to be applied for.</p> <p>2/ The Chair would write to Brian Mathew MP for advice and help.</p> <p>3/ The Chair would engage with those who manage the home to find a solution that satisfies all parties.</p>	PW
26/27/070	<p>New project working groups <i>a/ Village Hall car park tender management & planning consent application</i></p> <p>Cllr West reported that we must go to tender because the values are expected to be over the tender threshold. Cllr West has most of the documents and Cllr Muns will compile a Design and Access statement.</p> <p>Clerk will then put the planning application in on the planning portal. The cost to apply for planning permission will be £304. We have been informed by Wiltshire Council that planning permission is required because it is a non-porous surface on the car park.</p> <p>Cllr West has a few names of groundworks, contractors, and he asked councillors to let him know of any others. Cllr West aims to launch the tender by the next meeting</p> <p><i>b/ Playgrounds and memorials - Grounds maintenance specification</i> Cllr Blundell reported that the contract for Mark Goddard ends on 31/12/2026 so we need to add to the wish list that Cllr Blundell has started, i.e. a list of what we want the Grounds contract to look like in terms of grass cutting, spiking, Remembrance Avenue, and weed clearing. Then we tender for the wish list. Councillors should determine the minimum and maximum number of times the grass is cut. Cllrs Blundell (lead) and Sworder to action.</p> <p>Rowan Tree Cllr Blundell asked if we should cut down the Rowan Tree (by the steps down to DAPS) that has contorted its trunk, and someone stripped the bark off. Cllr Blundell to contact a qualified professional to action this.</p> <p>Clerk to check whether this tree was on the tree survey.</p> <p><i>c/ Playground Inspections - Request for quotations</i> Cllr West reminded the meeting that we need to re-tender for this. Cllr Blundell will obtain three quotes.</p> <p><i>d/ Youth Club lease request</i> Cllr West reported that the Youth Club want to extend the Youth Club by 6 metres wide by 7 metres, towards the fence. The club are going to attend the October meeting to propose their extension. They don't want to approach the Parish Council regarding the lease until they know whether it will support their</p>	<p>DM</p> <p>Clerk</p> <p>All PW</p> <p>PB/MS</p> <p>PB</p> <p>Clerk</p> <p>PB</p> <p>PW</p>

	<p>extension. Cllr West will write to them and ask them to produce a plan, to include consultation with residents & the landowner, and a finance plan.</p> <p>e/ Risk Committee lead Cllr. & members. Cllr West reported that we need to have a Risk Committee meeting in September or October. We need a councillor to lead this following Cllr Koval-Radley's resignation. It is run twice a year on Teams, each for about half an hour. Cllrs Swarder (lead) Spencer and Gough volunteered to be on this committee.</p> <p>f/ Remembrance Avenue – Addition of names for conflicts post WW1 Cllr West reported that we had previously voted to extend the names at the Remembrance Avenue for other people in conflicts post-World War I. However, there has been some email traffic to suggest that we possibly don't support that view anymore as Cllr Swarder has found difficulty in researching the names for the memorial as there is evidence that inaccuracies around residence exist. Councillors were also concerned about allocating additional funding for this.</p> <p>Proposal to reverse the decision we've made and retain Remembrance Avenue as a World War I Memorial. Proposed: Cllr West Seconded: Cllr Ford All agreed.</p> <p>g/ Flood working group incl. landowner communication Cllr West reported that this has not been progressed, that there has been no landowners' meeting to discuss the natural flood defences, and we're fast approaching winter. Cllr Muns confirmed that the Flood Report is on the website. Flood Working Group to be added to the November agenda.</p> <p>Cllr Swarder suggested a Drought Resilience Committee. Cllr West suggested that we update our Emergency Plan to include drought and wildfire. Cllrs Swarder and West will add these to the Resilience Plan.</p>	<p>MS/LG</p> <p>Clerk</p> <p>MS/PW</p>
26/27/071	<p>NHP consultation extension and document updates Cllr Pattisson reported that we went into consultation on the Neighbourhood Plan (NHP) on 01/06/2026 until the 13/07/2026. Wiltshire Council have said that we must extend the consultation period by another 6 weeks as there were errors in the documents including references to regulations. Cllr West commented that the consultation can be extended by publishing a new end date, and Wiltshire Council have agreed this approach</p> <p>Cllr Pattisson added that Wiltshire Council has given much feedback on the documents, which he is in the process of actioning. The feedback includes removing any reference to the Local Plan.</p>	<p>DM</p> <p>SP</p>
26/27/072	<p>Co-option of a new councillor & councillor training Cllr West reported that we have a vacancy and we have been given permission to co-opt. Cllr West will advertise that in News and Views. Clerk will add to the website.</p>	<p>PW Clerk</p>
26/27/073	<p>Date of next parish council meeting – in the Giles Room, Village Hall. Thursday 1st October 2026 at 7pm.</p>	

Meeting closed at 21.13

Signed..........01/10/2026

Public Notice: The confirmed minutes of this meeting may be inspected at any reasonable time, but by appointment, at the home of the Clerk after 01.10.2026. The Clerk can also provide an e-mail copy on request; alternatively, previous minutes are available on our website.